Rackham Student Government
Board Meeting: January 19, 2012

Agenda

I. Call To Order

II. Approval of Agenda

III. Community Input
   a. Eugene Daneshvar – Technology Transfer & GSRA funding
   b. Ethan Eagle – GSRAs

IV. Approval of Previous Minutes
   a. January 12, 2012*

V. Officer Reports
   a. Graduate Student Body President, Michael
   b. Graduate Student Body Vice President, Kaitlin
   c. Graduate Student Body Treasurer, Alex

VI. RSG Committee Updates & Meeting Schedule
   a. Academic Affairs*
   b. Budgetary
   c. Communications
   d. Elections
   e. Legislative Affairs
   f. Student Life*
   g. Bylaw Review
   h. Service Opportunities

VII. Winter 2012 Goal Setting Session

VIII. Open Discussion

IX. Adjournment

* - Item included in packet
** - Item will be provided on Day of Meeting or at Meeting
*** - Item was included in a previous packet
Rackham Student Government Winter 2012
Representative Goal Worksheet

**Academic Issues**

**Student Services Issues (non academic)**

**Local Issues**

**Social Events**

**State/Federal Issues**

**My Action Items**

I will work with Committee __________________ to achieve __________________.

I will work individually to achieve ________________________________________.
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<td>EECS</td>
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<td>PhD Candidate</td>
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<td>michaelleebenson</td>
<td>3214 EECS</td>
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1. Call to Order by President Benson at 6:38pm
2. Attendance
   a. Present: President Benson, Representatives Eli Benchell Eisman, Kaitlin Flynn, Alex Toulouse, Chris Tom, Tien Huei-Hsu, Nina White, Lauren Knapp, Andrew Crawford, Patrick Rooney, Haven Allen, Ben Curtiss-Lusher, Dan Trubman, Marisol Ramos, Pete McGrath, Tina, Heidi Alvey
   b. Absent (Excused): Alex Emly, Cassandra Yaple, Mindy Waite
   c. Absent (Unexcused): Rob Gillezeau
3. Introductions
4. Approval of the Agenda. Moved by Alex T., seconded by Chris Tom. Michael asks for additions or modifications. None presented. Approval voted unanimously.
5. Approval of Previous Minutes: December 8, 2011. Motion to approve the minutes by Tien and seconded by Eli. Minutes are approved with two abstentions.
6. Officer Reports
   a. Student body president Michael Benson:
      MLK day is Monday. RSG is co-sponsoring the University’s kickoff event. Details to follow in an email to the student body tomorrow. Co-sponsorship is costing us nothing, so that’s nice.
   b. Student body treasurer Mindy Waite:
      Mindy will be resigning next week as we have a new treasurer to appoint.
7. RSG Executive board
   a. To appoint, per the bylaws, the President will make an appointment, with a 2/3 board vote needed to pass. The nomination will become effective in one week.
   b. Treasurer: Alex Toulouse. Motion to approve by Kaitlin, seconded by Eli. Haven asks if under the bylaws if the board is able to view all applications. Michael responds that it is not. Alex T says a few words about what he’s interested in as Treasurer. He’s interested particularly in working with student groups to make our money more accessible to the student body. Approved with two abstentions.
   c. Vice President: Motion to approve nomination of Kaitlin Flynn as VP moved by Chris and seconded by Nina. Kaitlin says a few words about what she’s interested in pursuing as VP including uniting the graduate student
community and effecting change at the academic and federal level. Approved with one abstention. This nomination is effective immediately.

8. RSG Logistics
   a. Representative expectations
      i. Board meetings
         1. Representatives are required to attend board meetings. Michael will grant excused absences and academic, research purposes will take priority over RSG. Each individual gets up to 3 unexcused absences per their elected term. Email Michael with reasoning for excused absences and they can and will remain confidential.
         2. Will Hutchison’s seat will be vacated due to 6 unexcused absences. Michael asks for a motion to either overturn his decision to evict Will’s seat. Motion moved by Alex T. and seconded by Chris. Heidi objects the motion to overturn the decision. Michael asks for objections and the motion is objected with 3 abstentions. There is now a vacancy in Division IV.
      ii. Committees
         1. We have 9 committees, with the non-academic career opportunity committee possibly being combined with student life. Members must attend committee meetings, per the bylaws. Committees meet biweekly, and the times will be determined by the members of the committee. Committee chairs are asked to send out doodle polls for a meeting by next week. Committee chairs also are responsible for the attendance policy. Committee budgets will be due within the next week.
      iii. Events
         1. Jorge Cham event (PhD comics) coming at end of January. The board is invited to dinner with him and Michael will send out an email soon. There are a number of social events coming up, including seeing the Red Wings, Valentine’s day event, St. Pats day event, Pistons game, family friendly events, etc etc etc. If any board members want to see events happen, they should contact the execs. Individual projects also apply.
      iv. Constituent contact
         1. As an RSG member, we should be communicating with our constituents, attending department and programmatic events, become available for students, etc. We will also be hosting office hours.
   b. Committee membership
      i. Committee membership slate included in the packet. If you’d like to join a different committee, ask the execs to add you. Committee descriptions and quorum are listed in the packet (taken from the
bylaws). Chris asks if quorum would change under addition or subtraction of members and the answer is yes.

ii. Committee changes: Chris Tom would like to be added to AAC. Ben and Andrew would like to be removed from AAC. Budgetary committee, removal of Mindy Waite and addition of Alex T and Kaitlin F. Communications committee: we’re considering consolidating this committee because most of the work is done by the execs. Throughout the committee slates, we will replace the Treasurer with Alex T and VP with Kaitlin. Elections committee: elections director will eventually be hired. Still, we need to further appoint the elections committee slate: Division I: Eli Benchell Eisman. Division II: Andrew. Division III: Marisol. Legislative Affairs: Chris Tom is added, Haven Allen is added to the committee. Student Life: no changes. Community outreach and social action committee: Eli explains the committee and volunteer opportunities that are coming up. Changes: Heidi would like to be added. Ben would also like to be added. Patrick introduces his post graduate career opportunities committee and we discuss some of the issues currently surrounding it. Adding Alex Emly and Tien to this committee for the time being. Motion to approve moved by Chris and seconded by Dan. Approved unanimously.

c. Social gathering
d. Food @ meetings policy

i. Up until last term, some food was included in the budget for RSG board meeting and the thought was to give the board a snack while they’re at the meeting. Michael asks for a motion, Andrew makes a motion to have food at meetings and seconded by Ben. Andrew asks for more clarification and Heidi mentions that the GEO endorsed candidate platform included not having food as a campaign promise. Pete asks a question if having food affected attendance in a positive way. Michael answers that it helped in some way but he doesn’t want it to feel like a bribe. Haven asks how much 8% of the budget is and Michael answers that over the course of a term we spent about $800. Andrew asks what percent of our budget is left over and if we could include that in our food money. Haven asks if productivity changed when we had food or if the meetings were longer. Michael says that it depends on who’s chairing. Pete asks if these are public meetings and if we provide food for them. Michael says that anyone who attends is welcome if the food is ‘free for all’. Kaitlin brings up that previous board discussion has been indicative of general laziness in picking up, ordering, or reimbursing for food. Michael describes how the food ordering would work. Heidi mentions that RSG t-shirts was an example of another controversial issue. Alex T mentions that it can be a little awkward when you have funding requests come in and everyone is eating, etc. Michael mentions that we do offer our guest speakers to eat with us. Tien also mentions that we have provided snacks in the past. Haven asks about specific monetary cost involved
with food. Michael explains that there is not a set dollar amount but going up to $1000 would be probably maximum without impacting other efforts. Haven also asks if there’s a better use for these funds, such as community outreach. Andrew asks what our general budget is overall and Michael says that we’ll have $20-25,000 to operate with. Haven asks if that includes overhead and Michael says that it does include overhead, such as copies. Chris Tom brings up that he has events before and after the meeting and mentions that he would like to have food to rely on for cogency. Patrick says that he finds that its incongruous that we generally don’t fund food for student groups. Michael explains the current dichotomy between food funding for groups, generally the idea is that we don’t fund extemporaneous food but we don’t have a well-defined policy. Kaitlin says that she doesn’t think we should do it. Motion to end the debate by Michael, seconded by Haven. This motion is approved with 2 abstentions. The current motion is now to have food or not at the meetings for snacks, meals or otherwise. Motion comes to a vote: 4 approvals, 8 opposals, 3 abstentions.

e. Office hours  
i. Next week we will be passing around a sheet for office hours time and location. Can be at any time as long as its in an accessible location. Nina asks if we could have accessibility to the website to change our office hours in the case of illness.

f. RSG email list usage  
i. Michael lists the email lists that will go to the board, exec, or each individual execs. Committees also have their own listservs.  
ii. Minutes: the VP is currently taking minutes, but board members are encouraged to consider taking minutes to help offset the workload.

9. Winter 2012 goal setting session  
a. Goal setting will take place next week as we’re running out of time. Michael charges everyone with the task of coming up with events and goals and at the next meeting we’ll charge tasks to various committees.

10. Open discussion  
a. Kaitlin brings up the social gathering  
b. Tien brings up the printing quotas and they are departmental specific.

11. Adjournment
12. Motion to adjourn by Tien and seconded by Haven. Adjourned at 8pm.
I. Roll call of members
Present: Absent (excused): Haven Allen, Kaitlin Flynn, Tien-Huei Hsu, Eli Eisman, Chis Tomm, Michael Benson
Absent (unexcused):
Called to order: 6:08pm

II. Special Business
- Elect new Chair(s), Minute Taker
  o Tien and ChrisTom are the new CoChairs
  o Committee members will take turns to take minutes
- Committee member expectations
  o 3 unexcused absences and you’re out.
- Upcoming events and other projects
  o Town Halls: Updated Haven on what town halls are and what we’re planning. Eli has been organizing the town hall and coordinating the deans. All of the deans’ secretaries have been contacted. Dean Love has been contacted, but Engelke and others are waiting to respond. Potential dates are March 12 and April 3.
  o Graduate Academic Conference: Friday March 30 is the conference date at MSU. The conference runs 11am to 7pm. We will providing some sort of transportation, likely bus transportation. Committee members are encouraged to apply as we will need some volunteers once we’re at MSU from UM. This cost will be added to the general board budget.
  o Budget: For the GAC, we won’t need to budget anything from this committee. For Town Halls, we’ll need to budget for food. The room will be comp’d because it will be in Rackham. Michael mentions we may consider changing the format to have a larger event, possibly to be held in the Rackham amphitheatre.
  o Master’s student study carrels: the librarian who is in contact will be attending a board meeting sometime this semester. Paul Courant is his name.
  o Graduate Student Bill of Rights: Corrections will go through Michael and we’ll look at it again as a whole new committee. Michael will send out the newest version this week and we will all read it by the next committee meeting and then we will bring it to the board for resolution.
  o 9.0 scale: Haven brings up a good point that the wording on the ballot was vague and that we could consider having a re-vote. He argues that there wasn’t any reasoning for or against the change. Haven argues that particularly for the Ford school, grades are very important for moving beyond UM. They feel the 9.0 scale differentiates the students from other universities. Michael re-reads the question and then the results. Haven says that the students at the Ford school are particularly upset and confused about this policy. Michael says he will look into seeing if the Ford school could have its own policy. Tien, Kaitlin and Michael
agree that putting this up for a revote is possibly unwise, but Michael encourages Haven to circulate a petition. Haven also brings up if we could perhaps just create our own scale that does account for A+ grades.

• Meeting times for the semester:
  o Espresso Royale on STATE street at 6pm in two weeks. This time and place works for everyone.

III. Open Discussion
    Suggestion box? Communications committee will take care of it.

V. Next meeting
   January 2012

VI. Adjournment
    Meeting adjourned at 6:45 pm
RACKHAM STUDENT GOVERNMENT  
Student Life Committee Meeting  
January 16th, 2012  
Espresso Royale, South State Street

In attendance:
Michael, Alex T, Anna W, Alex, Chris Tom, Pat, Heidi (quorum!)
Meeting called to order by Alex T. at 7:35

Discussion about chairs for the committee, Alex brings up that Chris discussed it, Chris declined, Alex E nominated as Chair, Anna as vice-chair. All in favor.

Rachkam events:
Karaoke 1/26 – Alex T  
    Budget $250 for karaoke  
Redwings 1/23: Michael B. additional dates: 2/13, 3/19, 4/1  
PhD show – 1/24  
Ice-Skating 2/4 – Chris T  
    Budget: $1000 aside  
    Free rental or hot chocolate/food vs. Rental only  
    Vote 2-3 rental only  
    E-mail Come in early or come in the middle  
Valentines Day 2/14 – Chris and Alex (stoplight theme?) (meet & greet, icebreaker)  
    Budget: $150  
Lakers game 3/6 – Heidi is flyer lady  
Bowling - March TBD – Michael, Caitlin  
    Budget $800  
St Patties Day 3/17 – Caitlin & Pat  
    Budget: $500  
    Call different venues to check for availability  
    Look into pricing of shirts  
    Drink specials?  
March Madness – Heidi w/ Michael  
    Budget $200 for prizes  
Pinball Petes –  
    Budget $600  
Rock climbing – Chris T  
    Time slots, how many people can go, tickets  
    1 page summary of event/how it would be run/cost sharing, etc.  
Total Budget: $3650 total

Discussion about what events to do/do all events? Decided to do all events, started assigning people.

Potential semi-formal for next fall. Will look into venues and cost.  
Meeting adjourned at 8:25
I. APPLICABILITY AND SCOPE OF POLICY

This Policy implements Section 3.10 of the Bylaws of the Board of Regents. The Policy further defines the ownership, distribution, and commercialization of rights associated with Intellectual Property developed at or received by the University of Michigan, and describes the general obligations associated with the technology licensing process. Substantive changes to this Policy, as long as consistent with Section 3.10 of the Bylaws of the Board of Regents, may be modified from time to time by the Vice President for Research in consultation with the President, with notice to the Regents.

The University recognizes and supports technology transfer as an integral component of the University’s mission. Licensing of Intellectual Property rights to parties outside the University is one significant manner in which technology transfer is accomplished, and is the focus of this Policy. The objectives of technology transfer include the following: to facilitate the efficient transfer of knowledge and technology from the University to the private sector in support of the public interest; to support the discovery of new knowledge and technology; to attract resources for the support of University programs; to provide services to University Employees to facilitate their efforts to carry out the University’s mission; and to promote local, state, and national economic development.

This Policy is applicable to all units of the University including its colleges, schools, departments, centers, institutes, and hospitals, and to all of its Employees. This Policy replaces the 1996 “Revised Policy on Intellectual Properties” (amended 2004) and, except as provided below, applies as of the date of this policy revision. The Office of the Vice President for Research (“OVPR”) and the Office of Technology Transfer (“OTT”) are authorized to administer this Policy and to implement further rules and procedures within the framework provided herein to facilitate technology transfer and compliance with this Policy. Applicable law and the terms of specific sponsored research agreements and other contractual arrangements undertaken by the University or one of its units in good faith will govern where such agreements differ from the provisions of this Policy and have been approved by authorized University representatives. The University reserves the right to amend this Policy at any time, including with respect to current and former Employees.

II. OWNERSHIP OF INTELLECTUAL PROPERTY

A. Intellectual Property made (e.g., conceived or first reduced to practice) by any person, regardless of employment status, with the direct or indirect support of funds administered by the University (regardless of the source of such funds) shall be the property of the
University, except as provided by this or other University policy. Funds administered by the University include University resources, and funds for employee compensation, materials, or facilities. Rules in this Policy regarding ownership of copyrights are subject to ownership rules directly addressed in the University’s copyright ownership policy, entitled "Ownership of Copyrighted Works Created At or In Affiliation With the University of Michigan" or successor Policy that is approved by the Regents.

B. It is the obligation of Employees engaged in consulting and other activities with outside entities to ensure that their activities and agreements with third parties are not in conflict with the provisions of this Policy or other commitments involving the University. OVPR shall set and administer rules regarding the ownership of Intellectual Property made during outside employment activities (e.g., consulting). Employees should inform those outside parties with whom they make agreements of their obligations to the University.

C. The University generally will retain ownership of Intellectual Property produced by Employees while participating in sabbaticals or other external activities if they receive salary from the University for such activity. Exceptions to this rule may be approved by the Vice President for Research. It is the responsibility of any such Employee to seek review by his or her appointing department (or equivalent) and OVPR in advance of entering into any intellectual property ownership agreements that may be associated with these activities or where such Employee is receiving partial salary.

D. The University will not generally claim ownership of Intellectual Property created by students. (A “student” is a person enrolled in University courses for credit except when that person is an Employee.) However, the University does claim ownership of Intellectual Property created by students in their capacity as Employees. Such students shall be considered to be Employees for the purposes of this Policy. Students and others may, if agreeable to the student and OTT, assign their Intellectual Property rights to the University in consideration for being treated as an Employee Inventor under this Policy.

E. The University will own Intellectual Property made by a former University employee if the Intellectual Property was made both (1) with substantial University faculty guidance or University resources and (2) during activity directly relating to and closely following employment. For example, if a graduate student researcher completes a research project and is no longer technically an Employee, and an invention is conceived during the creation of a dissertation or similar activity relating to the research involving faculty guidance, the University will own the patent rights related to the invention. This rule does not affect a graduate student’s ownership of the copyright on the dissertation itself.

F. All Intellectual Property made under sponsored research agreements and material transfer agreements shall be owned by the University except where previously agreed otherwise in writing based on the circumstances under consideration. Such exceptions shall be approved and negotiated by OVPR; Intellectual Property subject to such an exception shall nevertheless be subject to the disclosure requirements of this Policy.

G. Trade and service marks not incorporating previously existing University marks and that are related to University Intellectual Property and technology transfer activities are within the
III. INVENTION REPORTING

A. In order to comply with federal law, to identify and assess University Intellectual Property as an asset of the University, and to facilitate fair treatment of researchers, Employees have an obligation to cooperate reasonably with OTT. Employees have an obligation to report any University Intellectual Property promptly and completely to OTT; a report to OTT of a summary of the Intellectual Property shall satisfy this requirement unless additional information is requested by OTT. Employees shall use their best efforts to disclose the names of all Inventors and persons that might have contributed to the making of Intellectual Property. Employees and persons having knowledge of facts concerning inventorship issues, problems, or questions (even if they do not know the full implication of such facts) shall have a duty to raise such matters with OTT immediately upon knowledge of the same and facilitate resolution of the same.

B. Employees who believe that they have created patentable Intellectual Property not owned by the University shall not commercialize such inventions or file (or assist others to file) patent applications without providing at least thirty days notice and a brief written summary of the inventions and the circumstances of the inventions to OTT. Such disclosures shall not be required in situations where an Employee has a reasonable belief that (a) the Intellectual Property is a scholarly work (as defined in University Copyright Policy) or (b) the Intellectual Property is the result of work that is clearly and demonstrably outside both the Employee’s field of work and the Employee’s University responsibilities.

IV. COMMERCIALIZATION

A. It is the objective of OTT to diligently pursue the best opportunities to transfer UM Intellectual Property consistent with the missions of the University and for the public benefit. In consultation with Inventors, except as provided herein, OTT shall have authority for decisions concerning the route of commercializing or transferring a particular Intellectual Property, as well as the selection and use of outside resources, including outside legal counsel, to assist in commercialization.

B. OTT generally shall have authority for those agreements that are primarily transfer of University-owned (a) patent rights, (b) computer software and other copyrightable materials (such as electronic materials, written materials, and data) with any associated service agreements, and (c) Tangible Materials. Responsibility for patent administration, including the retention of patent counsel, is shared by OTT and the Offices of the Vice President for Research and the General Counsel.

C. From time to time, parties may wish to donate intellectual property rights to the University. Decisions as to whether to accept such donations will be made by the Office of the Vice President for Development, OTT, and any involved University unit. The University generally will accept donations of intellectual property only where the rights are related to
areas of technical or research interest for the University. OTT will be responsible for the assessment, protection, and commercialization, as OTT deems appropriate, of intellectual property received by the University.

D. Tangible property, including models, devices, designs, computer programs and other software, cell lines, antibodies, recombinant materials, laboratory animals, chemical compounds, compositions, formulations, plant varieties, and records (“Tangible Materials”) that comprise University Intellectual Property may be distributed outside of the University consistent with applicable laws, policies, and existing license agreements. OVPR shall set and administer rules regarding transfers of Tangible Materials.

V. REVENUE DISTRIBUTION

A. Revenues generated by the licensing of University Intellectual Property provide a strong incentive for Employee participation in technology licensing and support further investment in research and technology transfer. The University shall share revenues received from commercialization efforts with all involved University Inventors, except as may otherwise be provided. OVPR shall set rules for instances where revenues are for the recovery of production expenses for applicable types of Intellectual Property (e.g., Tangible Materials). This Section V shall apply to new agreements entered into after January 1, 2007. This Policy does not apply to funds received as gifts or for sponsored research.

B. After recovery of University Expenses, aggregate revenues resulting from royalties and sale of equity interests shall be shared as follows. The division of revenues are subject to change through appropriate University procedures.

- Up to $200,000:
  - 50% to the Inventor(s)
  - 17% to the Inventor’s department
  - 18% to the Inventor’s school or college
  - 15% to the central University administration

- Over $200,000 (and up to $2,000,000):
  - 30% to the Inventor(s)
  - 20% to the Inventor’s department
  - 25% to the Inventor’s school or college
  - 25% to the central University administration

- Over $2,000,000:
  - 30% to the Inventor(s)
  - 35% to the Inventor’s school or college
  - 35% to the central University administration

C. OVPR shall set and administer rules for determining the Inventor share of revenues within the parameters outlined in this Policy. This Policy, including the revenue sharing provisions, is subject to change with respect to both current Employees and Employees that have left the University.
D. OVPR shall set and administer rules for cases where an Inventor changes departments, is affiliated with a University institute or center, an Inventor does not have a department or school/college affiliation, or when other unusual circumstances apply. Although the University units described above shall have discretion for distributing the revenue they receive, generally it is expected that revenues will be used for research and educational purposes or for investment in further commercialization activities, such as in the laboratories of Inventors.

E. An allocation from all revenues will fund patent expenses beyond the annual base OTT Patent Budget. Each year, based on projections of license revenues and patent expenses, a patent allocation percentage will be assessed on all revenues as a University expense. Such funds will facilitate investment in new Intellectual Property protection.

F. Consideration for a license may include equity in a business. If equity is liquidated, it shall be treated as revenues and distributed according to this Policy. Equity will be held, liquidated, or directly distributed to Inventors (to the extent permitted by law) at the discretion of the University. Neither OTT nor Inventors will control the timing and terms of the liquidation of such equity received by the University. The Office of the Treasurer of the University will manage the disposal of equity held by the University. The holding of equity by Inventors may be subject to University conflict of interest policies.

G. The Vice President for Research shall have authority to resolve any unusual circumstances and may make exceptions to the distribution rules after consulting the affected parties.

VI. GRANTING RIGHTS BACK TO INVENTORS

A. Upon request by one or more Inventors, the University may at its discretion elect to assign or license its rights in University Intellectual Property back to one or more Inventors when permissible under University policies, related sponsorship agreements, and/or federal law, and where other commercialization routes are not effective or available. Before taking such action, OTT should reasonably attempt to seek unanimous approval of all the Inventors, but OTT need not obtain approval of all Inventors. Where the assignment is back to fewer than all the Inventors, revenues under subsection VI.C. below shall be shared with the non-assignee Inventors under Section V.

B. OTT is not required to market, protect, and license the Intellectual Property where rights have been granted back to Inventors. OTT may require other terms as a condition of such an agreement. The Inventor(s) receiving an assignment or license shall not share in University revenues.

C. Consideration to the University for assignment of ownership of University Intellectual Property shall consist of recovery of any out-of-pocket University expenses, plus 15% of royalties, equity, or other value received by the Inventor(s) through subsequent use, licensing, or further assignment of the Intellectual Property. Assignment may be subject to internal University conflict of interest rules, which may limit the assignee’s use at the University of the assigned Intellectual Property.
VII. APPEAL PROCESS

A. If informal procedures and consultation do not provide resolution of a dispute or policy issue involving the matters discussed in this Policy, any member of the University community may resort to a formal procedure. Initially, such person(s) must request in writing a review by the Executive Director of OTT. If this does not result in resolution of the issue, then such person may file a request in writing for formal dispute resolution or policy interpretation with the Vice President for Research, citing this Policy. The University typically shall rely upon outside University patent counsel retained in conjunction with Offices of the Vice President and the General Counsel for determinations of inventorship of patents and patent applications.

B. The Vice President for Research (or designee) shall diligently consult the involved parties and other University administration officials as necessary, and shall communicate the decision, which shall be final, in writing, to the appellant.

VIII. CONFLICT OF INTEREST AND COMMITMENT

A. Agreements entered into by the University and its Employees may be subject to disclosure, review, and approval under the University's Conflict of Interest Policy(ies) and the Conflict of Interest policies of the University unit in which the Employee is appointed.

B. Agreements, such as license, option, materials transfer, and assignment agreements, between the University and Employee(s) or between the University and a company in which University Employee(s) hold a financial or management interest may fall under the State of Michigan Conflict of Interest Statute. This Statute may permit such agreements if certain disclosure, approval, and reporting requirements are met.

IX. DEFINITIONS

“Employee” means a person who receives a salary or other consideration from the University for performance of services, part-time or full time. A University employee with less than a full year (e.g., 9-month) appointment shall be considered an “Employee” for acts during a period of appointment. A student that is compensated (e.g., financially through a stipend, tuition, etc., including graduate student research assistants and graduate student instructors) is considered an Employee under this Policy.

“Intellectual Property” means inventions, processes, compositions, life forms, computer software, copyrighted works, mask works, research tools and data, certain defined trade and service marks, Tangible Materials, and legal rights to the same.

“Inventor,” with respect to patentable subject matter, means an Employee who has made an inventive contribution to the Intellectual Property as defined under U.S. patent laws, meaning that an Inventor must have contributed to the conception of ideas claimed in a patent.
“Inventor,” with respect to software and other copyrightable materials and associated trade and service marks, means an Employee who has participated (a) materially in the conception of the idea of the operation or design thereof (e.g., the operation of software) or (b) extensively in translating an idea into a fixed medium.

“Inventor,” with respect to unpatented biologic and chemical materials or laboratory animals (e.g., plasmids, vectors, cell lines, mice, etc.), means an Employee who has taken part (a) in the conception of the idea of the specific material that is to be made and/or (b) significantly in making the material but only where making the material was not a routine or known practice. A person providing material to a second person that uses the material to produce a new material generally will not be considered hereunder to be an Inventor of the new material.