Rackham Student Government
Board Meeting: May 11, 2011

Agenda

I. Call To Order

II. Introductions

III. Officer Reports
   a. Graduate Student Body President, Michael
   b. Graduate Student Body Vice President, Josh
   c. Graduate Student Body Treasurer, Mindy

IV. RSG Logistics
   a. RSG Overview
   b. Representative and Executive Office Hours
   c. RSG Email List Usage
   d. Lansing Lugnuts (Class A, Toronto Blue Jays Affiliate)

V. Committee Membership

VI. Spring/Summer (Fall) 2011 Goal Setting Session

VII. Individual Projects
   a. Description
   b. Assignment
   c. Semester Plans

VIII. Funding Request: Association for Women in Science, UM Chapter

IX. Open Discussion

X. Adjournment
Current Issues

1. Relationship with other organizations on campus including:
   a. The formation of an MOU with MSA (Memorandum of Understanding)
   b. The Registration of graduate student organizations
2. State Level lobbying
3. Federal Level lobbying – SAGE
4. Study space for masters students
5. Healthy food choices on campus
6. Rackham Dissertation Awards selection process
7. PhD Candidates abilities to take multiple graduate level courses per semester
8. Accessibility of division of Student Affairs services to/for graduate students
9. Planning "I Already Graduated Day"
10. GSRA Unionization Process – Ensuring factual information is disseminated
11. Planning the Fall 2011 Elections (November)
12. Uniformity of post-graduate career opportunities for graduates with masters and/or PhDs.
GOAL SHEET- Summer 2011

Academic Goals

Financial Goals

Legislative Goals

Student Life Goals

Communications Goals

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Rackham Graduate Student Government
Bylaws Excerpt

Article III: Infrastructure
Committee Descriptions
Committee Composition and Powers
Committee Responsibilities
Recall of Committee Members

Article VI: Duties
Board Procedures
Board Obligations

Article VIII: Funding Guidelines
Article IX: Resolutions

ARTICLE III

A. Committee Descriptions.

1. Budgetary Committee (BC)
   Composition: 6 - 8 members
   Required Members: Treasurer (Chair)
                    President
                    Vice President
                    4 current Board members (minimum)

   a. The BC shall be required to maintain five representatives for the purposes of divesting Student funds democratically. In the event the BC falls below the required five members, the BC duties and powers detailed in III.A.1.b. of these Bylaws are rescinded until membership requirement is met. Until met, all funding requests shall be presented directly to the Board.

   b. The BC is responsible for receiving, reviewing, and authorizing all funding requests from Student organizations by majority vote up to, but not in excess of, $700 dollars. Requests made for over $700 shall be presented to the Board during a RSG general meeting for approval, with recommendations by the BC.

   c. The BC, with the action power described in III.A.1.b of the Bylaws, is required to maintain informal minutes. These informal minutes shall include the individual voting records of all members for all funding requests. Informal minutes shall be taken by the treasurer. Informal minutes shall be kept for three years before disposal. Informal minutes shall be presented to the Board upon request from the President.
d. The BC may hold its fiscal deliberations electronically. In such a case, all committee members will be required to participate in the discussion in a timely manner. Individuals that do not contribute to a discussion, without the approval of the Treasurer shall automatically relinquish their vote on the pending matter(s). Repeated lack of participation shall be cause for removal from the Committee by the Board. Unless otherwise specified by the Treasurer, a timely manner shall be considered to be 5 business days.

e. The president, vice president, and treasurer shall have signing power over the RSG accounts.

f. Disbursement of all RSG funds shall necessitate a pledge procedure. Student organizations granted funding by the Board shall be required to produce itemized receipts to the BC prior to receiving funds.

g. All rules contained in these bylaws as well as in the allocation email from the RSG Treasurer must be adhered to in order to receive reimbursements. Article VIII specifically addresses organization funding requests.

h. Five percent (5%) of the estimated yearly budget shall at all times be kept in reserve for emergency costs. These funds shall not be considered available for funding Student organizations. Use of this reserve shall only be authorized by a majority vote of the Board and the concurrence of both the Treasurer and the President.

i. Disbursements of $700 or less shall require one authorized signature.

j. Disbursements of over $700 shall require the signature of the treasurer with the approval of at least one other authorized.

k. Final funding amounts for each accepted Student organization request of $700 or less shall be determined by a majority of the BC.

l. Final funding levels for each accepted student organization request for funding of over $700 shall be recommended by the BC and voted upon by the Board. The Board may hear from the organization requesting funding and may modify the BC’s recommendation. A simple majority vote shall be required to approve funding up to $1,500. Funding above this level shall require a super majority as well as the affirmative vote of at least one executive.

m. The treasurer is responsible for producing a detailed Budget for each fall, winter, and spring/summer term, presented to the Board no later than the 4th week of the academic term. Budgets shall be approved by a
majority vote of the Board and shall be posted on the RSG website, and hardcopies shall be made available to any interested Student.

n. The treasurer will produce a detailed spending report at the conculsion of each academic term. This report will include all funds budgeted and expended as well as all submitted event evaluation forms. The Board will review the report and approve it if correct by the 3rd week of the following semester. Approved funding reports will be placed on the RSG website and made available to any interested Student.

2. **Student Life Committee (SLC)**
   Composition:  Open Enrollment
   Required Members:  3 current Board members

   a. The Student Life Committee shall address all non-academic needs and concerns of the Student Body to the appropriate university administrator(s). Additionally, the committee shall serve to help unite the Student body through the hosting of large communal events designed to stimulate student social interaction. Specific attention shall be given to creating/hosting events that are inter-departmental, that strive to create a welcoming atmosphere for minority groups and that help to unite both central and northern sub-campus locations.

   b. The Student Life Committee shall present funding requests directly to the Treasurer. Upon approval by the Treasurer, the request shall be presented to the Board for review and approval. The committee is not exempt from the funding guidelines found in article VIII of these bylaws.

   c. The Student Life Committee shall be required to host at least three major Student social events per winter and fall semesters. One major social event during the spring and summer months shall be held, funding permitting.

3. **Academic Affairs Committee (AC)**
   Composition:  Open enrollment
   Required Members:  3 current Board members

   a. The Academic Issues Committee shall address program needs of the Student body to the Rackham Administration. These issues shall include, but are not limited to, financial aid, fellowships, grants, awards, summer funding, and academic policies.

4. **Elections Committee (EC)**
   Composition:  Open enrollment
Required Members: Vice President or Treasurer(Chair)* (The Vice President shall chair the committee in the fall term. The Treasurer shall chair the committee in the Winter term.)
4 current Board members (1 from each Division)
1 Election Director

a. The Elections Committee shall provide active advisement and procedural help to the Election Director, aiding him/her in running a smooth and timely election each fall and winter term.

b. The Elections Committee shall propose any changes to RSG’s election policy no later than 6 weeks prior to a given election.

c. The Elections Committee will assist the executives in the solicitation for and the selection of an election director.

5. **Communications Committee (ComCom)**
   Composition: Open enrollment
   Required members: Vice-President (Chair)
   2 current Board members

   a. The Communications Committee shall facilitate bidirectional communication between RSG and the student body. The committee shall also be responsible for maintaining and managing the RSG website as well as publishing a monthly electronic newsletter.

   b. The Communications Committee shall solicit applications – from within RSG as well as the general student body – to serve on various Rackham and University boards, panels, and committees desiring graduate student representation.

   d. The Communications Committee shall, at the request of the President or Vice President, assist in the vetting for appointed members.

   e. The Communications Committee shall be responsible for publicizing RSG meetings and events, producing RSG paraphernalia, and providing constituents with general information about RSG.

6. **Legislative Affairs Committee (LegCom)**
   Composition: Open enrollment
   Required Members: President
   Vice President
3 current Board members

a. The Legislative Affairs Committee will collaborate with external lobbying organizations such as the Student Advocates for Graduate Education (SAGE) coalition and the Michigan Association of Graduate and Professional Students (MAGPS) to promote the legislative agenda of the student body.

b. The Legislative Affairs Committee will work with the Ann Arbor City Council to promote the interests of the Student Body.

c. The Legislative Affairs Committee will work with the State and Federal Governments, as well as other entities beyond the University to promote the interests of the Student Body.

B. Committee Composition and Powers.

a. The Vice President will, with the advice and consent of the President and Treasurer, nominate members of the Board to sit on RSG’s various committees by the 2nd meeting of each semester.

b. Each committee shall have a chair or co-chairs. At least one chair, per committee, must be a current elected representative or executive of RSG.

c. Chairs are voted on in committee with the exception of the BC and ComCom and will be presented to the Board for Confirmation by its (the Board’s) 3rd meeting each semester.

d. Committees with open enrollment may include any number of non-RSG members or Associate Members at the discretion of the committee chair or with the approval of the Board.

e. No committee shall act on issues outside of its stipulated responsibilities described herein without prior authorization from the Board.

f. Committees may be created on a temporary basis for special projects. The formation of ad-hoc committees shall be approved by the Board without the requirement of an amendment. Ad-hoc committees do not
have any power of action and serve only as advisory panels to the Board. Full committee status requires a 2/3 majority vote by the Board and inclusion into the bylaws, formally stipulating composition and duties.

C. Committee Responsibilities.

1. Meetings
   a. Committees shall meet at least twice monthly and at the discretion of the chair.
   b. The chair of each committee shall establish the time and location of each meeting, providing at least 48 hours’ notice to committee members, and provide an electronic copy of the committee’s preliminary agenda to committee members and upon a written request, to members of the student body.

2. Reports
   a. Each committee chair shall be required to report any and all committee activities to the Board at each general meeting.
   b. Reports must contain attendance records for the committee’s meetings and activities.
   c. Reports may be oral or in writing. The Board’s official minutes may serve as a record of committee reports.
   d. The chair of each committee shall be responsible for maintaining a written record of meeting attendance. Minutes are required and must be emailed to the Vice President within one week the meeting
   e. The chair(s) of each committee may appoint a vice-chair from within the committee’s membership. The vice chair shall be responsible for taking minutes and for chairing in the elected chair’s absense.

3. Budget
   a. Each committee must present to the Treasurer a budget no later than 14 days after formation by the Board. Committee chair(s) will take the lead in forming these budgets under the guidance of the Vice President.

D. Recall of Committee Members.

1. Any committee member including the chair may be removed from their position on the committee by a majority vote of the Board in the event of:
a. Failure to report committee activities to the Board for two consecutive meetings (where committee activities have occurred).

b. A motion by another member or chair of the committee, and a majority vote by the Board.

2. Any committee member including the chair who is up for recall by majority vote shall be given an opportunity to address the Board. Following this speaking opportunity, the Board will vote by secret ballot. The ballots will be counted by the executive officers.

3. The President may, with the consent of either the Vice President or the Treasurer temporarily remove a committee member or chair. Temporary removal shall be voided upon the next regularly scheduled meeting of the Board.

ARTICLE VI

A. Board Procedures.

1. Membership

   a. Elected Members

      1. Elected Members are all Board members who have been elected by the student body during a regular or special election or elected by the Board to fill a vacancy.

      2. Elected Members include the president, vice president, and the treasurer.

      3. Only Elected Members may vote on official business during Board meetings.

      4. Each Elected Member must be a member of at least one RSG committee as defined in these bylaws.

      5. Each Elected Member must plan, execute, or attend at least two non-meeting RSG events each academic term (fall, winter, and spring/summer).

   b. Associate Members
1. Associate Members are all non-elected members who show a continued interest in RSG proceedings.
   a. Individuals may become an RSG Associate Member by attending 3 consecutive Board meetings or by attending 3 consecutive committee meetings.

2. An Associate Member may only vote as a member of an RSG committee.

3. Associate Members may participate in Board discussions and debates.

4. Associate Membership shall expire at the next regularly scheduled election as defined in the All Campus Constitution.

5. Associate Members are limited to a single term. Exceptions must be requested in writing and approved by the Board.

c. Appointed Members

1. Appointed members are all non-elected members of RSG that have been jointly nominated by the President and Vice President and confirmed by a majority vote of the Board to serve in a specific leadership role for RSG.

2. With the exception of the RSG Treasurer, appointed Members will not be given a vote on the Board.

3. The President and Vice President may notify members of the Graduate Student Body of any vacancy in an appointed position.

d. Student Body

1. Members of the student body not included in sections a, b, or c above shall be allowed and encouraged to attend RSG Board and committee meetings and to provide information to the Board and its committees when requested. These members will not be allowed to participate in RSG debates or discussions without the permission of an Elected Member.

2. Quorum: Quorum shall consist of half of all non-vacant voting seats, rounded up.
3. Roll call: Each general meeting shall commence with a roll call attendance conducted by the Vice President. This attendance report will be included in the meeting’s minutes.

4. Minutes: Minutes shall be approved electronically or at the next General Board meeting. Minutes shall be posted on the RSG website (by the Vice President) for all Board members at least 72 hours in advance of the next General Board meeting.

5. In accordance with the Constitution, no RSG member shall receive monetary compensation from RSG for services rendered.

6. Board meetings shall be open to the Student body.

B. Board Obligations.

1. Attendance: All RSG members are required to attend general meetings. After the accumulations of three (3) unexcused absences, the member is immediately recalled. Elected Members must also attend a minimum of two RSG sponsored events each semester.

2. Excused absence: Any RSG member may receive an excused absence from the president provided permission is requested at least 48 hours prior to the general meeting, or within five (5) days subsequent to the absence for reasons deemed appropriate by the president.

ARTICLE VIII

A. Funding Guidelines.

1. The Board and its BC will consider funding requests from all MSA-registered student organizations. Requests for event funding will be reviewed on a first-come, first-served basis. Groups requesting greater than $700 in funding are required to make a presentation to the Board at a regularly scheduled Board meeting. Groups requesting less than $700 may be required to make a presentation, at the discretion of the treasurer.

2. A maximum of two requests per organization shall be funded in a given academic year.

3. The Board and its BC will not consider retroactive funding requests.

4. The Board and its BC will not consider funding requests submitted fewer than fifteen business days prior to an event. This restriction may be waived by the Treasurer on a case-by-case basis.
5. All monies appropriated for a funding request will be for *specific* items originally listed in a submitted budget. Where budget items are originally approved but have less or no expense actually incurred, excess appropriated funds will be forfeited. Funds cannot be reallocated to budget items not previously approved by the Board.

6. The guidelines contained in the following four clauses will be used by the RSG BC and the Board in making decisions about funding requests. Each request will ultimately be considered on its individual merits.

7. The following are likely to be funded:
   a. Academic events
   b. Cultural events
   c. Proposals that are well written with a detailed budget, including expenses and expected/secured income
   d. Events which are public and held on campus
   e. Community service events involving or benefiting graduate students
   f. Projects that may need start-up funds but which will become self-sustaining in a short period of time
   g. Events that involve more than 100 graduate students and/or have at least 25% graduate student participation
   h. Programs designed to enhance quality of life for the Student body.

8. The following are not likely to be funded:
   a. Parties
   b. Events not open or easily accessible to the entire UM community
   c. Publications which do not positively impact the UM community
   d. Events that, in our judgment, should be receiving funds from some other obvious, appropriate source
   e. Club sports
   f. Proposals from social fraternities or sororities
   g. Proposals from lobbyists
   h. Capital goods
   i. Activities exclusive to the membership of one organization
   j. Film and photo development/photographers/videographers
   k. Loans
   l. Political lobbying

9. The following may require additional information prior to consideration:
   a. Food
   b. Honoraria
   c. Travel
   d. Requests from the Central Student Government.
   e. Guest Speakers (biographies, prior speaking engagements)
10. The following will not be funded:
   a. Alcohol
   b. Drugs
   c. Medication
   d. Charitable contributions
   e. Class projects
   f. Human resources (coaches, secretaries, employees)
   g. Late fees/penalties of any type
   h. Proposals with non-itemized budgets
   i. Plaques/trophies/prizes
   j. Scholarships/stipends/awards
   k. Events intended for participation by the entire graduate student body if that event is scheduled for a day that is identified as a major holiday on the calendar of University sanctioned holidays.
   l. Proposals from individual students (RSG will only accept funding requests from MSA-registered organizations)

B. Organization Funding Reports

1. Upon a Board or BC decision to fund a group, the treasurer will send an email to the group’s contact person that designates the date – 30 days after the event takes place – by which a report and receipts are due. A detailed event report, provided by the treasurer in that email, must include the number of students in attendance, the percentage of graduate students attending, a summary of how the event went, as well as a financial breakdown. Receipts for reimbursement must be attached to this report and mailed to the treasurer’s campus address given at request approval. Organizations failing to meet this deadline will forfeit any appropriated funds and will be excluded from requesting/receiving RSG funding until at least the end of the current semester pending any appeal to the Board. This exclusion may be extended by a majority vote of the BC. Under circumstances beyond an organization’s control, the treasurer may extend this deadline provided groups send timely and reasonable requests for such an extension.

2. Per Section A, Clause 3, items in funding reports not approved by the Board will not be reimbursed.

ARTICLE IX

A. Resolution Types.

1. A sense of the Board (SB) shall be an official statement on behalf of the student body as articulated by the Board.
2. A Board Resolution (BR) shall be an official policy declaration of the student body as articulated by the Board. Board resolutions shall be binding on all officers, members, and committees of RSG for matters pertaining to RSG internal business. In the case where the subject of a BR is external to RSG, The President shall transmit the approved BR to the Dean for her review and approval.

B. Format.

1. Every RSG resolution shall contain the following:
   i. A title.
   ii. A unique resolution number, assigned by the Vice President in his/her role as the chair of the ComCom
   iii. A set of descriptive clauses, explaining the rationale for the resolution and providing support for any operative clauses contained within the resolution.
   iv. A minimum of one operative clause directing action in the case of a BR or stating an opinion in the case of a SB.
      1. The first operative clause in a BR shall have a format “Therefore be it resolved by the Rackham Student Government on behalf of the student body of the Horace H. Rackham Graduate school that”
      2. The first operative clause in a SR shall have a format “Therefore, on behalf of the student body of the Horace H. Rackham Graduate school and articulated by its elected representatives, it is the sense of the Board that”
   v. The signature upon final vote by at least one executive officer attesting to the vote count and that the process to consider a resolution as outlined in this article and in Roberts Rules of Order was followed.
   vi. The signature of the President or the Vice President approving the final passage of the resolution. The Officer not chairing shall have the authority to approve or veto.

C. Voting

1. All voting members of the Board shall be able to vote on RSG Resolutions.
2. The President, when chairing deliberations of a resolution shall only vote on the final passage thereof to make or break a tie vote. The president may vote when not chairing.
3. The Vice President, when chairing deliberations of a resolution shall only vote on the final passage thereof to make or break a tie vote. The vice president may vote when not chairing.
4. The Treasurer, when chairing deliberations of a resolution shall only vote on final passage thereof to make or break a tie vote. The Treasurer may vote when not chairing.

D. Student Body Input

1. Upon a motion, second, and majority vote by the Board any resolution may be postponed to a time certain to allow for formal input from the student body.
2. Unless waved by a 2/3rds majority of the Board, a vote to adopt a BR will be out of order unless a public hearing on the BR has been advertised and conducted.

E. Public Hearings

1. Board resolutions serve as official statements of policy and as such require input from the student body.
2. Prior to the second reading of a BR, notice shall be posted to the RSG website as well as to the student body via each department / program’s graduate coordinators, and via an email to the graduate student body that a resolution shall be coming to a vote. The notice shall include the title of the resolution, a short description of the resolution including objective pros and cons, and the date / location of the meeting where the Board will consider the resolution.

F. Executive Veto

1. Resolutions not approved by the President or Vice President within 1 week of passage by the Board shall be in full force and approved.
2. Resolutions vetoed by the President or Vice President shall be presented to the Board at its next regularly scheduled meeting. The resolution shall be accompanied by a memo indicating the rationale for the veto. Upon a motion, second, and 2/3rds majority vote of the Board, the veto shall be overridden and the resolution shall be in full force.

G. Publication

1. Upon the final adoption and approval of a resolution, a signed version of shall be posted to the RSG website and included in the Board’s minutes.
2. Copies of the approved resolution should also be transmitted to the Michigan Daily, the Michigan Voice, MSA, and members of the Student Body (upon request).
Memorandum

To: Dr. Mary Sue Coleman, President, University of Michigan
   Dr. LouAnna K. Simon, President, Michigan State University
   Dr. Phillip Hanlon, Provost, University of Michigan
   Dr. Kim Wilcox, Provost, Michigan State University
   Dr. Fred Poston, Vice-President for Finance & Operations, Michigan State University
   Dr. Stephen Forrest, Vice-President for Research, University of Michigan
   Dr. Ian Gray, Vice-President for Research and Graduate Studies, Michigan State University
   Dr. Janet Weiss, Dean, Rackham Graduate School and Vice Provost for Academic Affairs, University of Michigan
   Dr. Denise Maybank, Vice-President for Student Affairs, Michigan State University
   E. Royster Harper, Vice-President for Student Affairs, University of Michigan
   Mark Burnham, Vice-President for Governmental Affairs, Michigan State University
   Cynthia H. Wilbanks, Vice-President for Vice President for Government Relations, University of Michigan
   Bill Beekman, Secretary, Michigan State University Board of Trustees
   Council of Graduate Students
   Rackham Student Government

CC: Dr. MaryLee Davis, Advisor, Council of Graduate Students
    Dr. Karen Komparens, Dean, Michigan State University Graduate School

From: Michael Benson, President, Rackham Student Government
      Stefan Fletcher, President, Council of Graduate Students

Date: April 13th, 2011

Re: Memorandum of Understanding (MOU) between the MSU Council of Graduate Students (COGS) and the University of Michigan Rackham Student Government (RSG)
The following is a Memorandum of Understanding (MOU) between the Michigan State University (MSU) Council of Graduate Students (COGS) and the University of Michigan (U-M) Rackham Graduate Student Government (RSG). COGS and RSG, as the representative graduate and professional student governance organizations at Michigan’s two Tier One American Association of Universities (AAU) institutions, agree to use their best endeavors to collaborate, as appropriate, with one another to provide enhanced opportunities and services to graduate and professional students attending their respective universities. COGS and RSG reaffirm their commitment to promoting the value of graduate and professional students to the academic, cultural, and social climate of their respective universities. Further, COGS and RSG will strive to collaborate in the undertaking of joint activities and initiatives where the purposes of both institutions graduate and professional students will be served.

To that end, COGS and RSG agree in principle to collaborate, as appropriate, in the following areas:

A. A JOINT, MULTI-DISCIPLINARY RESEARCH CONFERENCE

On an annual basis for the past three (3) years, COGS has hosted a Graduate Academic Conference (GAC) at MSU. The conference attracts students from every College at MSU and has over one hundred presenters per year. It has been a long-term, organizational goal of COGS to make this conference into a multi-university conference, and partnering with RSG to permit U-M students to attend would be a wonderful way to engage in this concept. The first U-M/MSU GAC will be held between February and April 2012 in East Lansing, Michigan. If this concept proves successful, the GAC would rotate each year between U-M and MSU. COGS and RSG would also look for other suitable universities to try and partner with on the GAC.

B. COLLABORATING ON GOVERNMENTAL AFFAIRS

Advocating for graduate and professional education at the federal and state level is a joint goal of both organizations. Federally, both COGS and RSG are members of the Student Advocate for Graduate Education (SAGE), an organization of 16 institutions representing Tier One research universities. COGS & RSG agree, where applicable, to support the SAGE initiative as a viable and effective method of advocating for graduate and professional students at the federal level.

COGS & RSG shall each appoint a governmental affairs liaison to work collaboratively with each other, and each campus’ Office of Governmental Affairs, to coordinate joint information sharing, advocacy, and education pertaining to graduate and professional students at MSU and U-M. The COGS and RSG governmental affairs liaisons shall look at opportunities where joint
initiatives and programming may be undertaken in this area, focusing on initiatives with the state government.

An initial conference call between the COGS & RSG Presidents & Governmental Affairs Liaisons shall occur no later than June 30, 2011 to provide further direction in this area. Future coordinating conference calls shall occur at regular intervals between July 1, 2011 and June 30, 2012.

C. SOCIAL EVENTS & ACTIVIES

Both COGS & RSG recognize the importance of graduate student life and wellness to their respective institutions. To this end, COGS & RSG agree to undertake joint programming endeavors providing students of each institution to engage in activities and events with each other.

To capitalize on the longstanding rivalry that exists between MSU and U-M, joint events shall center around athletics events and other major “rivalry” events at each institution. No less than one (1) joint event shall be planned per academic semester.

D. GRADUATE STUDENT REPRESENTATION

COGS & RSG serve to advocate for graduate and professional students at each respective institution. Given the importance of graduate and professional students to the academic reputation, research, teaching, and other facets of both MSU and U-M, both COGS & RSG believe that graduate and professional students should have an opportunity to voice their ideas, concerns, and suggestions at the highest levels of institutional governance, through the representative leadership of the graduate-professional students.

To permit this, COGS & RSG agree to the extent possible, to advocate for appropriate and proportional mechanisms to allow for graduate and professional student leaders to have a forum with senior university leaders to discuss and work collaboratively on matters of concern to each respective entity.

E. CONCLUSION

In sum, COGS & RSG look forward to working collaboratively throughout the course of the 2011-2012 academic year and hope to create a sustainable working partnership that is beneficial to MSU and U-M graduate and professional students. At the end of this agreement, COGS & RSG will evaluate the progress that has been made in relation to inter-institutional cooperation, and determine the institutional viability of furthering this MOU.

COGS & RSG ask for the support of the leadership of each institution to help realize the initiatives outlined in this MOU.
Submitted

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Stefan J. Fletcher  Michael Benson
President, Council of Graduate Students  President, Rackham Student Govt.
March 28-30, 2011

WWW.SAGECOALITION.ORG
EBOARD@SAGECOALITION.ORG
SAGE Federal Legislative Priorities

Taxation and Indebtedness

Subsidized Loans Vital to Economy: The Administration budget proposal for FY2012 would eliminate subsidized loans for graduate students, accruing debt for students from day one. This would significantly add to the debt graduate students face upon graduation and would directly affect lower income students.

*SAGE Recommends: Keep the subsidized federal loan program for graduate students and find alternate means of funding the Pell Grant.*

Indebtedness: A Growing Obstacle for Attainment of Graduate Education: The growing debt burden students face has a tangible effect on the number of students and the current loan forgiveness program is too narrow for its intended population to use, and creates a heavy tax burden on the debt forgiven.

*SAGE Recommends: Exempt forgiven loan debt from federal taxation and expand income exclusion amounts covered under income-based repayment and income contingent repayment programs.*

Qualified Educational Expenses’ Not Defined as Originally Intended: The Higher Education Act of 1965 (HEA) defines the cost of attendance for higher education as the total cost of education, including tuition, fees, books, supplies, housing, etc. In 1986, changes in tax law uniquely disadvantaged graduate students, making portions of fellowship and student aid, such as room and board, taxable income.

*SAGE Recommends: Amend the tax code to define “Qualified Higher Education Expenses” and “Qualified Tuition and Related Expenses” to match the definition of “Cost of Attendance” in section 472 of the HEA.*

Research Funding

Funding Federal Research Grants Is Crucial to Our Country’s Economy: The U.S. economy is dependent on groundbreaking research at leading research universities. If the U.S. is to remain a global leader in innovation and technology development, Congress should maintain or expand federal funding of graduate research, which produces cures to diseases, new technology, and a more powerful workforce.

*SAGE Recommends: Congress should maintain, if not expand, federal funding of graduate research.*

Immigration

Visa Reform: Allow World’s Brightest to Create American Jobs: While the U.S. economy has globalized, our use of talented, U.S.-educated international students lags. The export of some of the best and brightest to our international competitors hurts our economy and standing as global leaders.

*SAGE Recommends:*
- **F-1 Visa Reform allowing International Students to Visit Sick Family Members.**
- **Exempt all students who obtain advanced degrees in the U.S. from the H1-B cap.**
- **Grant Work Authorization to the Spouses of H-1B Holders (those in the H-4 category), as is done for the spouses of L-1 Visa holders.**
- **Pass H.R. 399, the STAPLE Act — This bill would authorize international students who have earned a Ph.D. degree from a U.S. university in the fields of science, technology, engineering, or mathematics (STEM) to be admitted for permanent residence, and be exempted from numerical limitations on H-1B visas.**
Taxation and Indebtedness Policies Stifle Innovation

Ending Subsidized Loans Contributes to Student Debt and Hurts U.S. Economy

The Obama Administration’s budget proposal for FY2012 eliminates subsidized loans for graduate students, in an attempt to fully fund Pell Grants. This means graduate students will begin accruing debt from Day 1, rather than having interest deferred until graduation. The elimination of subsidized loans will significantly add to the already impressive debt students pursuing advanced degrees face upon graduation (approximately 22% more debt for a five-year academic doctoral program1), and serves as a disincentive for prospective students to pursue advanced degrees. The proposed change will particularly affect lower-income students.

SAGE Recommends:
- Keep the subsidized federal loan program for graduate students and find alternate means of funding the Pell Grant.

Indebtedness: A Growing Obstacle for Attainment of Graduate Education

Graduate students face an ever-increasing debt load upon graduation. This growing burden has a tangible effect on the number of students who apply to graduate school and, as a result, on the nation’s global productivity and economic competitiveness. The current loan forgiveness program is too narrow for its intended population to use and creates a heavy tax burden.

SAGE Recommends:
- Exempt forgiven loan debt from federal taxation.
- Expand income exclusion amounts covered under income-based repayment and income contingent repayment programs.

‘Qualified Educational Expenses’ Not Defined as Originally Intended

The Higher Education Act of 1965 (HEA) defines the cost of attendance for higher education as the total cost of education, including tuition, fees, books, supplies, housing, and other education-related expenses. This definition determines the amount of student financial aid and higher education incentives, such as subsidized student loans and tax deductions, for which a student is eligible. In 1986, changes in tax law limited this definition in a way that uniquely disadvantages graduate students, making portions of fellowship and student aid, such as room and board, ineligible for higher education tax incentives.

SAGE Recommends:
- Amend the tax code to define “Qualified Higher Education Expenses” and “Qualified Tuition and Related Expenses” to match the definition of “Cost of Attendance” in section 472 of the HEA.

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1 This assumes the current 6.8% APR and constant yearly loan request for 2 or 5 full years respectively. Some doctoral disciplines can be shorter (4 years) and some can be much longer (up to 8+).
Background: Student Financial Burden Overwhelming

Subsidized Loans

Title IV of The Higher Education Act of 1965 authorizes a loan guarantee by the government for eligible students (those at accredited American institutions of higher education) to supplement other fund sources towards education expenses (see item A). Federal Loans are available to colleges and universities to disburse directly to students. These loans contain a provision for in-school deferment; that is to say, students do not start repaying the loan while enrolled at least half-time in an accredited American university. In addition to disadvantaging lower wage earning families, the increased debt burden will make it more difficult for individuals interested in pursuing careers in low-paying public service jobs to afford graduate education.

The Cost of Accrued Interest. A $1,000 loan taken by a student in the first year of a graduate degree will accrue $141 of interest by the time the student makes the first payment for a two-year degree (masters), or $389 for a five-year program (doctoral). In reality, students take much more costly loans year after year of study.

Qualified Educational Expenses

Current tax law, in determining a graduate student’s tax liability, limits “qualified expenses” to tuition and registration fees only. This limitation places an added financial burden on graduate students, and has a direct impact on the affordability of graduate education, by excluding income used for basic living expenses such as room and board from a qualified educational deduction. The SAGE recommendation will make the definition of “qualified education expenses” consistent across all forms of federal education assistance.

Taxation of Fellowships and Scholarships. Education expenses paid with fellowship and scholarship monies can be deducted from gross income, but the current definition excluding room and board reduces the benefit by about a one to one-and-a-half months’ worth of scholarship funds. Notably, education awards do not take this tax burden into account.

Lifetime Learning Credit. The Lifetime Learning Credit is equal to 20 percent of the taxpayer’s out-of-pocket education related expenses up to a maximum of $10,000 in expenses (that is, $2,000 in benefits). However, because of the narrow definition of “qualified expenses,” most graduate students do not qualify for this credit.

Student Indebtedness

Congress created The Public Service Loan Forgiveness Program within the College Cost Reduction and Access Act of 2007, to encourage individuals to enter and continue to work full-time in public service jobs. Under this program, borrowers qualify for forgiveness of the remaining balance on certain federal student loans, once they have made 120 monthly payments and while employed by certain public service employers. Income-based repayment plans and loan forgiveness programs are intended to provide relief to a small segment of professionals who have chosen to serve the community in low-paying public service occupations, rather than use their education for lucrative careers. There are two main problems with the program:

The Forgiven Loan Is Considered Taxable Income. While the loan forgiveness program is intended to reward individuals serving the public good, the forgiven loan amount is considered part of the individual’s gross income, resulting in an added tax burden. This runs counter to the program’s purpose of creating incentives for individuals to pursue a career in public service.

The Program Is Too Restrictive. Most federal education loans are 10-year loans, meaning that after 120 payments, there will be nothing left to be forgiven.

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2 This assumes the current 6.8% APR for 5 full years.
Cuts to Research Funding Put America’s Future at Risk

Funding Federal Research Grants Is Crucial to Our Country’s Economy

The U.S. economy is highly dependant on groundbreaking research conducted at leading research universities. If the U.S. is to remain a global leader in innovation, technology development, and the knowledge-based economy, Congress should maintain, if not expand, federal funding of graduate research, which produces cures to diseases, new technology, and a more powerful workforce. Universities rely on federal research funding to attract and retain the best graduate students and these graduate students are dependent on the funding to perform essential research.

Critical Programs That Build Our Economy and Keep America Competitive

National Science Foundation (NSF)

NSF develops new innovations, strengthens our national economic competitiveness, and advances the goals outlined in the bipartisan America COMPETES Act. NSF funds merit-based research and supports science, math, and engineering education across the country, in all 50 states. NSF investments help to ensure that we build a better America by remaining a global leader in science and technology.

SAGE Recommends: Fund NSF at the President’s FY2012 $7.7 billion budget request level or, at a minimum, do not let funding fall below the FY2010 level of $6.9 billion.

National Aeronautics and Space Administration (NASA) Science Mission Directorate

The NASA Science Mission Directorate is an essential part of meeting the growing challenges to fully understand global changes to the Earth and answer fundamental questions regarding the universe through space exploration.

SAGE Recommends: Fund Science Mission Directorate at the President’s FY2012 $5.0 billion budget request or, at a minimum, do not fund below the FY2010 level of $4.47 billion.

National Institutes of Health (NIH)

NIH, the nation’s primary agency for supporting biomedical research, competitively awards grants to scientists at universities in all 50 states, as well as many other institutions across the country and world. NIH educates the next generation of scientists and funds leading-edge research with the goals of improving health and saving lives through medical discovery and scientific leadership.

SAGE Recommends: Fund NIH at the President’s FY2012 $32 billion budget request level or, at a minimum, do not let funding fall below the FY2010 level of $31 billion.

SAGE FUNDING REQUESTS

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<thead>
<tr>
<th>Agency</th>
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<td>NIH</td>
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<tr>
<td>DARPA</td>
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National Endowment for the Humanities (NEH)

NEH is the lead federal agency focused on the development and support of scholarship and other work in the humanities. NEH is a vital source of funds for scholars and researchers whose work helps citizens and policymakers alike better understand and address the social, economic, and political challenges facing the world today. NEH grants are awarded on a competitive, merit-reviewed basis to organizations and institutions in every U.S. state and territory. Many grants provide significant leveraging of nonfederal giving through matching requirements.

*SAGE Recommends: Do not cut NEH below the FY2010 level of $167.5 million.*

Department of Energy (DOE) Office of Science

The DOE Office of Science funds leading-edge energy research and educates the next generation of scientists. Strong, sustainable, and predictable funding levels for the Office of Science are also necessary to ensure that we remain a global leader in science and technology, which are the foundation of our nation’s economic growth and aid in our national defense.

*SAGE Recommends: Fund DOE Office of Science at the President’s FY2012 $5.4 billion budget request level or, at a minimum, do not let funding fall below the FY2010 level of $4.9 billion.*

National Oceanographic and Atmospheric Administration (NOAA)

NOAA conducts crucial science related to our oceans and atmosphere that provides decision-makers with critically important data and services that enhance the nation’s economy, security, and environment. Particularly, the Sea Grant program is a nationwide network of 30 university-based programs that work with coastal communities on research and outreach to promote better understanding, conservation, and use of our coastal resources.

*SAGE Recommends: Fund NOAA Office at the President’s FY2012 $5.5 billion budget request level or, at a minimum, do not let funding fall below the FY2010 level of $4.75 billion.*

Defense Advanced Research Projects Agency (DARPA)

Secretary Gates and other Pentagon officials recognize and hail the importance of basic research to keep our military armed with cutting edge technology and to provide our soldiers with the tools necessary to succeed on the battlefield. Over the years, the Defense Advanced Research Projects Agency (DARPA) has played an important role in funding high-risk, high-reward research, which has led to many significant defense technologies, some of which have also evolved into remarkable civilian applications. SAGE urges strong support for this game-changing research agency.

*SAGE Recommends: Fund DARPA at the President’s FY2012 $2.1 billion budget request level or, at a minimum, do not let funding fall below the FY2010 level of $1.8 billion.*
Incentivize Top International Students to Learn and Stay in America

Attracting top international graduate students to our schools and workforce is essential for domestic job creation and innovation. Unfortunately, visa restrictions often force immigrant graduates out of the country, robbing the U.S. of talent, skills, and educational investments. Simple, low-cost adjustments to two key visa programs could result in significant improvements.

I. H-1B Visa Reform: Allow World’s Brightest to Create American Jobs

While the U.S. economy has globalized, our use of talented, U.S.-educated international students lags. The world’s top students flock to our higher education institutions, only to end up having to leave due to restrictive U.S. visa policies. The export of some of the best and brightest to our international competitors hurts our economy and standing as global leaders. Recent studies from the World Bank and National Foundation for American Policy have found that increasing the number of H-1B high-skill visas to graduate students would increase the number of patent applications and encourage job creation, critical components of competing in a global economy.

SAGE Recommends:

- Exempt all students who obtain advanced degrees in the U.S. from the H1-B cap.
- Grant Work Authorization to the Spouses of H-1B Holders (those in the H-4 category), as is done for the spouses of L-1 Visa holders.
- Pass H.R. 399, the STAPLE Act — The STAPLE Act would authorize international students who have earned a Ph.D. degree from a U.S. university in the fields of science, technology, engineering, or mathematics (STEM) to be admitted for permanent residence, and be exempted from numerical limitations on H-1B visas.

II. F-1 Visa Reform: Allow International Students to Visit Sick Family Members

The F-1 Visa is the primary visa foreign full-time students use to access education in the United States. Unfortunately, current regulations do not align with the realities of graduate education. Students from countries that can only receive single-entry visas face difficulties returning to the country after traveling abroad for conferences or visiting sick family members. Further, current work requirements and "All But Dissertation" restrictions1 make it difficult for foreign students to support themselves while attending a full-time academic program.

SAGE Recommends:

- Grant waivers to students with single-entry visas, and make security screenings more efficient, to permit realistic travel and re-entry while enrolled in a U.S. institution.
- Expand off-campus work allowances.
- Allow ABD international students the opportunity to short-term withdraw, as presently granted to domestic students, without losing their visa.

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1 A student is considered ABD when course work has been completed and he or she is focused on research.
Rackham Student Government Funding Application

Organization Name: AWIS-UM (Association for Women in Science, UM Chapter)
SOAS Account #: U000464
Registered with MSA? Yes  No

Primary Contact Name: Serina Mazzoni
Title: Treasurer
Email: mazzonis@umich.edu
Phone: 517-449-8227

Secondary Contact Name: Tiffany Tsang
Title: President
Email: ttsang@umich.edu
Phone: 916-717-5747

Please check any of the following that describe your organization:

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<thead>
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Describe the overall purpose/mission of your organization and the planned initiatives and activities intended to uphold said objective(s).

The mission of AWIS-UM is to provide support and opportunities for women in science in the University of Michigan community. As a recently renewed chapter of the national AWIS organization, we will be focusing on establishing our group and gaining membership. One of our primary goals is developing professional skills and helping our members gain the skills they need to negotiate the science career track of their choice. Events this semester will include a work-life balance workshop, a panel series on careers in science, and a “meet and greet” event for new AWIS members from the three UM campuses (Ann Arbor, Flint, and Dearborn) to network and make contacts.

NOTE: Because we are a new organization, we have not had the opportunity to determine our active student membership. We have 10 active board members. As you can see by our email list and avg. attendance (below), we have more members. Also, these numbers are only for the UM-Ann Arbor campus.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

# of active student members: ___We have 121 on our email list___
# of graduate student members: ___About 60 on our email list___

Average attendance at group meetings (Board, committee, event planning, etc.): ___10___
Average attendance at similar events: ___30___
Average graduate student attendance at similar events: ___15___

How often does your group meet? ___Monthly___

Does your group charge dues to members? ___Yes___  ___No___

Do all of your activities/events take place on campus? If yes, where do you prefer to hold your programs? If not, where else do they take place?
Yes, we prefer to hold them in the USB or PIBS/GAP area.

Does your group engage in political activity, i.e., electoral, partisan, etc.? If so, describe this activity.
No.

Does your group engage in lobbying efforts? If so, describe these efforts.
No.

Does your group work with any University department or other student organizations in any capacity? If so, please describe this collaboration.
Yes, we work with WISE- Women In Science and Engineering. WISE provides a staff member as an advisor for AWIS and also meeting space for our group. We also interface with PIBS and the Post-doctoral Association at the Medical School to plan relevant programming and solicit participation in our programs.

Is your group affiliated with a national, parent, and/or umbrella organization? If so, please describe this relationship and how it plays a role in your organization's functioning.
Yes, AWIS is a national organization. The UM chapter is a newly revived chapter. The national organization provides training for events, and organizes networking and mentoring opportunities for its members, as well as many other opportunities.
Event Description

Event name: AWIS Spring Reception
Event date(s): May 13th, 2011
Event location: Ehrlicher Room, North Quad or Great Lakes Room, Palmer Commons.

1. Briefly describe this event. What is its overall purpose?
   *This reception is a networking event for our current graduate student, post-doc, faculty and staff members. In addition to our current membership, we are inviting all female faculty members in STEM (Science, Technology, Engineering, Math/Medicine) fields as well as STEM department chairs from University of Michigan Ann Arbor, Flint and Dearborn campuses.*

2. Describe how this event will affect our campus and the graduate student body.
   *The goal of the event is to provide opportunities for attendees to begin to develop their professional network with STEM women at our University. In this regard, we anticipate the event to be most beneficial to our graduate students as it will provide ample opportunities for them to connect with post-docs and faculty.*

3. Describe how this event will include other groups or departments.
   *PIBS, the Post-Doctoral Association, and WISE members will be invited to the reception, among other groups. Our current membership encompasses people from these organizations, and we hope this event will help expand and develop connections between these organizations. As mentioned previously, all female faculty in STEM fields as well as STEM department chairs from University of Michigan Ann Arbor, Flint and Dearborn campuses will receive an invitation to this event.*

4. With which other groups or departments are you sponsoring this event, if any? Currently, no other groups or departments are sponsoring this event.

5. If your organization is traveling, explain why this is integral to your event and how it will impact the graduate student community.
   *not applicable*

6. If your organization is purchasing food, explain why this is integral to your event and how it will impact the graduate student community. Also, what is the approximate food cost/attendee?
   *The event is a networking reception, and the goal of the event is for participants to mingle and interact, meeting and networking with as many new people as possible. Due to the timing of the event (on a Friday evening), having food on site facilitates these interactions as people are more likely to stay and interact if food is available. We anticipate a food cost of $7/attendee if we use University Catering.*

7. If your organization is bringing a speaker, performer, DJ, photographer (or any other paid individual for services rendered), explain why this is integral to your event and how it will impact the graduate student community. Please explain how the amount he or she will be paid was determined based on similar services. Additionally, attach a short biography to the end of this application.
   *not applicable*

8. If your organization is applying for capital goods (anything that can be reused after the event has taken place), explain why such goods are integral to the event.
   *not applicable*

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
9. Who is eligible to participate? (Keep in mind the more diverse the graduate student participation, the more likely RSG will fund)

Anyone who receives an email or an invitation by mail and is interested in AWIS is invited to attend. Our email list contains undergrads, graduate students, post-docs, and faculty members, as well as women in other science careers. Additionally, we are inviting all STEM department chairs and female faculty at UM-Ann Arbor, UM-Flint and UM-Dearborn.

10. How many participants do you expect? 100

11. Are your date and location confirmed? Date is confirmed, location is pending funding.

12. Will you charge admission? Yes No

If so, how much per person?

13. Will this be donated to charity? Yes No

If yes, what percentage will be donated?

14. How do you intend to advertise, in particular to graduate students?

We will advertise through our email listservs and website, as well as through the PIBS and other Rackham graduate student email lists, as well as other means RSG can suggest.

15. To what other funding bodies have you applied and/or have received funds from? Please note each funding body here, the amount for which you applied, the amount that was granted, and to what purpose you intend to put those allocated funds. Requests of funding for the majority of events cost solely to RSG will rarely be fully funded, please seek out additional funding sources as well.

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<tr>
<th>Funding Body</th>
<th>Amount Requested</th>
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<tr>
<td>MSA</td>
<td>$2100</td>
<td>$405</td>
<td>General office supplies; paper and printing for our events; training for members to become workshop facilitators for other events</td>
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16. If RSG does not fully fund your event in the amount requested, how do you intend to cover those costs? Will the event still be held?

The event will still be held, but we will have to find a different venue with a lower cost, or restrict or remove our budget for food and refreshments. We are hoping to make this event very professional, because we are inviting early stage as well as established faculty and professionals in science careers who can network and connect with our graduate student and post-doctoral members. We have selected the North Quad venue because it provides the sophisticated atmosphere we need for this event.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

Event Budget

List all expenses. Please use the notes section below each category to explain costs in greater detail. Be sure to cover ALL costs, not just those you are asking RSG for funding for.

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Cost</th>
<th>Amount Requested from RSG</th>
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<td><strong>Advertising &amp; Publicity</strong></td>
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<tr>
<td>• Posters/fliers</td>
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<tr>
<td>• Other: Printed invitations for UM faculty</td>
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<td><strong>Operations</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Office supplies (please specify): paper, envelopes, nametags</td>
<td>$100</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>•</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Printing &amp; Publications</strong></td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Please attach a copy of the publication to the end of this application.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Facilities &amp; Equipment Rental</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Equipment (please specify): (Audio visual rental)</td>
<td>$100</td>
<td>$100</td>
<td>2</td>
</tr>
<tr>
<td>• Room rental: Ehrlicher Room, North Quad</td>
<td>$300</td>
<td>$300</td>
<td>1</td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Services</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Speaker honorarium</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Speaker travel</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Speaker lodging</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Other:</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Student Travel</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Lodging</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Transportation</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Vehicle Rental</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Gas</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Goods</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• T-shirts</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Other:</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Food: See attached detailed budget</strong></td>
<td>$728.50</td>
<td>$500</td>
<td>3</td>
</tr>
<tr>
<td><strong>Other:</strong></td>
<td>$</td>
<td>$</td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$1353.5</td>
<td>$1025</td>
<td></td>
</tr>
</tbody>
</table>

Please remember to attach a mock-up version of the flier, publication, or t-shirt design with the RSG logo or “Sponsored by the Rackham Student Government” statement to your application.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
## Detailed food budget: University Catering Student Prices for approximately 100 attendees

<table>
<thead>
<tr>
<th>Item</th>
<th>Serves</th>
<th>Cost</th>
<th>Number Ordered</th>
<th>Serves</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coffee</td>
<td>25</td>
<td>$15.00</td>
<td>3</td>
<td>75</td>
<td>$45.00</td>
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<tr>
<td>Tea</td>
<td>25</td>
<td>$15.00</td>
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<td>50</td>
<td>$30.00</td>
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<tr>
<td>Lemonade</td>
<td>Gallon jug</td>
<td>$9.00</td>
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<td>$18.00</td>
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<tr>
<td>Desserts</td>
<td>12</td>
<td>$9.50</td>
<td>7</td>
<td>84</td>
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<tr>
<td>Veggie Platter</td>
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<td>$220.00</td>
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<tr>
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<tr>
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<td>$42.00</td>
<td>2</td>
<td>40</td>
<td>$84.00</td>
</tr>
</tbody>
</table>

**Total Cost:** $728.50
Join us on May 13th at the AWIS Spring Reception to network with AWIS members!

Benefits of membership include:

- Professional networking opportunities in our local UM-AWIS chapter and with the 50 other AWIS chapters across the country
- Mentoring opportunities
- Opportunities for outreach
- Access to programs targeting professional development
- Advocacy for women in science

---

6:30pm at the Ehrlicher Room,
3100 North Quad Bldg.
105 S. State St. Ann Arbor, MI 48104

Light refreshments will be provided

Sponsored by
the Association for Women in Science
and
the Rackham Student Government