Rackham Student Government
Board Meeting: February 9, 2012

Agenda

I. Call To Order

II. Approval of Agenda

III. Approval of Previous Minutes
   a. February 2, 2012*

IV. Officer Reports
   a. Graduate Student Body President, Michael
   b. Graduate Student Body Vice President, Kaitlin
   c. Graduate Student Body Treasurer, Alex

V. Discussion with: Phil Hanlon, Provost and Executive Vice President for
   Academic Affairs
   Martha Pollack, Vice Provost for Academic and Budgetary Affairs

VI. Funding Request: International Policy Students Association’s International
    Economic Development Program (IEDP)

VII. RSG Committee Updates & Meeting Schedule
    a. Academic Affairs
    b. Budgetary*
    c. Communications
    d. Elections
    e. Legislative Affairs*
    f. Student Life*
    g. Bylaw Review
    h. COSAC*

VIII. Open Discussion

IX. Adjournment

* - Item included in packet
** - Item will be provided on Day of Meeting or at Meeting
*** - Item was included in a previous packet
Philip J. Hanlon

Provost and Executive Vice President for Academic Affairs

Philip J. Hanlon is Provost and Executive Vice President for Academic Affairs at the University of Michigan, a position he assumed on July 1, 2010. He is also Donald J. Lewis Professor of Mathematics and Arthur F. Thurnau Professor.

A University of Michigan faculty member since 1986, Dr. Hanlon has held administrative leadership positions for the past decade, serving as associate dean for planning and finance in the College of Literature, Science, and the Arts from 2001-2004 and as vice-provost for academic and budgetary affairs from 2004-June 2010. In these positions, Dr. Hanlon has worked to develop and support academic programs, implement long-term cost savings, and increase transparency in the budgetary process. As vice provost he led campus-wide initiatives on interdisciplinary learning and teaching and established new policies and processes that are leading to more effective use of the University’s space and facilities.

As a mathematician, Dr. Hanlon focuses on probability and combinatorics with applications to bioinformatics and theoretical computer science. He is an expert on topics such as computational genetics, cryptology, and card shuffling. An accomplished and dedicated teacher, Dr. Hanlon has continued to teach while holding administrative appointments. He also founded the Michigan Math and Science Scholars program, a summer program for high school students who have a strong interest in these fields.

A graduate of Dartmouth College, Dr. Hanlon received his Ph.D. at the California Institute of Technology (Caltech). He has received numerous awards for his mathematical research, including a Sloan Fellowship, a Guggenheim Fellowship, and a Presidential Young Investigator Award. The University of Michigan has recognized his commitment to teaching with an Excellence in Education Award and a Thurnau Professorship.

Martha E. Pollack

Vice Provost for Academic and Budgetary Affairs
Professor of Information, School of Information
Professor of Computer Science and Engineering, College of Engineering

In her role as Vice Provost for Academic and Budgetary Affairs, Martha E. Pollack serves as the Provost’s senior staff member in setting budgetary policy and allocating resources, including the University’s general fund budget, space and facilities, and capital projects. She works with deans and directors on budget and space planning and management. Amongst her other responsibilities, she leads strategic assessments of schools, colleges, and other units reporting to the Provost.

Prior to becoming vice provost, Pollack served as Dean of the School of Information (2007-2010), and as Associate Chair for Computer Science and Engineering in the Department of Electrical Engineering and Computer Science (2004-2007). She has been on the faculty at the University of Michigan since 2000, having previously been a professor at the University of Pittsburgh, and a member of the technical staff at SRI International.

Pollack’s research is in the area of Artificial Intelligence, where she has published widely on topics including automated planning, natural-language processing, and constraint satisfaction. A particular focus of her recent work has been the design of intelligent technology to assist people with cognitive impairment, a topic on which she testified before the United States Senate Subcommittee on Aging. Her research has been funded by the National Science Foundation, Intel, DARPA, and the Air Force Office of Scientific Research. She has received a number of academic honors, including being elected as a Fellow of the Association for the Advancement of Artificial Intelligence (AAAI). Her professional service includes terms as the Editor-in-Chief of the Journal of Artificial Intelligence Research and as President of AAAI; membership on the Advisory Committee for the National Science Foundation’s Computer and Information Science and Engineering Division; and membership on the Board of Directors of the Computing Research Association.

Pollack received a bachelor’s degree in linguistics from Dartmouth College, and M.S.E. and Ph.D. degrees in computer and information science from the University of Pennsylvania.
1. Attendance  
   a. Present: Tien-Huei Hsu, Anna Wagner, Lauren Knapp, Chris Tom, Andrew Crawford, Peter McGrath, Haven Allen, Ben Curtiss-Lusher, Pat Rooney, Alex Emly, Marisol Ramos, Eli Benchell Eisman, Alex Toulouse, Michael Benson, Kaitlin Flynn  
   b. Absent (excused): Heidi Alvey, Dan Trubman

2. Approval of Agenda: Moved by Tien and seconded by Chris. Approved unanimously.

3. Approval of Previous Minutes: January 26, 2012. Motion to approve by Haven, seconded by Chris. Modification for Haven’s attendance. Approved with two abstentions.

4. Officer Reports
   a. Michael- welcome to Janet, some execs went to see Obama last week and we’ll try to see him again with SAGE in DC. Michael is also meeting with the city council members to look at the lease-signing policy and getting it potentially extended.
   b. Kaitlin- Bylaw review committee meeting will be meeting next week after the general board meeting. Communications committee is working on the newsletter. For the Graduate Academic Conference with MSU we have 68 students registered.
   c. Alex- $25,000 roughly in the account, budgetary committee meetings are closed and we will be approving the budget and funding requests now.

5. Winter 2012 budget
   a. Proposed budget has only had a few changes, for additions to the executive discretionary fund and elections committee. Alex also notes that we will be setting aside a portion of the budget for summer events and requests. Motion to approve the budget made by Alex, seconded by Eli. Discussion about the nature of the elections director position. Approved with one abstention.

6. Funding Request
   a. Student group submitted a funding request for the Fraker conference, given to philosophy, romance languages, and other likewise departments included in the packet for board members. The budget committee has met with them and is recommending $800 to fund the speaker and other parts of the event. Board members ask for clarification regarding the details of the event. Michael suggests that we add an additional $50 to printing. Motion to approve the $800 request moved by Alex T, seconded by Pat. Alex E objects and asks for an additional $50 for printing. Eli seconds this motion. All those
in favor of adding the $50 for printing 5 approved - 8 opposed - 2 abstentions. Motion fails. All those in favor of funding the $800 11-0-5 and it’s approved.

7. Guest speaker: Janet Weiss, Dean, Rackham Graduate school
   a. Janet is the Dean of Rackham, a professor at Ross and Ford schools, also a vice Provost and works as senior staff to work on a number of issues that are related to graduate education, including museums, libraries and the arts.
   b. Janet starts out by introducing what she does and works on at Rackham. She mentions that this year is the 100th year of Rackham Graduate School. There are a number of events that Rackham is sponsoring, including the previous Jorge Cham event, the Graduate Research Conference, an alumni panel in March, hosting Jonathan Cole for a talk ‘can graduate education survive as we know it?’ and other events. Also in October, a series of centennial lectures will be sponsored by various departments and programs that will host alumni to come and speak to students and faculty about their work and their degrees.
   c. Every Fall, Rackham does an academic review of about a quarter of the degree programs they offer, including Master’s and PhD. This includes collecting a lot of data about current and past students in the programs under review. This is primarily done through surveys. Then Rackham compile the data and provide information for departments on how to improve or continue on a good trajectory for the program. This year’s reviews have just been finished from the Fall. There are 108 PhD programs in Rackham and around 80 Master’s program. After the reviews take place, Rackham comes back to the departments and asks if the necessary improvements have been made. For instance, one thing they ask the students is if students get feedback beyond course grades on their progress. In 2006, Rackham found out that 47% of students were receiving feedback and Rackham believes at least 90% should be receiving feedback. Each year Rackham surveys, the number goes up. This year, 72% of students responded that they were receiving feedback. Alex T asks how Rackham is encouraging departments to provide feedback. Janet says that Rackham is trying to encourage departments directly and not just specific faculty to target all students in the programs. Pat asks if we could require departments to submit an annual report and Janet says yes. Marisol asks if Rackham asks if the quality of the feedback is useful. Janet says that they do ask if the feedback is useful and try to encourage programs with unhelpful feedback to change to a more comprehensive review. Eli asks if he’s seen trends in division specific departments. Janet says that there aren’t any trends but there are examples of particularly great programs and some that are not so great. Tien suggests that faculty could have ideas about how to provide constructive feedback and Janet responds that she agrees that examples are important for faculty. Tien also asks if the survey information is provided to students and Janet says that Rackham encourages the department chairs or grad studies representatives to share the information with the students. Michael asks who/which faculty members are given the information. Janet says that often it is a grad studies person and the department chair who receive the results. She also adds that
the information is shared with the dean and associate dean of the school or college as well. Kaitlin asks if the survey addresses the review of mentors and Janet says that the survey does not cover that directly and it would be challenging to do so.

d. Janet says that Rackham is now in the process of providing more for students with disabilities. She acknowledges that up until this point the needs of disabled students have perhaps not been as supported as could be. Rackham is trying to now serve as a node for the various offices that are involved in accommodations for particular circumstances. Additionally, Rackham is trying to appoint at least one person within programs to serve as a disability services coordinator to help students identify how to get the help they need. This will also involve centralizing some of the services and offices to provide better for these students. Janet says that in the survey Rackham asks if students have a condition that hinders their academic progress. This number of students is around 10% for PhD students. The good news is that many of these students are finding the support they need at the university but still it’s likely that students are falling through the cracks.

e. Janet also brings up the effort to add GSRAs to the bargaining unit that GSIs are currently covered under. There has been a hearing at MERC for the past two days and we will know soon if there will be an election or not. Janet says that she hopes that we as RSG can provide information for students prior to the election. Tien chimes in that the Academic Affairs Committee is currently planning such an event. Janet says that we have approximately 1500 GSRAs on campus and that they deserve to be educated as such. Nina brings up that we can’t necessarily consider the University to be neutral in this situation as various individuals have come out as against the union.

f. Eli asks Janet if the surveys that indicate that students aren’t receiving feedback or other concerns are followed up on appropriately. Janet responds that some of the concerns are department specific and gives some examples. Janet also says that when they see these concerns, Rackham follows up with the faculty. She mentions too that often the faculty respond to the concerns directly with the students. This process also allows for directly addressing issues across the school or college with the Deans of the appropriate school. These efforts have lead to changes in how departments operate and treat their students for the better. Janet mentions that very often the faculty are very responsive.

g. Andrew asks about the University’s stance on students with disabilities. He details a form that is required for students who need medication for ADHD and the form is not signed in time. U contracts with BCBS Michigan through gradcare to cover insurance costs. The exact rules about pharmaceutical coverage happen through the insurance company. Eli asks if Andrew has contacted the Benefits office. MB- Tien sits on SHIC. Students health insurance committee and will address this

h. Ben asks about the origin of the 9.0 GPA scale. JW- “we have no idea”. This was a question raised during one of the open forums. Asked another dean, who also had no idea. Went searching through registrar and HHR grad
school records. Suddenly appeared in 1953, the year RSG was founded. MB-as a follow-up, and in response to Haven, would it be possible for an individual unit (i.e. Ford School) be able to retain the old academic scale. JW-There is no easy answer. All of the programs administered by a particular unit (i.e. Rackham or Law school) have the same grading school. We can definitely look at that. Haven- is it possible to have a weighted scale? JW- absolutely possible. Ben- Are there trepidations about moving to the new scale? JW- Was curious about who would take issue. Spoke with faculty directors, more support for changing the program, but did not reach the 5:1 ratio observed in the students. Students applying for fellowships (NSF, Fulbright) would be at a disadvantage. PR-an A looks worse on a nine-point scale. JW – sets us apart

i. Pete mentions that one thing that some graduate students are upset about is that there aren't very many places for group study, especially during finals week. The issue is that the law library closes to non-law students after certain times and Hatcher is full of undergrads. Pete suggests having Rackham building open longer during weekends or during finals week. Andrew suggests that a key card access system might work to allow grad students into the building. Janet asks if undergrads use the Rackham building as much, but agrees that the building could be open longer. She agrees that this would be helpful but the issue would be staff, couldn't have it year round. She agrees that finals week would be good—perhaps the last week of class. Andrew asks if cost-effectiveness could be increased by having student volunteers proctor buildings. Janet says that could work but we would still need someone to ensure that everyone was out of the building before closing down for the night.

j. Chris brings up the Graduate Student Bill of Rights and how we could enforce it. Chris asks how Rackham might enforce it. Michael clarifies that Janet hasn't seen the GSBOR yet. Chris rephrases and asks what authority Rackham has over smaller programs and departments. Janet answers that Rackham has a set of common academic policies that are mandatory for programs to follow. At the level of policy, this is how Rackham requirements are enforced. She recognizes that there is a lot that is not covered that departments do and is not covered under Rackham jurisdiction. Janet says that one of the ways students can give input is through surveys, but also she will look towards the bill of rights to provide information about student needs or rights that are not being served by Rackham. She says that this is one way we could do it. Another thing that could be done is to take the document to the executive board and see if they would like to adopt a similar document that could give some enforcement to this issue.

k. Eli brings up Eugene's issue. He asserts that the current Rackham processes have failed him in these avenues. We ask Janet if the conflict of interest policy could be looked at again and allow for a better infrastructure to maintain academic integrity.

8. Committee Reports
a. Academic Affairs committee: working on Eugene’s issue and other issues. Tien moves to approve and receive the minutes, seconded by Haven and approved with one abstention.

b. Budgetary committee: met again today with another funding request over $700. The committee recommended to not fund them as it goes against the bylaws. We will also be funding an event with the Michigan engineering club.

c. Communications committee: Kaitlin mentions that the newsletter will be going out next week and Chris has been working on this primarily. The committee will also be working on procuring a banner for RSG events and a suggestion box. Heidi is working on the box.

d. Elections committee: no progress thus far, March election date.

e. Legislative affairs: minutes included in the packet. Meeting again next week to get off of the biweekly schedule. Ben points out a double name issue. Motion moved by Lauren and seconded by Nina. Approved unanimously.

f. Student life: meeting next week. Ice skating event a week from this Saturday and will probably need people to volunteer. Valentine’s day event at Bar Louie on the 13th. Motion to approve the minutes by Alex E and seconded by Chris and approved unanimously.

g. Bylaw review: Kaitlin says that the committee will be meeting at the end of next week’s meeting to discuss changes to the bylaws. We encourage all board members, especially the public policy students, to attend. The meeting will be informative and interesting.

h. COSAC: moving forward with three major projects this semester. We’ll be participating in DP day with the hopes of bringing 12-30 people and will be a huge event. Tentative dates for volunteering with habitat for humanity and might try to do some fundraising for the event and will likely tie in with the student life committee.

9. Philip Hanlon will be visiting next week and will likely discuss the budget.

10. Adjournment moved by Alex E and seconded by Pete.

11. Adjourned at 8:04pm.
1. Call to Order 5:30pm by the chair

Members Present: Marisol Ramos, Patrick Rooney, Eli Eisman, Kaitlin Flynn, Michael Benson, Alex Toulouse
Group Members Present: Nate Smith, Dylan Presley

2. Funding Requests – Presentation and Discussion

International Policy Students Association Funding Request
Event name: International Economic Development Program (IEDP)
Event date(s): Feb 25th – March 3rd
Event location: Bogota and Cartagena, Colombia

I. Dylan and Nate give a brief overview of the program. They describe who will be involved, how it will impact the community of graduate students at Michigan, their current budget, and what they are asking for and why.

II. Open questions from the committee:
   a. There is a 7 week course associated with the program that all participants must take in preparation for the trip. They receive 1.5 credits from the actual course and a further 1.5 credits for the actual trip.
   b. They are estimating they will be approx. $3600 short at this point, and may consider asking participants to contribute from their own funds. This has not occurred before to the best of their knowledge.
   c. They will be staying in a hotel near the capitol in Bogota and the 2 person rooms run approx. $180/night.
   d. 20% of the spots are reserved for non-Ford School students e.g. Public Health, Education, SNRE and Urban Planning. Some of these students are dual degree.

III. Meeting is closed to committee.

IV. Discussion:
   a. Michael makes point that according to bylaws we cannot fund a request considered to be for a class project. Some debate, but because all participants receive credit for taking part in the program the general consensus appears to be that this must be considered a class project.

V. Motion by Michael to recommend not funding this request. Second by Patrick.
   a. In Favor: Michael, Patrick, Eli, Alex
   b. Opposed: Kaitlin
   c. Abstentions: Marisol

VI. Per bylaws, the committee will recommend not funding this request to the full board at 2/8/12 meeting.
3. Electronically Considered Requests: Michigan Energy Club (MEC) Funding Request
Event name: Expanding Horizons: The Future of Offshore Wind Deployment in the Great Lakes
Event date(s): Feb 7, 2012
Event location: Dana 1040

Discussions held electronically.
Members Present and voting: Marisol Ramos, Patrick Rooney, Daniel Trubman, Lauren Knapp, Eli Eisman, Kaitlin Flynn, Michael Benson, Alex Toulouse

I. Motion by Marisol to completely fund MEC’s request of $175 for food and $20 for posters/flyers for a total of $195. Second by Eli.
   a. In Favor: Marisol, Patrick, Eli, Kaitlin, Michael, Alex
   b. Opposed:
   c. Abstentions: Dan, Lauren

II. Discussion:
   a. Marisol: Below is my decision for the MEC funding request: $195. I think there request for food and advertising is reasonable given the number of students who they expect to show up.
   b. Eli: I will vote with Marisol for funding the full amount. Though again, I think we should come to a consensus on the food budget policy. This is an interesting example where there is no speaker cost and the requested funds are being dedicated almost exclusively on food. Is this really how RSG money should be spent? Also, the event is slated for the seventh, I'm just curious if they got their paperwork in on time.
   c. Lauren: What is RSG's policy on budget voting abstentions? I'm a chair in MEC, so I'm not sure if I should put forth my opinion on this request given my conflict of interest.
   d. Dan: I'm not sure how we're suppose to vote on a budget that's almost exclusively food without a food policy. Especially because this food is not integral to the event. If we full fund this event, we should just formally scrap any non-funding for food policy. It's not fair to tell groups to apply for food funding, if we're going to fund it anyway.
   e. Eli: The RSG policy is currently, that proposals requesting funds for food "may require additional information". I believe that the wording is too vague and in the absence of a cogent and consistent policy, it makes it difficult to cast a decision. However I believe that it is our responsibility to develop that policy in order to best represent the wants of your constituents. In my own academic experience, conferences or seminars sponsored by student groups that include guest speakers, are typically at least partially funded; hence my vote. I enjoy this discussion. Maybe we can talk about it more at this week's meeting.
   f. Patrick: My thoughts basically echo Eli. I would vote in favor because it isn't a large amount in absolute terms and reasonable per person, and because this is a good event. But that is only in the absence of a precise food policy. I think we should try to hammer that out sooner rather than later.
   g. Alex: Thanks to all those who have responded. Yes, Eli they did have their request in on time and thank you Lauren for abstaining. Thus far we have a
motion to fully fund this event with votes in agreement from: Marisol, Eli, Patrick and myself. We need a minimum of 5 votes total (either yes or no) to fund a request so please vote if you haven't done so.

I vote to fully fund this because it seems to be a young but active group. They are attracting a significant number of graduate students on a topic of both academic and social interest to the graduate community.

As far as food is concerned, it's my opinion that food is one method to foster participation of graduate students in events such as this one and it will hopefully add to the current and future success of this organization. As long as the request is financially reasonable as determined by the committee (I think $5/person is close to the upper limit), I am in support of funding food for events at this time, especially if we are not giving them any other financial assistance. We can discuss this further at the next meeting if you'd like.

Kaitlin: I haven't had time to very closely follow all of the correspondance but I looked over the proposal and am in agreement with the funding recommendation for the reasons stated by Eli et al. I also don't personally have any problems funding food for student groups.

Michael: For the new members on the committee, its been my policy to allow the non-exec members of the committee to offer their opinions first before I chime in. I've done this in an effort to ensure that the execs don't dominate the discussion. At this point, with a number of members of the committee having voiced their opinions, I'd like to add my own two cents. Without going into too much detail, I agree with Patrick as well as Alex. Traditionally, as you know, food has been a touchy subject. However, as long as we are consistent this semester with how we allocate our funds (e.g. if we approve this, we need to approve similar requests along similar guidelines) I'm okay with it.

As such, I'll vote to fully fund the request.
1. Call to Order 5:45pm by the chair
Members Present: Marisol Ramos, Patrick Rooney, Eli Eisman, Lauren Knapp, Dan Trubman, Alex Toulouse
Group Members Present: David Collinge

2. Fraker Conference Organizing Committee Funding Request
Event date(s): February 9-10, 2012
Event location: Rackham Graduate School

I. David gives brief overview of the conference. He describes who will be involved, how it will impact the community of graduate students at Michigan, their current budget, and what they are asking for and why.

II. Open questions from the committee:
   a. David explains that honoraria are relatively low for the speakers of this caliber especially for everything they will be doing with the workshop in addition to their talks.
   b. Flights have already been booked.
   c. The group hired a professional to make the poster for their conference which explains the cost of $300. The poster will be hung in the departments involved in the conference. Last year the poster was made for free by one of the members.

III. Meeting is closed to committee.

IV. Discussion:
   a. Honoraria are considered to be high, but give everything that’s asked of them it’s understandable.
   b. General thinking is that this conference will be of interest to a wide range of graduate students.
   c. Question of whether it is a good use of student funds to give them money for advertising when they are spending $300 on a poster that was designed free of charge the year before and will only be hung in a few departments.

V. Motion by Eli to recommend funding $500 for speaker honoraria and $300 for speaker travel for a total of $800. Second by Patrick.
   a. In Favor: Marisol, Patrick, Eli, Lauren, Dan, Alex
   b. Opposed:
   c. Abstentions:

VI. Per bylaws, the committee will recommend funding a total of $800 as specified above to the full board at 2/2/12 meeting.

3. Adjourn
I. Convene- 6.00

II. Attendance
   A. Present: Tien-Huei Hsu, Marisol Ramos, Heidi Alvey, Alex Emly, Kaitlin Flynn, Eli Benchell Eisman
   B. Excused Absences: Nina White, Pete McGrath, Michael Benson

III. DP Day
   A. Event is slated for Sunday 31, March 2012
   B. The RSG newsletter went out today. It included a blurb about the event. Three people have already asked about registering for the event
   C. Marisol asks what the Turnout Goal is. EE- Ideally, we’d like to bring two (2) full cohorts of people, that’s somewhere in the 24-30 people range. We need one site leader for each group of 12-15 that we bring. I am registered as one and as the number of participants increases, I’ll ask people to volunteer
   D. Summer sports/ brackets/ all money goes indoor sports/ brackets.

IV. Habitat for Humanity
   A. Have yet to set a date. HFH “requires” fundraising for participation. See the Huron Valley Team Habitat Guide.
   B. Turnout Goal is between 8-15 people.
   C. Fundraising ideas/ SLC event tie in on February 29th
      1. Contact bars for participation
         a) South U bars- Alex
         b) State street- Heidi
         c) Washington- Marisol
         d) Bar Louie- Kaitlin
         e) Main street- Tien
         f) Necto/ west of Main- Eli
      2. Local businesses for RSG raffle
         a) Comet Coffee- 3x $20 gift certificates
   D. Competitive Team fundraising by Division

V. Open discussion
   A. Fundraising or donation collections for Safe House Center
   B. Build the brand by including quarter sheets calendars/ listing at events
   C. Incentivize COSAC events by offering free appetizers/ shared food costs at SLC events
   D. Take pictures at events! We should definitely include photos and quotes from participating students in the newsletters
   E. Ask for picture submissions from participants or award prizes for tagging RSG in photos on Facebook
   F. March Madness bracket- portion of entry funds could be used for donation
A partnership between Habitat for Humanity of Huron Valley and your group, to stabilize neighborhoods, build community and transform lives.
What is Habitat for Humanity Huron Valley?

A non-profit organization. As the local affiliate of Habitat for Humanity International, we are dedicated to enriching our whole community through a legacy of affordable homeownership for hard-working families in Washtenaw County.

A community-sponsored organization. We highly value community partnership. Without the support of local congregations, companies, groups and individuals who believe in our cause, we would never be able to accomplish our mission.

A volunteer-driven organization. Volunteers really are the heart of Habitat. Every year over 5,000 volunteers work at our construction sites, office and ReStore to help us make homeownership a reality for our families.

A life-changing program. Since our founding in 1989, we have helped over 100 families achieve the dream of homeownership, providing safe and stable homes for over 225 children and changed the trajectory of families’ lives for generations to come.

A family. When you’re with Habitat people, whether sponsoring a build, shopping in our store, volunteering at a site, or helping out at the office, you’re part of something special. By joining our Team Habitat Program, you can become part of our amazing family!

Fact: Habitat homeowners work hard and pay for their homes. We do not give houses away. Families purchase homes with a zero-percent interest mortgage and invest hundreds of “sweat equity” hours on Habitat homes.

Fact: Habitat homes revitalize neighborhoods. Habitat is strategically focused in communities to stabilize property values and transform neighborhoods.

Fact: Habitat homeowners are great neighbors. Habitat homeowners care deeply about their homes and are excited to become part of the community.

Fact: Habitat homeowners give back. Habitat families pay taxes, stabilize school systems, and become active and energetic community supporters.

Fact: You know someone who could benefit from Habitat’s Program. Families qualify by demonstrating a need for simple, decent and affordable housing and by meeting our guidelines. Contact Stephanie at 734.677.1558 ext. 106 for more information.

Fact: We need you! Volunteer, donate, advocate - we can’t do it without you!

What Do We Do?

Right now, our affiliate is renovating foreclosed homes in Washtenaw County, primarily in Ypsilanti, Ypsilanti Township, Superior Township and Ann Arbor. In 2011, we successfully renovated 13 homes and in 2012 we are planning to renovate an additional 15 homes. We’re strategically focusing our efforts in specific neighborhoods so that we have the most dramatic community-wide impact.

The houses we acquire come in a variety of conditions, but we are committed to turning every one into a simple quality home that is affordable for our families. We bring every home up to a 5 Star Energy Star Rating to ensure energy efficiency and reduce the cost of our homeowners’ monthly utility bill payments. When we’re done, the house is safe, beautiful and ready to become a family’s home for years to come.
What is Team Habitat?

Team Habitat is especially designed for all kinds of groups - businesses, community organizations, etc., to come together for a day of team building. The combination of volunteer hours and financial contributions doubles your group’s impact. By the end of a Team Habitat day, your group will be connected with each other and with the community in a truly unique way. The satisfaction that comes from working with your hands, our partner families and our staff will leave your group motivated and exhilarated!

The Benefits of Team Habitat

- **Have a fun, productive day.** By renovating a home together, your group will learn how to communicate, cooperate and problem-solve to get the job done. Construction provides natural team-building opportunities that encourage bonding and leadership.

- **Experience the joy of giving back to the community.** Your group will feel great about directly helping hard-working local families experience the stability of homeownership.

- **Receive recognition as a Habitat for Humanity of Huron Valley partner.** Associating your name and employees/members with Habitat is a very powerful statement. Based on your fundraising level, your group will receive photos from your build, be featured in our programs and on our website and be highlighted in local press releases.

Frequently Asked Questions

**What is the financial commitment our group is expected to contribute?** We ask that each of our Team Habitat groups try to raise up to $1,000 (or more!). Donations can be made by your sponsoring company or organization, by your volunteers or by a special fundraising event prior to your Team Habitat Day. Your financial contribution will support the renovation with construction materials, tools and other necessary supplies.

**Do we have to have experience?** No previous construction experience is necessary. All we look for is a willingness for your group to work together as a team to help improve neighborhoods in our community.

**How many volunteers can we bring?** Typically, our renovation sites can support 8-12 individuals. However, from time to time we do have special projects or opportunities that can accommodate a larger group. Some Team Habitat groups may even work multiple days to accommodate all of their members.

**Can we work a half-day?** For maximum efficiency and productivity, we ask that Team Habitat groups commit to a full day of work.

**What is a typical Team Habitat day like?** Every day is different. Your team might do painting, siding, demolition, landscaping, flooring, installation of doors, trim, cabinetry, etc. Your day will begin promptly at 8:00am with a brief talk about the day’s work, safety and any further instruction. You will break for lunch at noon and end your day at 4:00pm.

**Do we bring our own lunch?** We ask that Team Habitat groups provide their own lunch. This could mean that all volunteers bring a bag lunch, or your sponsoring company or organization could provide lunch at the site.

**Do we need to bring our own tools?** Habitat will provide all necessary tools, however individuals are welcome to bring their own tools. All personal tools should be clearly identified with your name.

**Will we have the opportunity to work with the family who is purchasing the home?** Volunteers often have the opportunity to work alongside the family who will be purchasing the house as well as with other families who are earning their sweat equity. However, it is not always possible due to work and family obligations.

**How do we sign up?** It’s easy! Contact Angie Sarb at asarb@h4h.org or 734.677.1558 x 105.
Team Habitat Scheduling & Recognition

<table>
<thead>
<tr>
<th>Fundraising Amounts</th>
<th>Volunteer Day Scheduling</th>
<th>Recognition</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>Added to the waitlist for a weekday (typically Thursday or Friday)</td>
<td></td>
</tr>
<tr>
<td>$50 - $249</td>
<td>Scheduled for a weekday (typically Thursday or Friday)</td>
<td></td>
</tr>
<tr>
<td>$250 - $499</td>
<td>Scheduled for a Friday or added to the waitlist for a Saturday</td>
<td>Mentioned in Home Dedication program, given photos from build.</td>
</tr>
<tr>
<td>$500 - $999</td>
<td>Scheduled for any day contingent upon Habitat's construction schedule</td>
<td>Mentioned in Home Dedication program, given photos from build, mentioned on website.</td>
</tr>
<tr>
<td>$1,000+</td>
<td>Scheduled for any day contingent upon volunteer group schedule</td>
<td>Mentioned in Home Dedication program, given photos from build, mentioned on website, press release distributed to media outlets.</td>
</tr>
</tbody>
</table>

**Habitat will contact groups on the waitlist when there is a volunteer opening during their desired time.**

Why Do We Ask You To Fundraise?

At Habitat for Humanity of Huron Valley, we are grateful for every single volunteer who comes out and works at our sites. We have homes to be renovated and lives to be changed and we need your help.

It takes money to pay for house materials, site supervisors and education for our homeowners. Doors, windows, sinks and nails are expensive! Our site supervisors are skilled contractors that rely on Habitat for their income. To make sure that our families succeed, we require them to participate in classes which are costly to provide.

Simply put, the more funds we raise, the more homes we can renovate for hard-working families in Washtenaw County, the more homes we can renovate, the more volunteer opportunities we can provide for our volunteers.

Our worksite schedule has limited openings and we have a high demand for both individual and group volunteer opportunities. Because of this, we prioritize our group volunteers based on their willingness to fundraise.

Scared to raise money? Don’t worry! Fundraising can be fun and easy! The next page has some great, simple fundraising ideas.

Give it a try - you’ll be surprised at how much you can come up with! If your group isn’t able to raise funds, we’ll still schedule you for days as they are available!

Your donation, no matter how small or large, will make a real difference in our community, lasting well beyond your volunteer day. This contribution will go directly toward building a home for a family and revitalizing entire neighborhoods within the community.

Please help us promote a legacy of affordable homeownership for hard-working families in Washtenaw County!

Need more help with your fundraising? Contact Angie Sarb at asarb@h4h.org or 734.677.1558 ext 105.
### Fun"draising Ideas

**Power of 10:** This is perhaps one of the easiest and most effective fundraisers. Send out a letter to 10 of your family members and/or friends informing them of what you're doing, your fundraising goal, and a suggested donation of at least $10.00. We all want to support those that we love and care for!

**Sponsor Me:** Have your friends, family and colleagues sponsor you for each hour that you work out on the construction site!

**Can Drive:** Let your friends, family, classmates or coworkers know that you are collecting cans to support Habitat and ask them to save their returnable cans for you.

**Car Wash:** Who doesn't need their car cleaned? Grab a bucket, some soap and a hose and get ready to get wet as you raise money for Habitat.

**Ice Cream Social/Chili Cook-off/Spaghetti Dinner:** People love to eat great food! Ask your friends, family, coworkers or group members to contribute a dish to share with everyone, then charge a nominal fee to enjoy the culinary delights.

**Bake Sale:** Sell yummy baked goods to your friends, classmates and coworkers to support Habitat!

**Ultimate Frisbee/Flag Football/Video Game/Euchre etc. Tournament:** Grab your friends, family and classmates and put together a tournament. Charge an entry fee or have players get sponsors.

**Run/Bike for Habitat:** Plan a special run or bike race to benefit Habitat. Ask people to sponsor you or your team and collect pledges per mile you run or bike.

**Game/Movie Party:** Throw a party for a sports event or movie screening. Set up a place to watch the game or movie and sell food and refreshments to raise money for Habitat.

**Karaoke Night:** Have people donate to nominate their friends to sing on stage!

**Scavenger Hunt:** Invite people to participate in a scavenger hunt that requires them to find particular items or complete certain tasks. Teams pay an entrance fee to raise money for Habitat.

**Trivia Challenge:** Charge a small fee per team and have people answer fun trivia questions.

**The Guessing Game:** Have people donate a dollar to guess any of the following: how many nails it takes to build a house, how many nails are in a jar, or how many volunteers it takes to build a home. The person closest to the actual amount wins a prize!

**Mini House Build:** Ask people to donate to participate in a Lego Habitat House, bird house, or gingerbread house building competition. People can compete individually or on teams, then their small house creations can be auctioned off to raise additional money!

**Flamingo Yard/Office Decorations:** One of the sure fire ways to bring laughs and money! Place a flamingo in the yard or office of a friend, family member or colleague. A donation is the only way to get rid of the flamingo and get it passed on to a person of your choice.

**Habitat Olympics:** Create an Olympics competition between people and see who wins the gold. Creativity is the key to make this event a success! People must donate to participate.

**Hobbies for Habitat:** Put your hobbies and talents to work for you by offering your services and skills to others for a donation to Habitat. Sell your wares to friends and family, host a craft show or run a silent auction. The possibilities are endless!

**Moving Sale:** Host a sale in the spring or at the end of the school year where everyone can donate items they don't want to take back home with them. All the proceeds go to Habitat!

**Parents Night Out:** Youth can provide babysitting services in return for a donation towards Habitat.

**Goin' Casual for Charity:** This is a favorite among corporations and companies! Every Friday, each employee can choose to wear jeans/shorts to work, taking a break from the required business attire. In order to do this, each staff member makes a contribution for each day they “go casual”.

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10 Additional Ways to Support Habitat

1. Volunteer with Construction!
You can help us on our construction site with demolition, construction, painting and landscaping.

2. Volunteer at the ReStore!
Assist ReStore staff with donation pick ups, deliveries, organization and customer service.

3. Volunteer at the Office!
Support office staff with everyday tasks including reception, filing and cleaning.

4. Join a Committee!
Join one of Habitat’s many committees.

5. Host a Fundraiser!
Host a fundraiser to benefit Habitat for Humanity. See the previous page for more ideas.

6. Donate In-Kind Gifts!
Habitat relies on in-kind donations. These include building materials, office supplies, food, water and professional services.

7. Lunch Ministry!
Help us make sure our volunteers stay hydrated and well fed by providing lunch and water for our dedicated volunteers.

8. Advocate!
Be an advocate of Habitat within your school, workplace, church or social group. Spread the message about our life transforming work and recruit others to join us through volunteering, donating and advocacy.

9. Shop ReStore!
Visit either of our ReStore locations, at 170 Aprill Drive or 3909 Jackson Road. The ReStore accepts donations of new and gently used appliances, flooring, cabinets, furniture, lighting, windows, sinks and much more. These items are sold to the public at 50-75% below retail price. All proceeds go toward supporting the mission of Habitat for Humanity of Huron Valley. Shop ReStore today!

10. Pray!
Please pray for all of our staff, volunteers, sponsors, families and community.
I. Roll call of members
   1. Present: Michael Benson, Christine Andres, Alex Toulouse, Chris Tom
   2. Absent: Marisol Ramos, Nina White, Andrew Crawford, Lauren Knapp, Ben, Dan
   3. Called to order: 6:37

II. General Business: Election of Leadership
   1. Vice Chair (Minutes, coordinate logistics, reminders, assisting the chair): Christine
   2. Local Affairs Director: pending (Lead local efforts)
   3. State Affairs Director: pending (Lead State efforts)
   4. Federal Affairs Director: (Responsibility: coordinate research for white paper, represent us on SAGE calls) Alex and Chris to Co-Direct

III. Local Affairs
   1. Ann Arbor Lease Signing Ordinance Discussion and Update
      - Landlords prohibited from showing rental property until 90 days after current tenant has moved in, amended to 70 days as 90 days hit during exams. Safety issues with ppl stopping by to look at rentals on their own so that they can rent on the first day available and people impersonating renters (increased break ins, assaults, etc). Current tenants making money on the situation.
      - Proposed to host forum to discuss the housing market, landlords and students to speak on their cases, have a Q&A and possibly make a ballot decision (student governments). City Council is interested in listening to us
   2. Hmk: Pick a college town and report on leasing laws at 2/21 meeting
      - Christine- Boulder
      - Chris: Berkeley
      - Alex: Bethlehem
      - Michael: Madison
      - Absent: Please pick one

IV. State Update
   1. Right to work
      - Has been proposed for Michigan and has been accepted in Indiana.
      - Regarding Unions one could pay full membership dues, non-voting dues or zero
      - Recall as a Committee our stance is neutral unless the committee as a whole decides otherwise
   2. Organizing State Lobbying Day with Rackham
      - Prepare a short paragraph of a State bill of interest for 3/6 meeting

V. Federal Affairs
   1. SAGE update:
- Michael to add new members to SAGE list
- Minnesota is back, MSU is absent
- Day on the Hill scheduled for Friday March 23rd - Tuesday March 27th
- $3000 confirmed outside of RSG, working to get another $8000
- Goal to bring 8 Grads, 1 Law and 1 or 2 Undergrad
- Undergrad (reporter for the Daily, prospective Graduate School student, led by those with grad degrees)
- Rackham students will go by application process

  2. **Research Group Reports:** Review white paper and provide edits by 2/21 meeting (send to rsg-sage)

- Michael to send out Word Doc of White papers

  (1) Affordability: Dan and Ben
  (2) Research Funding: Chris and Nina
  (3) Immigration: Alex and Michael
  (4) Quality: Lauren, Andrew, Christine

  3. **Provide a paragraph on a Bill that may be of interest to the committee by 2/21 meeting**

VI. Next Meeting: **Tuesday, February 21st** 6:30pm Espresso Royal State Street
VII. Adjournment: 7:07
RACKHAM STUDENT GOVERNMENT
Student Life Committee Meeting
February 7, 2012
Espresso Royal State Street
7:30pm

Excused: Kaitlin Flynn (excused)
Present: Alex Emly, Alex Toulouse, Anna Wagner, Chris Tom, Patrick Rooney, Heidi
Alvey-Pedini, Michael Benson

1. Events:

- Final Update: Valentine’s Day: This Monday, 8PM – 11PM
  o We’re going to have minor decorations
  o Chris is ordering ~$150 of appetizers (key points being easy handhelds that aren’t
    awkward to eat, maximizing amount of food for cost paid)
  o Alex E is making flyer to be sent out on Thursday morning to the student body
  o Newsletter is going out on Monday, VDay event will be the headliner
- Final Update: St Patrick’s Day- Thursday March 15
  o Shirts will be ordered once we know for sure if we’re being “co-sponsored”
  o Patrick is going down to Conor’s since reaching them by phone has proved futile
- With CoSAC : Bar Night – Feb 29th for Habitat for Humanity fundraiser
  o Going to be on South U since undergrads will be gone
  o Blue Lep / Charlie’s
  o Looking for proceeds ‡ would love to convince bars to donate 5-10% of all our
    RSG sales to charities of some sort
  o CoSAC is spearheading this event
- Other Potential Events
  - Ice Skating Training per student’s request
    o This is something to look into for future semesters, since winter is half over
      and we have over 400 registered for ice skating already, it’s not feasible this
      semester
  - RSG/Ross/Law/Medical School wide event
    o Planning for Fall 2012 so that we can do it properly
    o This semester is already fairly packed, and we want to approach other schools
      with a legit plan.
    o Master’s / Ross / Law students gone in the summer, so early October seems
      like the best bet
Would draw a different crowd from the usual Fall Picnic so will serve as a good gung-ho start to the semester

Brain storm ideas! Formal cocktail hour in some ballroom on campus would be nice…

2. Policies

- Registering graduate student organizations:
  - Orgs can register through us as well as MSA, and it would make giving out money for budget requests significantly easier
  - Annual basis, orgs would register in the fall or winter and then renew each year (just like MSA)
  - Currently, MSA gets ~$7 from each graduate student per term, and since many graduate students do not reap the benefits of this MSA money, if we could gather an overarching graduate student government throughout us, Business, Med, Law etc schools, we could feasibly channel this money through the graduate government as opposed to MSA.
  - Registering all of our organizations would serve as an easy way to shift from MSA into a graduate student run organization
  - We would have a better record of what organizations are out there, and when we have events geared towards specific org’s goals, we could make sure to inform them directly (i.e. CoSAC events would be promoted to any volunteer service groups)
  - Help increase the presence of RSG throughout the student body

- Others to be discussed in two weeks: housing debacle
Rackham Student Government Funding Application

Organization Name: International Policy Students Association
SOAS Account #: U000531
Registered with MSA? Yes

Primary Contact Name: Stephanie Swierczek
Title: IEDP Finance Committee Chair
Email: stephanie.swierczek@gmail.com
Phone: 630-632-5240

Secondary Contact Name: Nate Smith
Title: Finance Committee member
Email: ntsmi@umich.edu
Phone: 978-793-0592

Please check any of the following that describe your organization:

<table>
<thead>
<tr>
<th>Category</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic/Professional</td>
<td></td>
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<tr>
<td>Creative Arts/Expression (Visual, Performance, and/or Exhibition)</td>
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<tr>
<td>Community Service</td>
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<tr>
<td>Cultural/Ethnic</td>
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<td>Environmental</td>
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<tr>
<td>Graduate</td>
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<tr>
<td>Honorary</td>
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<tr>
<td>International</td>
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<td>Political</td>
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<tr>
<td>Publications/Journalism</td>
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<tr>
<td>Religious</td>
<td></td>
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<tr>
<td>Science/Technical</td>
<td></td>
</tr>
<tr>
<td>Social Justice</td>
<td></td>
</tr>
</tbody>
</table>

Describe the overall purpose/mission of your organization and the planned initiatives and activities intended to uphold said objective(s).

The International Policy Student Association (IPSA) was founded by students to strengthen the International Policy concentration at the Ford School as well as the community of students who are interested in the international public policy arena.

IPSA hosts events to stimulate dialogue among students, renowned professors and experts. IPSA organizes brown bag lunches and panel discussions as well as social activities for students to further develop a like-minded community. Additionally, it hosts or travels to the annual US-Canada Relations Conference (held alternately at the University of Michigan and the University of Toronto), and puts on the annual International Economic Development Program (IEDP).

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
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We support a culturally sensitive, global perspective on policy issues.

# of active student members: 30
# of graduate student members: 30

Average attendance at group meetings (Board, committee, event planning, etc.): 12
Average attendance at similar events: 50
Average graduate student attendance at similar events: 40

How often does your group meet?
The group meets intermittently throughout the year, but on average once a month.

Does your group charge dues to members? No

Do all of your activities/events take place on campus? Yes.

If yes, where do you prefer to hold your programs? Weill Hall
If not, where else do they take place?

Does your group engage in political activity, i.e., electoral, partisan, etc.? If so, describe this activity.
IPSA studies policy and international affairs, but is not political or partisan.

Does your group engage in lobbying efforts? If so, describe these efforts.
No

Does your group work with any University department or other student organizations in any capacity? If so, please describe this collaboration.

IPSA works routinely with the International Policy Center as a collaborative partner in organizing events throughout the year. It will also partner with other relevant groups on a case by case basis to put on events, for example the International Institute.

Is your group affiliated with a national, parent, and/or umbrella organization? If so, please describe this relationship and how it plays a role in your organization's functioning.
No

What is your yearly budget? What % of your budget have you set aside for this event?

IPSA's annual budget is approximately $60,000, although that figure varies considerably year to year. Approximately $10,000 funds an annual US-Canada Relations conference, as well as several public lectures and panel discussions throughout the year.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
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Approximately $50,000 is raised and spent exclusively by IEDP; IPSA is the parent organization but does not have access to these funds. IEDP is responsible for raising all funds necessary for its trip each year, and those expenses vary depending on the country.

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Event Description

Event name: International Economic Development Program (IEDP)
Event date(s): Feb 25th – March 3rd
Event location: Bogota and Cartagena, Colombia

1. Briefly describe this event. What is its overall purpose?

Established in 1999, the IEDP is a unique opportunity for firsthand research of the policy priorities of a developing country. This year, more than 70 graduate students from six schools across campus applied for 25 spots in this seven-week course and spring break trip to Colombia. During the trip, IEDP students will make site visits and conduct extensive interviews with policymakers, thought leaders, industry experts, and members of civil society on five research areas: human rights, education and health policy, security, trade and economy, and the environment.

Students will not only gain first-hand policy knowledge of Colombia, but will develop their professional skills through the program’s strong experiential learning component. IEDP members research and develop the course syllabus, teach classes, fundraise, make travel arrangements, and organize meetings in Colombia - often while speaking Spanish.

2. Describe how this event will affect our campus and the graduate student body.

Upon returning to campus, the students assemble a final policy paper summarizing their findings and making policy recommendations for relevant actors in Colombia. These findings will be presented at a public event in late March/early April, which is widely advertised across campus. The group will also participate in the annual Gramlich Showcase at Weill Hall on March 14 to present their studies.

Additionally, the trip helps forge ongoing relationships between graduate students from different programs, who each bring their own unique points of view and backgrounds to bear on issues that are of critical importance to a developing country. The trip itself is a profound bonding experience among the participants, who go on to maintain academic and social relationships and connections among the different graduate programs at the University of Michigan.

3. Describe how this event will include other groups or departments.

Participants for the 2012 IEDP are drawn from six different graduate programs at University of Michigan: the Ford School, School of Natural Resources, Ross School of Business, School of Architecture and Urban Planning, School of Public Health, and the School of Education.

4. With which other groups or departments are you sponsoring this event, if any?

Financial support each year comes from a dozen or more programs around campus. To date, financial support for IEDP 2012 has been secured from the Ford School, the International Institute, and the Office of the Dean of the Rackham Graduate School.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

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5. If your organization is traveling, explain why this is integral to your event and how it will impact the graduate student community.

The sole purpose of IEDP is to engage in the kind of in-depth study of a developing country that can only be achieved by firsthand research. The types of meetings the students arrange in country with government officials, topical experts, researchers, and civil society leaders, provide insights that could not be found in a text book or traditional classroom setting. In additional, the experiential learning gained by the planning and execution of the trip is invaluable to the participant’s professional development.

This program is entirely student directed, which creates an environment of close collaboration among students from diverse backgrounds and graduate programs. Each brings their own expertise to the table, creating a holistic and nuanced view of the research objectives and policy questions that will be addressed. This level of research and collaboration is simply not possible without the travel component of the program.

6. If your organization is purchasing food, explain why this is integral to your event and how it will impact the graduate student community. Also, where are you ordering from and what is the approximate food cost/attendee?
N/A

7. If your organization is bringing a speaker, performer, DJ, photographer (or any other paid individual for services rendered), explain why this is integral to your event and how it will impact the graduate student community. Please explain how the amount he or she will be paid was determined based on similar services. Additionally, attach a short biography to the end of this application.
No paid speakers or performers

8. If your organization is applying for capital goods (anything that can be reused after the event has taken place), explain why such goods are integral to the event.
No capital goods planned.

9. Who is eligible to participate? (Keep in mind the more diverse the graduate student participation, the more likely RSG will fund) All graduate students are eligible, and the program intentionally draws from wide variety of schools and programs. The application process is widely advertised to graduate programs across campus.

10. How many participants do you expect? What % of those participants do you expect to be graduate students? 25 students are participating, and all are graduate students.

11. Are your date and location confirmed? Yes

12. Will you charge admission? No
If so, how much per person?

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13. Will this be donated to charity?  No, all funds are used to pay for expenses related to traveling to and lodging in Colombia. If yes, what percentage will be donated?

14. How do you intend to advertise, in particular to graduate students? N/A

15. To what other funding bodies have you applied and/or have received funds from? Please note each funding body here, the amount for which you applied, the amount that was granted, and to what purpose you intend to put those allocated funds. Requests of funding for the majority of events cost solely to RSG will rarely be fully funded, please seek out additional funding sources as well.

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Purpose</th>
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<tbody>
<tr>
<td>Ford School</td>
<td>$12,500</td>
<td>$12,500</td>
<td>Airfare</td>
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<tr>
<td>International Institute</td>
<td>$10,000</td>
<td>$10,000</td>
<td>Airfare + taxes</td>
</tr>
<tr>
<td>Dean of Rackham</td>
<td>$10,000</td>
<td>$4,000</td>
<td>In-country transportation</td>
</tr>
</tbody>
</table>

16. If RSG does not fully fund your event in the amount requested, how do you intend to cover those costs? Will the event still be held?

IEDP is applying to all graduate schools represented by participants on the trip; schools’ support varies from $300 - $3,000. Funds are also being sought from the Graham Institute, the Center for Latin American and Caribbean Studies, and the Office of the President. We are hosting a series of small fundraisers with donated space and supplies to cover the remaining amount, however any deficit will likely have to be borne by the participants.

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### Event Budget

List all expenses. Please use the notes section below each category to explain costs in greater detail. Be sure to cover ALL costs, not just those you are asking RSG for funding for.

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Cost</th>
<th>Amount Requested from RSG</th>
<th>Rank</th>
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<tbody>
<tr>
<td><strong>Advertising &amp; Publicity</strong></td>
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<td>(Please attach a copy of emails/fliers to the end of this application.)</td>
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<tr>
<td>• Posters/fliers</td>
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<td>• Other:</td>
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<td>Notes:</td>
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<tr>
<td><strong>Operations</strong></td>
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<tr>
<td>• Office supplies (please specify):</td>
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<tr>
<td>Notes:</td>
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<td></td>
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<tr>
<td><strong>Printing &amp; Publications</strong></td>
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<td>$</td>
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<tr>
<td>Please attach a copy of the publication to the end of this application.</td>
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<tr>
<td><strong>Facilities &amp; Equipment Rental</strong></td>
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<td>• Equipment (please specify):</td>
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<tr>
<td>• Room rental $500</td>
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<td><strong>Services</strong></td>
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<tr>
<td>• Speaker honorarium</td>
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<td>$</td>
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<tr>
<td>• Speaker travel</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Speaker lodging</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Other:</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Student Travel</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Lodging</td>
<td>$20,436</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>• Transportation</td>
<td>$26,262.75</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Vehicle Rental</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Gas</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Goods</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• T-shirts</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Other:</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Food:</strong></td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Other: Travel insurance + 1visa</strong></td>
<td>$600</td>
<td>$</td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$47,798.75</td>
<td>$1,000</td>
<td></td>
</tr>
</tbody>
</table>

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”. Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”. Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.