Rackham Student Government
Board Meeting: August 30, 2012
Agenda

I. Call To Order
II. Approval of Agenda
III. Approval of Previous Minutes
   a. August 16, 2012* (p2)
IV. Officer Reports
   a. Graduate Student Body President, Michael
   b. Graduate Student Body Vice President, Kaitlin
   c. Graduate Student Body Treasurer, Alex
V. Funding Request: Urban Planning Student Association - Expanded Horizons
   (p8)
VI. Fall Welcome Budget (p5)
VII. COSAC Event Request (p5)
VIII. Committee Updates
   a. Academic Affairs  
   b. Budgetary * (p6,8)  
   c. Community Outreach & Social Action * (p17)
   d. Legislative Affairs * (p19)
   e. Student Life Committee * (p20)
   f. Bylaw Review Committee
IX. RSG Fall Elections Advertising Brainstorming
X. Open Discussion
XI. Adjournment

* - Item included in packet
** - Item will be provided on Day of Meeting or at Meeting
*** - Item was included in a previous packet
I. CALL TO ORDER: 6:37pm
   a. Present: Kaitlin Flynn, Michael Benson, Alex Toulouse, Anna Belak, Brandon Erickson, Alex Emly, Vanessa Cruz, Pete McGrath, Alex Guiterrez, Matt Waugh
   b. Absent:

II. APPROVAL OF THE AGENDA
    a. Motion by Dan and seconded by Alex E. Approved unanimously.

III. APPROVAL OF THE PREVIOUS MINUTES
    a. August 2, 2012. Motion to approve by Kaitlin and seconded by Chris.

IV. OFFICER REPORTS
    a. President Michael Benson. Michael has sent out an email full of Doodle polls for Fall logistics including meeting times and committees. Please fill out ASAP if you are a board member. The execs will be meeting on Sunday so if you have anything we should discuss please let us know. The Student Safety Work Group report is now listed as confidential so please do not share that report (as included in previous weeks’ agenda packet). Alex T served on the AODC and changes have been implicated and that will be brought before the board in September. Thanks to the bylaw review committee for updating the bylaws. Michael is looking for nominees to appoint to the tech advisory board, if anyone is interested Michael is hoping to nominate one student from the board and one student at large. We will be appointing a slew of graduate students for SACUA and look forward to applications in the fall. The fall picnic is coming up in 2 weeks, August 31 and the budget will be approved at the next meeting.
    b. Vice President Kaitlin Flynn. Kaitlin moves to appoint Alex Guiterrez as an associate member as he has attended three consecutive board members, seconded by Alex E. Alex’s nomination is approved unanimously. Alex E asks about nominating to full board seats. Michael says that all it takes is a motion. Alex E makes a motion for Alex G to the fall half seat in Division II (such that Alex G can run for election in the Fall). Seconded by Anna. Roll call vote. This is effective on September 1. Kaitlin has made work on the conflict resolution flow
chart for Academic Affairs committee and also has worked out quite a bit on the Bylaws and that will be discussed on section VII of the

c. **Treasurer Alex Toulouse.** Transferred $4,918 to Rackham for all of the events from January-August that were co-sponsored. About $13,000 in the bank still. Start thinking about committee budgets as they will be due within the first two weeks of the fall semester.

### V. Committee Updates

a. **Academic Affairs:** Motion to approve the minutes by Chris and seconded by Eli. Approved with three abstentions. Eli has done a lot of work with Darlene Ray Johnson and helping coordinate the conflict resolution board. Kaitlin has worked on the flow chart and in the Fall we are hoping to host a student ombuds training session via that office.

b. **Budgetary**- Nothing new to report—some student groups have responded to the email soliciting funding but have not been within the time limits necessary for funding requests.

c. **Community Outreach and Social Action**- Alex E has helped push along the beach cleanup and 42 students and their families will be spending a day cleaning up on Saturday. Pete and Eli met to discuss the future of Focus Hope, an organization in Detroit that we could consider partnering with in the fall.

d. **Legislative Affairs**- The committee did not meet last week. In the process of reviewing 4 approved state ballot measures and also planning for the Fall summit.

e. **Student Life Committee**- Alex E motions to approve the committee minutes and a second by Matt Waugh. Swing dancing event, ballroom and tango events coming in the fall. Considering doing a pool event on the 26th. Possibly also a happy hour on the 24th. Fall picnic is August 31. Also working on the student organization registration webpage options. Michael, Dan and Alex E discuss how to best resolve the creation of such a program.

f. **Bylaw Review**- discussed in item VII.

### VI. Resolution to F-12-01: Amend Continuous Enrollment Policy (first reading)

a. This is from communication by Dean Weiss suggesting that we amend the continuous enrollment policy to fold the continuous enrollment dispute resolution board into the Rackham dispute resolution board. Eli mentions that the AAC has been taking on the creation of a new Conflict Resolution Board to include faculty and administration in resolving such matters. Michael would ask to hold off on scheduling the second reading of this resolution until the end of September such that we can hold a public forum when all students are back. Eli asks how many people were served by the CEP overall. Michael gives some history, basically that PhD candidates were continuously enrolled through the summer. Thus far every dispute has been satisfied to both parties using the informal resolution process—no students have taken concerns to the board.

### VII. RSG Bylaws: First Reading on Changes proposed by the Bylaw Review Committee

a. Kaitlin gives a brief overview of edits and changes made to the bylaws. Some notable changes include modifying the elections timeline, adding the position of the Events Director to the executive board, modifying the budgetary process and adding in an amendment by Representative Haven Allen. Kaitlin walks everyone
through each individual change made to the bylaws. Michael explains that this is the first reading but if there are amendments they would push the approval back into first reading.

b. Discussion: Matt W asks for clarification. Chris motions (with a second by Matt) for an extension of timeline on the official ballot submission timeline (V, E, 5, g) to 3 days prior instead of 1. Objections by Alex E and Alex T. Remarks: Chris says we should have more time for people to look online and read platforms. Alex T objects by saying that 2 days is sufficient. Matt W argues that other divisions might check online and leaving enough time for people to read. Alex E says that we could put people on the website as they register, Alex T says that we have to respect Rackham’s time and we can’t send them a person’s name every day to verify enrollment. Pete says that anything that allows people to participate more is good. Eli echoes this and says that we can use social media and one day is excessively prohibitive. Michael mentions that people do look as the IT service that provides the website sends out an email that directs people to this website. Vote: 7-5 the motion is approved.

c. Vanessa asks why in (V, A) there is language about following CSG’s election compiled code if we are hoping to amicably divorce in the past. Michael describes the history. Vanessa makes a motion to strike V, A (second sentence) and seconded by Chris. Objections by Dan. Dan doesn’t see why not to keep it in here until the divorce goes through. Michael notes that they are contradictory. Approved with 2 abstentions. Vanessa motions to add the phrase ‘4 weeks’ to the election to section 5. d. Kaitlin seconds. Alex T objects and motions to move to ‘3 weeks’ and seconded by Chris. Alex T says that if we send out things too early people forget about it and we get into email overload. Pete agrees with Alex T regarding the point of diminishing return when sending emails. Vanessa says that it’s a point of transparency for the election and making people know that they at least had the time to consider running. Vote: 7 to 3 to 2 the amendment is 3 weeks. Vanessa’s motion: 9-0-3.

d. Dan asks about details regarding the Events Director position, specifically points f and g. Michael clarifies. Alex T makes a suggestion for compiling comments after this for the bylaw review committee. Chris motions to extend the creation of the bylaw review committee until further work is done. Motion approved with one objection. Email all changes by next Friday, committee will meet the following week.

VIII. RSG Fall Elections Advertising Brainstorming
a. Please start thinking about advertising mechanisms for the fall election beyond email. Motion by Pete and seconded by Matt W to postpone until the next meeting, approved with 2 abstentions.

IX. Open Discussion

X. Adjournment- Motion to adjourn by Chris and seconded by Matt W. Adjourned at 8:04pm.
### FALL PICNIC BUDGET

**8/31/12**

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<tr>
<td>Pizza (up to 200 large)</td>
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<tr>
<td>Ice Cream</td>
<td>$250.00</td>
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<tr>
<td>Dry Ice</td>
<td>$25.00</td>
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<tr>
<td>Bounce House</td>
<td>$286.00</td>
</tr>
<tr>
<td>DJ</td>
<td>$300.00</td>
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<tr>
<td>Lawn Games</td>
<td>$52.00</td>
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<td>Drinks and Ice (includes delivery)</td>
<td>$380.00</td>
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<td>Palmer Field Rental</td>
<td>$1,014.00</td>
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<td>Advertising Flyers (1000)</td>
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<tr>
<td>200 Chips, Popcorn, &amp; Cups</td>
<td>$167.00</td>
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<td><strong>Total</strong></td>
<td><strong>$4,519.00</strong></td>
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<th>Item</th>
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<tr>
<td><strong>RSG Total</strong></td>
<td><strong>$2,259.50</strong></td>
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<td><strong>RSG Spring/Summer Budget</strong></td>
<td><strong>$1,000.00</strong></td>
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<tr>
<td><strong>RSG Fall Budget For Event</strong></td>
<td><strong>$1,259.50</strong></td>
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This budget represents an 11% cost reduction when compared to last year’s cost of $5077.33.

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### COSAC GREENING DETROIT 9/29/12 BUDGET

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<tr>
<td>COSAC EVENT REQUEST</td>
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<tr>
<td>Bus - Ann Arbor - Detroit</td>
<td>$545.00</td>
</tr>
<tr>
<td>Snacks &amp; Water for participants</td>
<td>$133.00</td>
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<td><strong>Total</strong></td>
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This event will be advertised at the Rackham Activities fair where ~ 1,000 new Rackham students will have the opportunity to sign up. In addition, an email notice will also be sent to the student body.
I. CALL TO ORDER August 17, 2012

II. ROLL CALL OF MEMBERS
   a. Present: Alex Emly, Kaitlin Flynn, Michael Benson, Daniel Trubman, Matthew Filter, Brandon Erickson, Vanessa Cruz, Alexis Toulouse
   b. Absent (excused):
   c. Absent (unexcused): Lauren Knapp

III. FUNDING REQUEST:
   a. Organization Name: Association of Multicultural Scientists (AMS)
   b. Event name: AMS Ice Cream Social
   c. Event date(s): August 30, 2012
   d. Event location: MSRB Courtyard
   e. Requesting: $85

IV. DISCUSSION:
   a. Alex T: Attached is a funding request submitted by AMS for $85 for an ice cream social on 8/30 for all incoming PIBS students and AMS members. Please review it and respond with a motion OR in support of a motion (or abstain), in addition to any comments you may have. I would ask that those with a conflict of interest respond with their abstention. This discussion will be closed Tuesday 8/21 so please respond before then. As chair of the committee, I can't make a motion but I would support NOT funding this event. The event seems to be exclusive to the members of the PIBS program and geared towards welcoming the incoming PIBS students which might be better funded by the PIBS program.
   b. Michael: While I like to fund requests, this one makes it very difficult. The group is not requesting any money to help advertise this event which supports Alex's thought that this is only for PIBS students. Additionally, the group hasn't attempted to secure funding from other sources nor have they told us how they plan to advertise. Finally, the group is requesting food for the sake of having food, not to assist with any other part of their event, I'm generally not included to fund for in these circumstances which would leave nothing else in the request to fund. Given all of these factors, I move that we zero fund this request.
   c. Kaitlin: I abstain as I am a member of this organization.
   d. Dan: I agree with Michael.
   e. Matt: I back Michael, too.
   f. Brandon: I also agree with Michael.
   g. Alex E: I disagree. PiBS is 14 programs, which is quite a lot, so the program is pretty large, and since they accept around 80 students every year (based on the FAQs from the PiBS page), and they're also inviting all current AMS members which is about 100, I think that ~200 people is a perfectly reasonable amount of people to circulate this information to. And since they're only expecting 60-70, they're realizing a lot of people probably won't show up, so they are requesting a
perfectly sane amount of money at <$100. I would be fine funding this entire event given its range of students solicited and the expected attendance averaging tops $0.70 per person from our end of funding. And, although this is pure speculation, maybe the reason the PiBS program isn't funding them is because they aren't allowed to use department money for food, and MSA won't fund food, so who else would they have applied to anyways? And (another speculation), maybe the reason they're doing food for the sake of having food is to bring people together - it especially works with people that are brand new to the department who don't know anyone, so at least you can talk about ice cream toppings as opposed to just sitting around without any reason. Finally, another semi-related comment but much more so just my $0.02, we do an ice cream truck for our ice cream social (which, although we set aside some money for boat rentals and whatnot, it is still called an ice cream social) and spend slightly more than $1.50/person on ice cream (based on what Natalie has said), and even though that gets advertised to ~7500 students, still only 200 tops show up, so I'd say PiBS' event getting about ~30% of their base circulation population as opposed to our not even 5% (unless there were 375 people there this summer.....) turnout is actually probably a better event. And even though it's just for food and they're not advertising to everyone in all of Rackham, if it makes them happy and it potentially affects 200ish students, why refuse them the $85? All this disdain for funding food just seems a bit hypocritical to me since between us and Rackham we spent $4000 on the fall picnic last year, and we do pizza for bowling and have an ice cream social, and occasionally buy $200 of appetizers for bar nights, so if we're doing all these food things (and never pay to advertise), why should we not let our student groups have food at their events? (Okay, that pushed my $0.02 easily up to a nickel)

h. Alex T: I understand some of your points, particularly that they represent a relatively large number of graduate students. However, the issue for me is not the food but rather the event itself! I vote against funding this event because it appears to be exclusive to the members of ONE ORGANIZATION. AMS is "a graduate student-run organization supported by the PiBS program" according to their website, and the event will only be advertised to the PiBS program. For me, the difference with our ice cream social is that it is "designed to enhance the quality of life for the ENTIRE student body."

i. Vanessa: I vote to not fund this social. It seems they could find funding through PiBS, especially if they are only advertising to PiBS participants. If they had mentioned trying to advertise to non-PiBS participants, I would have been inclined to support their request.

V. VOTE:
   a. $85: Alex E
   b. $0: Michael, Dan, Matt, Brandon, Vanessa, Alex T
   c. Abstentions: Kaitlin

VI. The committee votes to fund $0 for AMS’s event given the above mentioned stipulations.

VII. ADJOURNMENT: August 21, 2012
RACKHAM STUDENT GOVERNMENT
BUDGETARY COMMITTEE
AUGUST 29, 2012
RACKHAM BUILDING, 2nd FLOOR WEST STUDY HALL

I. CALL TO ORDER 6:00 PM

II. ROLL CALL OF MEMBERS
   a. Present: Kaitlin Flynn, Michael Benson, , Alexis Toulouse
   b. Absent (excused): Alex Emly, Vanessa Cruz, Matthew Filter, Brandon Erickson, Daniel Trubman
   c. Absent (unexcused): Lauren Knapp
   d. Group Representative: Mike Westling

III. FUNDING REQUEST:
   a. Organization Name: Urban Planning Student Association (UPSA)
   b. Event name: Expanded Horizons
   c. Event date(s): September 12-16, 2012
   d. Event location: Milwaukee, Wisconsin
   e. Requesting: $1787

IV. EVENT DESCRIPTION:
   a. Mike: Organized every year in association with the college in a different city. Planned by 2nd year students primarily for 1st year students. Mike elected chair for committee. Bus tour of the city organized with professor related to urban planning. Three site visit sessions organized with city officials and planners and touring different projects. Networking event with local professionals and UWM students, not using funds for this. Also rent bikes, to see the city.

V. DISCUSSION:
   a. Kaitlin: Is there a selection process for students eg outside UP? No. Priority goes to first year students
   b. Alex: Do you advertise to other departments? No. All students are dual degree urban planning students. Advertising and flyers in the architecture building and emails.
   c. Michael: Why should we spend $20/person on an event when there are cheaper options? Goal is to see something new, because many students from MI. Many events already planned in nearby cities later in the year.
   d. Michael: How has this been funded previously? At a higher cost for the participants.
   e. Michael: Do students receive any academic credit for this? They do receive 1.5 credits after completing some writing requirements. Not all aspects of the trip are for credit eg the bikes.
   f. Alex: What is mandatory? Bus tour, 3 site visits mandatory for credit.
g. Michael: What are costs associated with social event? Social event mostly pay as you go for alcohol and food.

VI. CLOSED DISCUSSION:
   a. Kaitlin: I’d like to fund it but the course credit is an issue.
   b. Michael: We cannot fund lodging or transportation because those are mandatory for credit and I’m not inclined to fund bikes just for the sake of having bikes.
   c. Michael: Motions to fund $0. Second Kaitlin.

VII. VOTE:
   a. $0: Michael, Kaitlin, Alex.

VIII. The committee votes to recommend funding of $0 for the UPSA Expanded Horizons given the above mentioned stipulations to the full board.

IX. ADJOURNMENT: 6:30 pm
Rackham Student Government Funding Application

Organization Name: Urban Planning Student Association (UPSA)
SOAS Account #: C938951
Registered with MSA? Yes

Primary Contact Name: Michael Westling
Title: Expanded Horizons Trip Coordinator – Urban Planning Student Association
Email: westling@umich.edu
Phone: 414.507.7700

Secondary Contact Name: Robert Pressly
Title: President – Urban Planning Student Association
Email: rob.pressly@gmail.com
Phone: 410.353.7903

Please check any of the following that describe your organization:

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<td>Social Justice</td>
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Describe the overall purpose/mission of your organization and the planned initiatives and activities intended to uphold said objective(s).

The Urban Planning Student Association (UPSA) serves graduate students in the urban planning department by coordinating professional development opportunities, service projects, and social outings. UPSA also serves as a conduit for communication between students, faculty, and administration. Many of the topics we address and activities we participate in are intended to foster environmental sustainability and social justice.

# of active student members: approx. 100
# of graduate student members: approx. 100

Average attendance at group meetings (Board, committee, event planning, etc.): 10-15
Average attendance at similar events: 30-40
Average graduate student attendance at similar events: 30-40

How often does your group meet?

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request.”
Once a week for board meetings and planning. We usually coordinate several activities each month.

Does your group charge dues to members? No

Do all of your activities/events take place on campus? If yes, where do you prefer to hold your programs? If not, where else do they take place?

Many of our events are on-campus, including Q and A sessions with professors, career service events, and barbeques. However, because we are involved in city planning, it means we have to travel to cities. Service projects often take place in nearby Detroit, and we have coordinated trips to Pittsburgh, Philadelphia, and other cities in the past. We have also had events off-campus within the City of Ann Arbor as well.

Does your group engage in political activity, i.e., electoral, partisan, etc.? If so, describe this activity.

No.

Does your group engage in lobbying efforts? If so, describe these efforts.

No.

Does your group work with any University department or other student organizations in any capacity? If so, please describe this collaboration.

UPSA coordinates social and academic events with the Architectural Representative Committee (ARC). The organizations share a College, building, and mission in improving the built environment. We also work with student organizations from S.N.R.E., Law, and Public Policy School – often for social functions off campus to discuss environmental issues.

Is your group affiliated with a national, parent, and/or umbrella organization? If so, please describe this relationship and how it plays a role in your organization's functioning.

No – UPSA is purely a University of Michigan based student organization.

What is your yearly budget? What % of your budget have you set aside for this event?

Our yearly budget is approximately $1,200. The bulk of this budget, $800, goes toward funding the Expanded Horizons trip.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
Event Description

Event name: Expanded Horizons
Event date(s): September 12-16
Event location: Milwaukee, Wisconsin

1. Briefly describe this event. What is its overall purpose?

Expanded Horizons is an annual event organized by UPSA. It is a five-day trip to a city outside of the State of Michigan. This year, Milwaukee, Wisconsin was selected as our destination. During the day, students will meet with urban policy makers and professionals. So far, we have meetings arranged with two urban design firms, the Northwest Side Community Development Corporation, two urban agriculture organizations, the Downtown Business Improvement District, the City of Milwaukee, several members of the Milwaukee City Council, and several other organizations. During evenings and on Saturday afternoon, students will be free to explore the city on their own. Students will also partner with a non-profit in the city of Milwaukee to help remove invasive species and restore natural wildlife habitats with the Urban Ecology Center.

The overall purpose is to allow students to interact with urban planners, urban designers, city officials, civic leaders, business leaders, and real estate developers in a professional setting. On this trip, students will see how one city is tackling the challenges that urban planning students will face upon graduation.

2. Describe how this event will affect our campus and the graduate student body.

Because this event is off-campus, we will not directly affect the campus of the University of Michigan. However, it will have a profound impact on the graduate students that attend. The event allows students to network with professionals in the urban planning and urban policy field. These opportunities inform the academic choices students pursue during their time on campus and improve students’ job prospects come graduation.

Moreover, Expanded Horizons allows students to network and get to know each other in a setting outside of the classroom, and before the workload of the semester ramps up. Many friendships are formed on this trip, especially for students in the first year of graduate school. In this regard, the overall affect for the U of M campus is not really felt until students get back to campus.

Finally, for the international students that attend, it allows them to see another American city that they typically would not get a chance to experience.

3. Describe how this event will include other groups or departments.

Although this event is orchestrated by UPSA, many graduate students involved with other academic disciplines have attended Expanded Horizons in the past. While planners make up the majority of attendees, students from the Law School, Architecture Dept., Urban Design Dept., School of Kinesiology, School of Information, Sociology Dept., Ford School, and S.N.R.E. have attended the event in the past.

4. With which other groups or departments are you sponsoring this event, if any?

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
Taubman College of Architecture and Urban Planning

5. If your organization is traveling, explain why this is integral to your event and how it will impact the graduate student community.

The entire purpose of the trip is to see a city outside of Michigan at work. For urban planners, cities are our labs. There is only so much you can learn from reading an article, a textbook, or a powerpoint presentation. At the end of the day, it is important for anyone studying urban planning to get out into the field and meet with people in the profession to discover what works and what does not. To discuss a critically acclaimed park or development in the classroom is beneficial, seeing and experiencing it in person can be transformative. Overall, by traveling out of state, the trip allows students to gain fresh eyes and fresh ideas that will frame their studies here at the University of Michigan.

In the past, students have found that the meetings and experiences on this trip provide a valuable perspective that they cannot receive in a classroom. The site visits help inform students’ course of study and allow them to contrast professional practice with academic analysis – a constant source of tension in professional graduate programs.

Also, this is a tremendous opportunity for any students interested in urban policy to network professionally with potential employers out of state. This expands U of M’s reach for when students are looking for internships, fellowships, or jobs upon graduation. In the past, students have used connections made on expanded horizons to land internships and jobs. Professionals often provide explanations of the opportunities and challenges that these future urban planners will face on a daily basis.

6. If your organization is purchasing food, explain why this is integral to your event and how it will impact the graduate student community. Also, where are you ordering from and what is the approximate food cost/attendee?

No.

7. If your organization is bringing a speaker, performer, DJ, photographer (or any other paid individual for services rendered), explain why this is integral to your event and how it will impact the graduate student community. Please explain how the amount he or she will be paid was determined based on similar services. Additionally, attach a short biography to the end of this application.

No.

8. If your organization is applying for capital goods (anything that can be reused after the event has taken place), explain why such goods are integral to the event.

No.

9. Who is eligible to participate?

Graduate students are eligible. As stated before, we have had law, architecture, urban design, public policy, sociology, school of information, and natural resources & environment students attend in the past. Generally students who get involved are students that are interested in urban issues.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
10. How many participants do you expect? What % of those participants do you expect to be graduate students?

While we do not have a final headcount as of the present date, we usually have between 45 to 55 students. All students will be graduate students.

11. Are your date and location confirmed?  Yes

12. Will you charge admission?  Yes

If so, how much per person?  This number has yet to be determined, but it will be approximately $190.

13. Will this be donated to charity?  No

If yes, what percentage will be donated?

While we will not donate money to charity, we will donate our time and labor to a community organization in Milwaukee. Traditionally, expanded horizons students have partnered with economically disadvantaged communities to clean up parks, build playscapes, remove graffiti, etc. This year, we will be working with the Urban Ecology Center to help remove exotic invasive plants and propagate and plant native species in order to preserve and restore native vegetation, wildlife habitat and biodiversity. Some of the event’s overall transportation costs will be used to transport students to and from the project site.

14. How do you intend to advertise, in particular to graduate students?

Emails, announcements during orientation, and flyers.

15. To what other funding bodies have you applied and/or have received funds from? Please note each funding body here, the amount for which you applied, the amount that was granted, and to what purpose you intend to put those allocated funds. Requests of funding for the majority of events cost solely to RSG will rarely be fully funded, please seek out additional funding sources as well.

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<td>$</td>
<td>$</td>
<td></td>
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</tr>
</tbody>
</table>

16. If RSG does not fully fund your event in the amount requested, how do you intend to cover those costs? Will the event still be held?

In the past, UPSA has used bake sales, t-shirt sales, and other small-scale fund raising events to help defray the event’s costs. Ultimately, the funding gap will be paid by students who sign up for Expanded Horizons.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
**Event Budget**

List all expenses. Please use the notes section below each category to explain costs in greater detail. Be sure to cover ALL costs, not just those you are asking RSG for funding for.

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Cost</th>
<th>Amount Requested from RSG</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Advertising &amp; Publicity</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Posters/fliers</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operations</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office supplies (please specify)</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Printing &amp; Publications</strong></td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Please attach a copy of the publication to the end of this application.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Facilities &amp; Equipment Rental</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment (please specify)</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Room rental</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Services</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Speaker honorarium</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Speaker travel</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Speaker lodging</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Student Travel</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lodging</td>
<td>$5,152</td>
<td>$515.20 = 10% of total cost</td>
<td>2</td>
</tr>
<tr>
<td>Transportation</td>
<td>$5,550</td>
<td>$555.00 = 10% of cost</td>
<td>1</td>
</tr>
<tr>
<td>Vehicle Rental</td>
<td>$254</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Gas</td>
<td>$200</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Goods</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>T-shirts</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Other:</td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Food</strong></td>
<td>$ NA</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Hotel for Professor</strong></td>
<td>$368</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Hotel for Driver</strong></td>
<td>$368</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Parking for Bus and Vans</strong></td>
<td>$220</td>
<td>$220</td>
<td>4</td>
</tr>
<tr>
<td><strong>Bike Rentals for Students</strong></td>
<td>$500</td>
<td>$500</td>
<td>3</td>
</tr>
<tr>
<td>Notes: The third request will go to help students rent bikes for part of the trip, allowing them to explore parts of Milwaukee that they would otherwise not be able to see. Bike rentals for two days will run between $40-50 per student. We are requesting a $500 grant to help offset $20 of this cost for 25 students.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The other requests, for 10% of the costs of lodging, 10% of the costs of transportation, and parking costs for the buses and vans, are simply requests to lessen the financial burden for all of the students involved.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$12,612</td>
<td>$1787</td>
<td></td>
</tr>
</tbody>
</table>

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.  

(Please attach a copy of emails/fliers to the end of this application.)
Attention all 1st Year MUP Students!

Sign up for this year’s Expanded Horizons Trip to

Milwaukee

- Meet with urban planners, city officials, civic leaders, urban farmers, urban designers, developers, and other professionals
- Get to know your classmates
- Explore a great Midwestern city

Trip Dates: September 12-16, 2012

Informational Meeting
Thursday, September 6
5:00pm
Room 1227

Sponsored by Rackham Student Government
I. Call to order
   a. 7.10

II. Roll call of members
   a. Present: Graduate Student Rahul Singh, Ha Nguyen (thanks for coming
guys!), Representatives Alex Emly, Eli Benchell Eisman, Graduate
Student President Michael Benson
   b. Absent (excused): Representatives Heidi Alvey, Vanessa Cruz, Andrew
Crawford, Pete McGrath
   c. Absent (unexcused):

III. Recap of the Arthur and Mary Burke Park beach clean up (18, Aug 2012)
   a. This event was awesome. The attendance/registration ratio could have
been better, but as with any volunteer event, participation at any level is
valuable. We had 24 people total participants, with a significant number
withdrawals in the preceding two days and a fair number of absentees the
morning of. Fortunately, the Arthur and Mary Burke Park was really well
kempt and we had a little more time to spend in downtown and do beach-y
things. We even managed to make it back on time and under
budget. Alex E emailed out a survey to the participants today to thank
them and elicit feedback. Thanks to Alex E for taking the point on this
event.

IV. Upcoming Events- October is going to be a crazy month
   a. Food Gatherers (Eli)
      i. Brian Weemhoff - Volunteer coordinator brian@foodgatherers.org
      ii. Carrot way food bank is booked on weekends through the fall. We
will try and reschedule this event for March.
      iii. We can get into the food kitchen for 3-5 people
          1. Slated for 2, 27 October
      iv. Advertisement to recruit participants will be exclusively from the
COSAC registrants
      v. <100usd will be included in the Fall budget for this event
   b. Greening of Detroit (Alex)
      i. Kaitlin Flynn is working on compiling a list of all the professional
organization volunteer listservs
      ii. RS asks why we need to get in touch with the law school. MB- A
major function of RSG is to enhance student life in a variety of
ways. A lot of the time this means partnering with other on-
campus organizations to coordinate events between Rackham and
the professional schools.
      iii. Try for the 22, or 29 of September
      iv. Will try and recruit people to register during RSG fall events.
      v. 800-1000usd will be included in the Fall budget for this event
c. Habitat For Humanity (Eli)
   i. Carmen Yerby - H4H coordinator carmen@h4h.org
   ii. Looking into 13, 20 October
   iii. H4H fund raising event at the Brown Jug. Confirmed for Fall Break (sometime between 13-16 October)
   iv. 100-250usd will be included in the fall budget for this event

d. Focus:HOPE (Pete)
   i. Pete’s not here. See the previous minutes for an intro to a Linwood neighborhood event proposal

e. SAGE Fall summit (everybody)
   i. MB provides a brief explanation of SAGE and their two major goals
      1. Sharing of best practices
      2. 80p of time advocating to the Federal Government regarding issues related to graduate student life.
   ii. Event will be either the first or second weekend of December
   iii. To obtain items for the kid’s baskets (art supplies, coloring books), we are going to advertise a “bring an item to an RSG event policy”

V. Open Discussion
   a. Transportation reservation for events
   b. Ways to increase attendance of registered event participants

VI. Adjourn
   a. 7.40
I. CALL TO ORDER 7:30 PM

II. ROLL CALL OF MEMBERS
   a. Present: Michael Benson, Anna Belak
   b. Absent (excused): Alex Toulouse, Brandon Erickson, Daniel Trubman
   c. Absent (unexcused): everyone else.

III. LACK OF QUORUM

   Michael and Anna met for ~ 20 minutes waiting for other committee members to arrive. None did nor did anyone email the chair that they wouldn’t be able to attend (aside from Alex Toulouse).

IV. ADJOURNMENT: 8:00 pm
RACKHAM STUDENT GOVERNMENT
STUDENT LIFE COMMITTEE
AUGUST 22, 2012
7:30 PM, ESPRESSO ROYALE 312 S. STATE ST.

I. CALL TO ORDER 7:44 PM

II. ROLL CALL OF MEMBERS
   1. Present: Alex Toulouse, Matt Waugh, Bernardo Orvananos, Michael Benson, Eli Benchell Eisman
   2. Absent: Evan Arthur, Katilyn Flynn

III. TRANSPORTATION ISSUES
   1. It’s cheap-ish to get passenger vans from Enterprise and other outside sources. Two days was $150
   2. A 55 passenger van is $692, but Michael is talking with Getaway Trails to get a semester deal
   3. 3-4 days before the event, have a registration table for people to get a “packet” and then the people who aren’t really interested won’t bother showing up, whereas the people who are sincerely interested will either a) pick it up or b) contact the person in charge to get more information in case they aren’t able to come. Although this might not help everything, it should help alleviate some costs.
   4. Add a verbage of some sort about being blocked from future similar events.

IV. RACKHAM EVENTS
   1. Fall Picnic: Palmer Field, “carnival” there’s tents and tables and 200 chairs, which is more seating than at Island Drive
   2. We have half of the field, all you can eat pizza, ice cream, cotton candy, lawn games
   3. 4-7PM, the lighting isn’t that great, so we should be out of there by 8
   4. AT, MB, and NB have been talking
   5. We could offer $100 or $150 for a DG, AT is working on this still
   6. New Shifts: 3:30-5, 5-7, 7-9 (4-5:30, 5-6:30, 6-7:30)
   7. Volunteers for managing bounce house, security, counting, giving out ice cream
   8. Advertising is going out on Friday

IV. BAR NIGHTS / HAPPY HOURS
   1. Kick-off for Fall?
   2. AT hates Tuesday bar events, so he is going to plan a different night

VI. FAMILY FRIENDLY EVENTS
   1. Fuller Pool: This Sunday, August 26, email is going out tomorrow 1-3, first 200 at $3 each
VII. REGISTERING STUDENT ORGANIZATIONS
   1. What needs to be done to get the ball rolling? (Exec???)
   2. Execs met on Sunday. This is happening over the fall. Execs are hiring someone to handle it all. **At a future meeting, we need to plan our secession from the undergrads**
       1. $2 goes to an overarching grad body
       2. $2 goes to childcare (as opposed from $1)
       3. $4 goes to RSG
       4. $8.69 is currently what happens ($7.19 goes to MSA, $1.50 goes to RSG, $1 goes to childcare)

VIII. FALL PLANNING
   1. Sept Events: Apple picking, MB is getting in touch with NT about apple orchards being closed. Happy hour at Habana on the 13th
   3. Nov Events
   4. Preliminary Budget

IX. OPEN DISCUSSION
   1. MB needs volunteers for the stuffing of orientation packets from 9-11:30 next Wednesday

X. ACTION ITEMS
   1. Alex Toulouse is planning a kick-off bar soiree at Habana from 7-10PM on Thursday, Sept 13
   2. Orientation packet stuffing next Wednesday 9-11:30

VIII. ADJOURNMENT at 8:17, next meeting Wednesday Sept 5 at 7:30