Rackham Student Government
Board Meeting: July 30, 2015

Agenda

I. Call To Order
II. Approval of Agenda
III. Approval of Previous Minutes
   a. July 16, 2015
IV. Officer Reports
   a. Graduate Student Body President, Chuky
      i. Fall Welcome Planning/Prep
   b. Graduate Student Body Vice President, Abneris
   c. Graduate Student Body Treasurer, A. Buke
      i. Karle Symposium: Funding Approval
V. Committee Reports
   a. Academic Affairs
      i. Approval of the committee minutes
   b. Budgetary
      i. Approval of the committee minutes
   c. Legislative Affairs
   d. Student Life
      i. Approval of the committee minutes
      ii. Day in the Park recap
      iii. Next Event: Dominick’s HH
VI. Open Discussion
VII. Adjourn

Included in packet:

RSG Board Minutes July 16, 2014 (p. 2)
Karle Symposium Application (p. 5)
AAC Minutes 7/13 (p. 16)
AAC Minutes 7/27 (p. 17)
BC Minutes 7/28 (p. 19)
SLC Minutes 7/23 (p. 21)
I. Call To Order 6:37pm
   a. Present: Doug, Lu, Lindsay, David B, Kyle, Sriram, Michael B, Abneris, Chuky
   b. Absent: 
   c. Excused: Nate, Katie, Buke

II. Approval of the agenda
Motioned Chuky
Seconded by Kyle
approved unanimously

III. Approval of the previous minutes
motioned by Lindsay
seconded by Doug
approved unanimously

IV. Officer Reports
   a. President:
   Chuky: Not much of an update. We were approached by IT office to appoint a grad student to their counsel. We’ve usually appointed someone in the past so if you are interested please let me know. I can reach out to Mike Hand so that those interested can have an idea of what the position entails. We are looking to appoint someone before the end of August. We do have an open application for everyone but at least one of the position should be filled by RSG
   Lindsay do you know what this position would entail?
   Chuky: I can give you more information if you are interested.
   Lindsay: I would be interested in more information.

   b. Vice-president
   Abneris: Not much to update on the VP side of things. I will give several updates as chair of AAC and SLC. On the VP side I can say that I recently was part of a focus group to create a new division or committee for First Generation Graduate Students. This group was composed of other student leaders in Rackham from SCOR, RSG, several International Student Organizations etc. We sat down and shared our stories and difficulties in graduating from undergraduate degrees being first generation and applying/pursuing a graduate degree. Rackham Office of Graduate Student Success wanted our feedback and suggestions on how they could make this transition easier for incoming graduate students. My suggestion as a first-gen was to create a separate
orientation for first gens at fall orientation. Have us sit down and talk about our experiences and how we worked through our difficulties as first gent. In this orientation incoming first generation students could talk to us in a more one-on-one environment. Maybe in the future even before fall orientation. I will keep you posted since I know some of you expressed in the past that you were also first generation students and wanted to stay involved. On our social media presence I am working on increasing our following on Facebook since it’s not even 1% of the students we represent. Also I am working on a Newsletter that should be out by the end of the week.

c. Treasurer
Chuky: Since Buke is away I’ll just give an update on the finances. We have ~$24000 in our account and only one funding request pending this summer.

V. Committee Reports
a. Academic Affairs:
Lindsay: Kyle meet with the CRLT and I will let him talk a little more about that shortly. AAC is working on hosting a speed networking event with approximately 10 speakers. A mix of faculty, think-tank PhDs, corporate research PhDs, PhDs with start ups etc. In this event we would have approximately 10 students per table participating. The idea of the event is to give graduate students an idea of what carrier alternatives they have when thinking about post graduation work. We’ve also talked about advocating for Increasing the travel grant allowance or at the very least make if a cumulative grant where you can apply more than once a year as long as you don’t exceed a certain grant amount. I think that is what we have to update on for now. Kyle do you want to talk about your meeting with CRLT?
Kyle: Yes, we did get an opportunity to meet with the CRLT a couple of things we learned were that the stopped doing education research.
Abneris: Yes, the registrar’s office is doing it instead.
Kyle: Yes. Also, each department sets their own evaluations they are not standardized. CRLT publishes training operating procedures and a GSI training procedures. These are extensively researched manuals which are available online and they gave us copy of. We looked them over and we saw they are very indepth and helpful. CRLT also offers mandatory training (for engineering) or hybrid variants with other schools such as LSA. LSA does not participate in the mandatory training, they offer it on an opt-in basis for each department. However, the resource is available.
Chuky: How does that work? Why is engineering mandatory and others are not?
Kyle: Apparently it’s part of the GEO contract. Also there is no mandatory sexual harassment seminar which is unacceptable. Last thing is that CRLT does a training for GSMs. Since they are the ones who essentially develop training for GSI in departments like chemistry we think the best option would be making this GSM training mandatory. We will meet with GEO next week and get some more information about the engineering department and see if we have similar concerns regarding GSI training.
Abneris: CRLT has numerous resources we could that we could make the graduate student body aware of. Like, special training for post-docs and one on one consulting. In addition there were numerous seminars that specifically answer questions like for example grading.
MB: you mentioned that you don't know how widespread the problem is psychology, material sciences, physics, chem and some other departments to my knowledge give personalized GSI trainings. Also I agree that you should go meet with Tabby.
Lindsay: I also asked Aby about the course evaluations resolution
Abneris: Yes, I mentioned it to Chuky. Could you give us an update on that?
Chuky: RSG made a resolution on 2013 for the publishing of the course evals. The data is already available but it’s not published. It was brought to the faculty and dean meeting. Usual pushback.
MB: Board approved the resolution it was taken to the provost. It’s in the registrar's office and it should be public in the winter. All the resolutions we’ve passed since 2009 are available on our website.

b. **Budgetary**
Chuky: Budgetary committee will be meeting next week. We have one application. Get the word out there that we have funding.

c. **Legislative Affairs**
MB: LAC next week is canceled. We will be meeting three weeks from now. We will start bylaw review. We will be looking to reconvene in three weeks. Lots going on. Notes will be given on the next meeting.

d. **Student Life**
   i. **Review of Karaoke**
Abneris: The karaoke night was a complete success. We even got positive feedback on facebook. Everyone that came expressed that they thought it was a great event and everyone got a chance to mingle and network with students from other departments which was my favorite part. But I’ll let Sriram tell you more about it because he was the star of the night.
Sriram: We had about 40 people at all times. I would estimate that about 55-60 people were there. We had a great time and the event was a success.

   ii. **Social events**
Abneris: we have more social events coming up but for next week I am trying to get a Meet Up on the books. However, everyone is out of town and I have handled the previous events so if anyone wants to help me out it would be very much appreciated. If I am not able to make this work our next event would be our band night.

   iii. **Northwood university family housing**
Lindsay: The issue is that the language on the current housing contracts does not necessarily include same sex couples, unless they are married or in a domestic partnership. Most universities like ours have more flexible language. We would like to make it explicitly inclusive so that non nuclear families can be included.
MB: I would talk to the division of student life housing. Specifically the director of Northwood.

VI. Open discussion
MB: a lot of our meetings aren't on the RSG website and if the chairs can put it on the calendar. Lindsay: are social events included?
MB: There is an extra calendar for social events

VII. Adjournment
MB: motion to adjourn.
Seconded by Sriram.
No objections
Organization Name: Chemistry Symposium Organizing Committee
SOAS Account #: U009456
Registered with MSA? Yes No

Primary Contact Name: Kevin M. Ileka
Title: Doctoral Student, Chair of Chemistry (Karle) Symposium Organizing Committee
Email: ikevin@umich.edu
Phone: (646) 436-0929

Secondary Contact Name: Dr. Anne McNeil
Title: Faculty advisor of Karle Symposium Organizing Committee, Associate Professor of Chemistry
Email: ajmcneil@umich.edu
Phone: (734) 615-5204

Please check any of the following that describe your organization:

| Academic/Professional | X |
| Creative Arts/Expression (Visual, Performance, and/or Exhibition) |
| Community Service |
| Cultural/Ethnic |
| Environmental |
| Graduate | X |
| Honorary |
| International |
| Political |
| Publications/Journalism |
| Religious |
| Science/Technical | X |
| Social Justice |

Describe the overall purpose/mission of your organization and the planned initiatives and activities intended to uphold said objective(s).

The Karle Symposium Organizing Committee is committed to providing avenues within the Chemistry Department to foster collaboration between graduate students and encourage discussion.

Each year between late June and early August, the Chemistry Department at the University of Michigan hosts the Karle Symposium, which is an all day affair that showcases the breadth of research, conducted by Chemistry graduate students at the university. The symposium has become an annual tradition within Chemistry, providing an opportunity for students and postdocs to showcase their research to one another. By presenting their work to the department as a whole, participants foster collaborations, inspire new avenues of research, and nurture a growing sense of community within the department and across the campus.

Originally named PECRUM, the first symposium was held in 2003. It was then renamed in honor of Victor Clarence Vaughan (1851-1929), one of the first students to graduate from the

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
University of Michigan with a Ph.D. in Chemistry, up until 2014. The 2015 symposium will be named in honor of Isabella and Jerome Karle, who both received their doctorates in physical chemistry from the University of Michigan. Isabella received her B.S., M.A., and Ph.D. from the University before the age of 23. The two returned to the University of Michigan to become faculty members in the chemistry department before pursuing illustrious careers at the United States Naval Research Laboratory. Isabella and Jerome Karle's contribution to chemistry can be felt around the world as laboratories perform X-ray crystallography experiments necessary to determine molecular structures.

The symposium is organized and executed by graduate students from the department who are members of the Karle Symposium Organizing Committee. It is a one-day event that includes: six student oral presentations which represent each subdivision of chemistry, two poster sessions that involve graduate and undergraduate students as well as post-doctoral fellows (~150 posters), a research presentation from the industrial sponsor (Dow Chemical 2008 to present), and a keynote presentation by Chad Mirkin (Northwestern University, Evanston, IL) who was selected by the organizing committee for the 2015 Symposium.

# of active student members: 20
# of graduate student members: 20

Average attendance at group meetings (Board, committee, event planning, etc.): 20
Average attendance at similar events: 20
Average graduate student attendance at similar events: 20

How often does your group meet?

The Karle Symposium Organizing Committee meets monthly, while sub committees meet every other week.

Does your group charge dues to members? Yes No

Do all of your activities/events take place on campus? If yes, where do you prefer to hold your programs? If not, where else do they take place?

All activities related to the organizing committee take place on campus. The symposium will be held in Chemistry building atrium and large lecture halls.

Does your group engage in political activity, i.e., electoral, partisan, etc.? If so, describe this activity.

The Karle Symposium Organizing Committee does not, nor does attendees of the symposium, engage in political activity.

Does your group engage in lobbying efforts? If so, describe these efforts.

Our group does not engage in lobbying efforts.

Does your group work with any University department or other student organizations in any capacity? If so, please describe this collaboration.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
Our group strives to promote collaboration. Because the Karle Symposium serves as a platform for Chemistry graduate students and post-doctoral fellows to present their research, we work closely with Department of Chemistry. We also have a relationship with the Chemistry Graduate Student Council (GSC), an organization, which serves to coordinate social events for Chemistry students and support educational and collaborative events, such as the Karle Symposium. Both the Chemistry Department and the GSC provide funding for the symposium.

This year, the Karle Symposium will also be working with the Chemistry Professional Development Organization (CPDO) to coordinate a networking event. CPDO will be inviting chemistry alumni to interact with 4th and 5th year graduate students. CPDO works to enhance professional development of students in the department.

Past Symposia have opened registration to graduate students and post-docs from other departments on campus. By doing this, the organizing committee has hoped to encourage cross-departmental collaborations. Last year, participating departments included: Applied Physics, Biochemistry, Biological Chemistry, Biomedical Engineering, Biophysics, Chemical Biology, Chemical Engineering, Chemistry, Dentistry, the Life Sciences Institute, Macromolecular Science and Engineering, and Medicinal Chemistry. Because of the number of departments external to chemistry has increased over the past few years, the Chemistry Symposium Organizing Committee is seeking to work with RSG to obtain an adequate amount of funding allow us to keep registration open and free to graduate students conducting research outside of the Chemistry Department.

Is your group affiliated with a national, parent, and/or umbrella organization? If so, please describe this relationship and how it plays a role in your organization’s functioning.

Our group is not affiliated with national, parent, or umbrella organizations.

What is your yearly budget? What % of your budget have you set aside for this event?

The Karle Symposium Committee budget for expenses from 2013-2014 was $7040. Due to increased travel costs of our keynote speaker, the expenses budget for 2014-2015 has been increased to $7700. The Karle symposium is held once a year, therefore, 100% of the budget goes toward covering the total expenses incurred for this event. The breakdown of the budget will be explained below.
Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request".
Event Description

Event name: Karle Symposium  
Event date(s): August 7, 2015  
Event location: Chemistry Building Atrium

1. Briefly describe this event. What is its overall purpose?

The 2015 Karle Symposium is an annual event that seeks to bring together graduate students from various departments within Michigan, as well as graduate students from different laboratories within the Chemistry Department. The symposium is organized and executed by graduate students from the department who are members of the Karle Symposium Organizing Committee. The one-day event includes: seven student oral presentations which represent each subdivision of chemistry, two poster sessions that involve graduate and undergraduate students as well as post-doctoral fellows (~150 posters), a research presentation from Dow Chemical, and a keynote presentation by Professor Chad Mirkin (Northwestern University) who was selected by the organizing committee for the 2015 Symposium.

2. Describe how this event will affect our campus and the graduate student body.

The Karle Symposium has many positive effects on our campus and the graduate student body. By bringing together graduate students from chemistry, as well as many other departments, the Karle Symposium is able to foster new collaborations, inspire new avenues of research, and nurture a growing sense of community within the department and across the campus. By having a space to showcase research to students from various scientific disciplines, it also provides an encouraging environment for students to present research before presenting at national conferences.

3. Describe how this event will include other groups or departments.

Any faculty, student or post-doctoral student at the university is welcome to attend. Students who do not normally interact with researchers in the Chemistry Department (PIBS, Chemical Biology, LSI, BSRB, Medical School etc.) now have a chance to network and engage in the numerous branches of research within the Chemistry Department. Last year, we had attendees from the following departments: Applied Physics, Biochemistry, Biological Chemistry, Biomedical Engineering, Biophysics, Chemical Biology, Chemical Engineering, Chemistry, Dentistry, the Life Sciences Institute, Macromolecular Science and Engineering, and Medicinal Chemistry.

4. With which other groups or departments are you sponsoring this event, if any?

Other group sponsors included: the Chemistry Graduate Student Council, the Chemistry Department, and Dow Chemical Company. Dow will only sponsor the travel awards we provide for the poster session and speakers. These funds cannot be used for running the event.

5. If your organization is traveling, explain why this is integral to your event and how it will impact the graduate student community.

Our organization will not be traveling.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
6. If your organization is purchasing food, explain why this is integral to your event and how it will impact the graduate student community. Also, where are you ordering from and what is the approximate food cost/attendee?

The Karle Symposium is an all-day event that runs from 7:00 am to 5:30 pm. The schedule is very tight, leaving little time for participants to leave the building to purchase their own breakfast or lunch. By providing food, we also make available a period of time for participants to dine together, further facilitating an interactive and collaboration-friendly environment.

The lunch is served between two of the three poster sessions. Therefore, students can continue to discuss their research during lunch. Furthermore, lunch affords the opportunity for graduate and post-doctoral students to interact with the keynote speaker, University of Michigan faculty, and Dow representatives. This creates a beneficial networking opportunity. Finally, providing free food is another way in which we can attract students to participate in the symposium.

**Breakfast:** Bagels, cream cheese, and coffee are provided. Breakfast is typically purchased from Bagel Fragel and Kroger. ($300 total, $1.00/person)

**Lunch:** The burrito bar from Qdoba is provided. This typically will include a range of food options in order to cater to graduate students with food allergies and eating restrictions. Dairy-free, gluten-free, vegetarian, and vegan options are available. ($3,000 total, $10.00/person)

Soda is purchased at Kroger or Sam’s Club. This year we have access to a water dispenser, reducing the cost and waste of bottled water.

**Afternoon snack:** Cookies and coffee are provided. These items are typically purchased from Meijer. ($75 total, $0.30/person)

**Committee Dinner:** The Karle Symposium Organizing Committee attends dinner with the Dow conference participants and keynote speaker. The committee dinner with the speakers is funded by the Chemistry Department and will not require RSG funding. The restaurant is chosen based on a balance between price and quality such as Grizzly Peak.

**Total Cost per person (excluding committee dinner):** ~$3300/300 = $11 per person

7. If your organization is bringing a speaker, performer, DJ, photographer (or any other paid individual for services rendered), explain why this is integral to your event and how it will impact the graduate student community. Please explain how the amount he or she will be paid was determined based on similar services. Additionally, attach a short biography to the end of this application.

Our invited Keynote Speaker, Chad Mirkin, was selected by the Karle Symposium Organizing Committee from a pool of candidates - all of which were nominated by the graduate students of the organizing committee. He was selected because of her groundbreaking research, distinguished research record, and his meaningful contributions to the scientific community. The committee felt that his research presentation would appeal to the diverse attendees of the symposium. Previous speakers of the symposium include: Andrei Tokmakoff, Frances Arnold, Edward Solomon, Marcey Waters, and Geoffrey Coates. The keynote speaker of the Karle Symposium is an integral part of the day. As students are responsible for selecting the keynote

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and organizing the symposium, the speaker will be encouraged to interact with graduate student participants.

While the keynote speaker is not paid, his transportation, hotel, dinner with students, and a commemorative plaque will be funded by the symposium. In 2014, the total for these items was $953.00. We anticipate this cost to be similar for this summer’s symposium. This year, however, we have extended an invitation to Isabella Karle to this year’s symposium as this is the first year the symposium is named in her honor. The anticipated cost for Isabella Karle’s travel and lodging is $800. Therefore, the total spent on the keynote and Isabella Karle this year will be approximately $1750.

8. If your organization is applying for capital goods (anything that can be reused after the event has taken place), explain why such goods are integral to the event.

Every year the Karle Symposium provides registered participants with t-shirts, which are designed to have a signature figure adapted from the speaker, Professor Chad Mirkin. These shirts are free to each registrant and act as a fun memento, serve as a reward for participants, and promote the Karle Symposium for following years.

We do not provide payment to the speakers, other than travel cost reimbursement for the keynote speaker, so we like to express our gratitude through the gift of commemorative plaques for both the plenary and keynote speakers. We like to provide a gift that is representative of the chemistry research at the University of Michigan.

9. Who is eligible to participate? (Keep in mind the more diverse the graduate student participation, the more likely RSG will fund)

Graduate and undergraduate students, and post-docs conducting scientific research at the University of Michigan are eligible to attend this event. Last year, participants included members from the following departments: Applied Physics, Biochemistry, Biological Chemistry, Biomedical Engineering, Biophysics, Chemical Biology, Chemical Engineering, Chemistry, Dentistry, the Life Sciences Institute, Macromolecular Science and Engineering, and Medicinal Chemistry.

10. How many participants do you expect? What % of those participants do you expect to be graduate students?

We anticipate around 300 participants, of which 80-90 % are graduate students from various departments with connections to the Chemistry department. This includes: Applied Physics, Biochemistry, Biological Chemistry, Biomedical Engineering, Biophysics, Chemical Biology, Chemical Engineering, Chemistry, Dentistry, the Life Sciences Institute, Macromolecular Science and Engineering, and Medicinal Chemistry.

11. Are your date and location confirmed? Yes No

The date and location have been confirmed. The event will take place on Friday, August 7, 2015. Poster sessions, breakfast, and lunch will take place in the Chemistry building Atrium. The talks will take place in room 1800 CHEM.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
12. Will you charge admission? Yes No
   If so, how much per person?

Registration is free. No admission is charged.

13. Will this be donated to charity? Yes No
   If yes, what percentage will be donated?

None of these funds will be donated to charity. All funds received from RSG will be used for the expenses of the Karle Symposium.

14. How do you intend to advertise, in particular to graduate students?

Emails will be sent to various departments to encourage registration. We also have a website: http://sites.lsa.umich.edu/karle-symposium/.

Flyers will be placed throughout the chemistry building, as well as other buildings where we hope to have participants come from.

15. To what other funding bodies have you applied and/or have received funds from?

Please note each funding body here, the amount for which you applied, the amount that was granted, and to what purpose you intend to put those allocated funds. Requests of funding for the majority of events cost solely to RSG will rarely be fully funded, please seek out additional funding sources as well.

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemistry Department</td>
<td>$ 6,500</td>
<td>$ 6,500</td>
<td>Run symposium (such as purchase coffee, cookies, t-shirts)</td>
</tr>
<tr>
<td>GSC</td>
<td>$ 350</td>
<td>Pending</td>
<td>Food purchases</td>
</tr>
<tr>
<td>Dow Chemical</td>
<td>$ 10,000</td>
<td>$ 10,000</td>
<td>Awards—not to be used for running the event</td>
</tr>
</tbody>
</table>

16. If RSG does not fully fund your event in the amount requested, how do you intend to cover those costs? Will the event still be held?

If RSG does not fully fund our requested amount, the event will still be held. The Karle Symposium Organizing Committee has a very small savings for emergencies and will have to dip into emergency funds. Therefore, this is not a sustainable solution for funding. The reasons for an increased funding request are the following; we are expecting increased participation in the symposium this year, based on the trend of increasing participation observed over the past several years, as well as the research interest of our keynote speaker attracting more students. We are also expanding our poster session to include a chemistry/science education section, which we predict will increase participation. We have extended an invitation to Isabella Karle to attend the symposium and have increased the budget to include the cost of her travel and accommodations. We have also increased the budget to cover the cost of travel and

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accommodations for several Dow Chemical representatives, upon their request to stay in Ann Arbor overnight rather than only attend the day of the symposium. With these new changes to the symposium and our request for increased funding, we remain dedicated to our goal of increasing communication and collaboration between graduate students involved in chemistry research.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

**Event Budget**

List all expenses. Please use the notes section below each category to explain costs in greater detail. Be sure to cover ALL costs, not just those you are asking RSG for funding for.

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Cost</th>
<th>Amount Requested from RSG</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Advertising &amp; Publicity</strong></td>
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<td></td>
</tr>
<tr>
<td>• Posters/fliers</td>
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<tr>
<td>• Other:</td>
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<tr>
<td><strong>Operations</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>• Office supplies (please specify):</td>
<td>$0</td>
<td>$0</td>
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<td>•</td>
<td>$</td>
<td>$</td>
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<tr>
<td><strong>Printing &amp; Publications</strong></td>
<td>$</td>
<td>$</td>
<td></td>
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<tr>
<td><strong>Facilities &amp; Equipment Rental</strong></td>
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<tr>
<td>• Equipment (please specify): Media cost for 1800 CHEM</td>
<td>$338</td>
<td>$0</td>
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<tr>
<td>•</td>
<td>$</td>
<td>$</td>
<td>2</td>
</tr>
<tr>
<td>• Room rental (Chemistry Atrium Rental)</td>
<td>$150</td>
<td>$</td>
<td></td>
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<tr>
<td><strong>Services</strong></td>
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<tr>
<td>• Speaker honorarium</td>
<td>$0</td>
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<tr>
<td>• Speaker travel</td>
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<tr>
<td>• Speaker lodging</td>
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<tr>
<td>• Other: Isabella Karle Travel and Lodging</td>
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<tr>
<td><strong>Student Travel</strong></td>
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<td></td>
<td></td>
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<tr>
<td>• Lodging</td>
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<td>$0</td>
<td></td>
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<tr>
<td>• Transportation</td>
<td>$0</td>
<td>$0</td>
<td></td>
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<tr>
<td>• Vehicle Rental</td>
<td>$0</td>
<td>$0</td>
<td></td>
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<tr>
<td>• Gas</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Goods</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• T-shirts</td>
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<td>$0</td>
<td></td>
</tr>
<tr>
<td>• Other:</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Food:</strong></td>
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<tr>
<td><strong>Other:</strong></td>
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<td>$0</td>
<td></td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$7,508</td>
<td>$2,100</td>
<td></td>
</tr>
</tbody>
</table>

Please remember to attach a mock-up version of the flier, publication, or t-shirt design with the RSG logo or “Sponsored by the Rackham Student Government” statement to

Email application to the RSG Treasurer, at **RSG-treasurer@umich.edu** with subject “RSG Funding Request”.
Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
I. CALL TO ORDER 6:45 pm

II. ROLL CALL OF MEMBERS
   a. Present: Lindsay, Kyle, Abneris, Lu
   b. Absent (excused): Buke, Caitlin
   c. Absent (unexcused):

III. GSI Training
    Kyle is meeting with Matthew Kaplan at the CRLT on Wednesday to get more information about GSI training on campus. Our priorities with this initiative are to address unique departmental concerns while ensuring the creation of standard training protocol which all departments must adhere to. Through this meeting, we hope to gain clarity on differences between graders, lab GSIs, and discussion GSIs, as well as additional information on the departments which opt out of CRLT training in favor of their own training initiatives. We also wonder, for those departments doing in-house training, whether lead GSIs are receiving any CRLT training. Kyle expressed concerns over better instruction with regards to professional ethics and sexual harassment (both by GSIs and by students). In addition, we seek better feedback mechanisms for GSIs to compare their performance with other instructors, both inside and outside of their departments. We discussed the possibility for some sort of “refresher” GSI training once per year, like the current online safety training module.

IV. Fall “Speed Networking” Event
    This event will focus on career options following a graduate degree. We’d like to have about 10 speakers, who will represent a mix of junior faculty, start-up owners or entrepreneurs, think-tank researchers or policy analysts, consultants, and industry researchers. All speakers will have a Master’s degree or PhD. We’ll have 10 students at each table. Students will have 5 minutes with each guest before they move on to the next table.

V. RSG Travel Funding
    Near the end of our discussion, we briefly discussed the possibility of increasing Rackham’s travel funding allowance—both increasing the amount a student can apply for, and increasing the number of times per year a student can apply for travel funding, to better tend to disciplines in which conference proceedings are a primary publication venue.

VI. OPEN DISCUSSION

VII. ADJOURNMENT: 7:30 pm
CALL TO ORDER 7:09 pm

ROLL CALL OF MEMBERS
Present: Lindsay, Kyle, Abneris
Absent (excused): Buke, Caitlin, Lu, Chuky
Absent (unexcused):

GSI Training
Meeting with GEO

Abneris: We had a very productive meeting with GEO and it opened our eyes to just how complicated this issue is. Originally I thought it would be just John (president of GEO) and us but he actually took the initiative to gather several people who had come to him with concerns about GSI training. Kyle do you want to tell us about it?
Kyle: In our meeting we went over some of the concepts and resources with everyone's individual departments. We found that senior GSIs or legacy training is not necessarily sufficient since every once in a while there is someone who doesn't care and so the new GSIs don't get the necessary information. We also found that general things like grading and rostering are not taught by CRLT or the individual departments and we might be capable of spreading this information.
Lindsay: Maybe we would benefit from looking at peers institutions and see how they do Instructor Training.
Abneris: I feel that is a multilayer issue and as such we might want to treat it as several resolutions if Kyle agrees.

OPEN DISCUSSION

ADJOURNMENT: 8:01 pm

Abneris’ GEO meeting Notes:

Introductions:
Kyle and Aby from RSG
John president of GEO
Anna Johnson PhD Student agent languages and cultures
Patricia PhD Student Math
Dominick GEO
Maryl PhD student Physics

- Things that need to improve:
- Ethics seminar for all GSIs (John)
- How to deal with diversity in your classroom
- GSI can choose which questions are in their evals in language and culture department
  why cant that happen with all GSI positions. Five of the questions on the GSI evaluations
  are part of the GEO contract.
- How to access roster/gradebook
- Writing intensive classes.
- Might work to ask GSI give feedback at the end of the semester.
- Cheating seminars
- have a letter or email with different types of GSI positions.
I. CALL TO ORDER 6:07 pm

II. ROLL CALL OF MEMBERS
   a. Present: Representatives Katie F, David B, Doug M, Kyle F, Nate H, Vice President Rodriguez, President Mbagwu
   b. Absent (excused): Representative Michael B, Treasurer Hiziroglu
   c. Absent (unexcused):

III. Karle Symposium – Chemistry Organizing Committee

Chuky: The organization and event is one that provides graduate students an opportunity to give and attend student presentations on the various subdivision of Chemistry, hear research presentations from the chemistry industry (Dow Chemical), and also brings in renowned keynote speakers for the event (Prof. Chad Mirkin, biography included). The application is well done and complete, and they have sought additional funding from their department and industry partners. There is an expected 300 students to attend (more than previous years), about 80-90% grad students. This is very similar to events we have funded from this organization in the past, and we have given strong support.

Kyle: I can confirm that this is the same event as the Vaughan symposium of previous years. The name change essentially comes from a different primary funding source/sponsor.

David: I think there is a small discrepancy with their numbers. Their total expenses say $7508, but they have $6500 in outside funding confirmed. They are requesting $2100 from us. I’d like our funding decision to be contingent upon clarifying this.

Chuky: Agreed.

Nate: **Motion to fund at $2100**, full funding. No second, motion fails.

Doug: Is there some information on how much we have funded this organization in the past?

Chuky: Yes, we have had a relationship with and funded this org/event strongly for the past few years or so, typically at the $800-$1000 level, and specifically for speaker travel and lodging. They are asking for much more this time.
Katie: They are asking for additional funds for Karle (the symposium namesake) and other “industry people” from DOW. I’m not sure, is there enough value for RSG to fund travel/lodging for these additional members? I am comfortable funding just the keynote speaker.

Kyle: Isabella Karle is a big name in Chemistry and will draw a lot of attendees to the event. I think it is worthwhile.

Abneris: Motion to fund at $1800, seconded by David B. Friendly amended to $1500.

Chuky: We have been steadily increasing our funding of this event over the years, however I think that $1800 may be too large a big jump that may not be necessarily justified. Only about ~50 more people expected to attend. Motion to fund at $1200, seconded by Katie F.

Vote:
$1500*: Abneris, David, Nate, Kyle
$1200*: Chuky, Katie, Doug

Motion to fund at $1500 passes, pending budget clarifications*. Will bring to full Board meeting for approval.

IV. OPEN DISCUSSION

V. ADJOURNMENT: X:XX pm
I. CALL TO ORDER: 6:17pm
   a. **Present:** Representatives Lu, Sriram, Co-chair Harada, Vice President Rodriguez, President Mbagwu
   b. **Absent:**
   c. **Excused:** Buke

II. Canoe Trip
   a. Big event coming up on the 26th. We’re in charge of ice cream, lawn games (balloon toss, 3 legged race, musical chairs, lawn sports, etc), (2 people both time slots), Canoes are subsidized. Buses on a schedule, Chuky will send.
   b. Games: frisbee, volleyball, string/twine/ribbon for 3 legged race, football,

III. Movie
   a. Pierpont would be a good idea, Sunday 1pm-ish. Look at Stamps or other rooms, find one that accepts food. Find where to get popcorn.

IV. Bar Night
   a. Dominicks no discount (plus gratuity). Maybe Jolly Pumpkin, WoB, Charlies as they’re all outside.

V. Fuller Pool
   a. Reassigning Buke

VI. Budget arranging
   a. Moving budget from July happy hour: 300 to cover bills beer garden and karaoke
   b. Can also move money from Kayaking, probably to movie night and dominicks

VII. OPEN DISCUSSION

VIII. ADJOURNMENT at 7:00pm (motion by Nate seconded by Sriram)