Rackham Student Government
Board Meeting: September 13, 2012

Agenda

I. Call To Order

II. Approval of Agenda

III. Approval of Previous Minutes *(p.2)

IV. Officer Reports
   a. Graduate Student Body President, Michael
   b. Graduate Student Body Vice President, Kaitlin
   c. Graduate Student Body Treasurer, Alex

V. RSG Logistics
   a. Committee Membership* (p.7)
   b. Committee Meeting Times & Locations
   c. Fall Budget
   d. Representative Expectations

VI. Committee Summer Updates
   a. Academic Affairs
   b. Budgetary
   c. Community Outreach & Social Action
   d. Legislative Affairs * (p.6)
   e. Student Life Committee
   f. Bylaw Review Committee

VII. RSG Bylaws - First reading * (p.28)

VIII. Graduate and Professional Student Voices
    a. Executive Order EO-F-01: Creating the Ad-Hoc Graduate & Professional Student Assembly Steering Committee (GPSASC) * (p.12)

IX. Fall Semester Visioning * (p.11)

X. SAGE Fall Summit

XI. Open Discussion

XII. Adjournment

* - Item included in packet
** - Item will be provided on Day of Meeting or at Meeting
*** - Item was included in a previous packet
I. CALL TO ORDER: 6:37pm

a. Present: President Michael Benson, Treasurer Alex Toulouse, Representatives Anna Belak, Brandon Erickson, Alex Emly, Eli Eisman, Pete McGrath, Matt Waugh, Bernardo Orvananos, Associate Representative Alex Guiterrez

b. Absent: Matt Filter

c. Excused: Representatives Heidi Pedini, Matt Filter, Haven Allen, Ben Curtiss-Lusher, Vanessa Cruz, Evan Arthur, Dan Trubman, Lauren Knapp, Bernardo Orvananos, Andrew Crawford, Vice President Kaitlin Flynn

II. APPROVAL OF THE AGENDA

a. Moved by Matt Waugh, seconded by Chris Tom. Motion is approved unanimously

III. APPROVAL OF THE PREVIOUS MINUTES

a. August 16, 2012. Moved by Eli Benchell Eisman, Seconded by Matt Waugh. Motion is approved unanimously

IV. OFFICER REPORTS

a. Graduate Student Body President Michael Benson. This is our 8th and final meeting for this term. MB thanks all of the members for participation during the summer. Results from the Doodle poll will be included in the next agenda. As of now, meetings for the fall semester will be Thursdays at 6:45, but we will vote to move the meeting to 6:30 at our first meeting. Committees should continue to meet during the first week of school. Tomorrow is a big day for RSG as the welcome picnic is the first major event of the year and the best attended. MB spoke at this Rackham Graduate Student Welcome Event and Activities Fair, where a lot of interest was generated for event and committee participation MB has been nudged by the Dean and IT admin for nominations to the Information Technology Advisory Council. Interested reps (besides Anna Bilek and Alex Guiterrez) should contact MB for more information. Kailin sent out an email with the bylaw changes. The next BRC meeting will be scheduled for the week of our next board meeting. First reading of the emendations will be that week. Happy and sad to report that Ben K is pregnant (!), and has asked to resign. MB has accepted the resignation. We thank Ben for his service and wish him mazel tov.
b. **Graduate Student Body Vice President, Kaitlin Flynn- via email.** First off, I'd like to start by talking a bit about committee selection for the upcoming semester. Thank you to those of you who have filled out the Doodle poll. For those of you who have not (Lauren, Andrew, Chris, Evan and Pete) please do so ASAP. Additionally, many of the committees are unbalanced at this point, and I ask that you understand that you may not receive your first choice for committees (IE: we can't have 9 people on budgetary and 3 on academics, for instance). I'll have the committees slated for the Fall by the first meeting. Second, I hope you all saw my email about the review of the bylaws. In short, I still have not received any amendments to the bylaws besides the earlier proposed changes. This is surprising to me as there was so much discussion at the last board meeting. Please email me your amendments ASAP and we will meet to discuss ALL of the amendments at the Bylaw review committee meeting during the week of the first board meeting. Then, we will submit to the board for first reads. Finally, I've been working on the conflict resolution flow chart (just a few more tweaks needed) and we plan to distribute this document to all students in the fall (as opposed to just new students at orientation tomorrow). I'm also working with Michigan State to discuss some joint events for the fall and spring semesters. Lastly, you're all invited to come out with me tonight for my birthday. I'll be at Arena around 830 and later at Heidelberg. text me to find out where we are!!

c. **Rackham Student Body Treasurer Alexis Tolouse-** We officially closed all of the disbursements **including those owed to Michael and Rackham.** All committees must submit Fall budgets by the second general board meeting at the latest. Committees that meet should submit budgets before the first board meeting.

II. **Funding Request:** Urban Planning Student Association – *Expanded Horizons*

a. Submitted request for over 700usd. The BC met with a rep from their group yesterday. **Voted to recommend to not fund the event.** Students are receiving 1.5 credit hours for participating

b. Moved by Alex T, seconded by Alex E.

   i. Vote to deny request for funding 7:1:2, motion carries

V. **Fall Welcome Budget**

a. This is by far our largest event of the year. This has been a central RSG event for the last decade. For the previous 4 years, the event has been held at Island Park, currently however, there is construction. RSG reserved space at Gallup Park, but this location was deemed too far, with organizing transportation to and from the site being logistically to difficult. Good news, the event will be held on Palmer Field.

b. Previously when just RSG was hosting the event, we spent ~3000usd. As the event has increased in size and scope, and is now cosponsored with Rackham, we are trying to minimize costs and have the reduced total budget by ~11% to 5800usd, 1000usd of which was already approved as part of our spring summer budget. The rental of palmer field is ~3x what it was for Fuller park.

c. In the past this has been a bbq, which because of the Rackham cosponsorship event had to rely on caterers. Refigured the event as a party where we will serve
200 large pizzas are delivered form Little Caesars, as well as drinks, ice cream, lawn games, volleyball and Frisbee.

d. Current budget is 4520. RSG’s half is already budgeted for 1000usd

e. Alex T. makes a motion to budget 1300usd. Seconded by Matt Waugh, Thirded by Chris Tom.
   i. Little Caesars, budgeted for a lot of pizza. Natalie B thinks 1000 people might attend, MB has made accommodations in the budget for 2000 people
   ii. Advertising went out via email
   iii. Vote: approved unanimously.

VI. COSAC Event Request

a. Greening of Detroit, work to plant trees in neighborhoods all over Detroit. They hold a major annual fall tree-planting season in the September. Originally this event was going to be cosponsored with the Ross School Of Business Volunteer Club, but MB has suggested that we elicit volunteers. To ensure attendance, Alex T has suggested that registrants must pick up an information packet to account to help favor the Participation: Registration ratio

b. Alex E makes motion to approve the event. Seconded by Matt Waugh.
   i. Approval enables collection of names and initial registrations
   The motion is approved unanimously.

VII. Committee Updates

a. **Academic Affairs:** Did not meet since the last Board meeting.

b. **Budgetary-** Alex T makes a motion to accept and approve the minutes from 17, August for the Association for Multicultural Scientists event proposal, which the committee voted not to fund. Seconded Alex E and is approved with 2 abstentions. Alex T next makes a motion to Motion to accept and approve the minutes from 29, August for the Urban Planning Student Association. Seconded by Alex E and is approved with 2 abstentions. There is currently one pending event, in November

c. **Community Outreach and Social Action-** Eli makes a motion to accept and approve the minutes form 22, August, seconded by Chris Tom and are approved unanimously. Had 2 students show up to the last meeting from the Beach Clean up. Super exciting next few months.

d. **Legislative Affairs-** Michael notes the unacceptably high number of excused absences at the last committee meeting and then passes the chair to Alex T. Michael moves to accept and approve the minutes. Matt Waugh seconds the motion and it is adopted unanimously. Michael retakes the chair and notes that he is looking forward to hosting the SAGE fall summit this fall. Hotels are blocked and the summit will be either Nov 2 – 4 or Nov 30 – Dec 2.
c. **Student Life Committee**- Alex E motions to accept and approve the minutes from 22, August. Seconded by Alex T and approved unanimously. Alex notes that 40 people attended the Fuller pool event. Also, the committee is planning to host a Bar soiree at the new Habana on September 13th.

e. **Bylaw Review**- Michael noted that this committee would be meeting again prior to the next Board meeting to review any and all potential changes to the Bylaws. All interested representatives should attend.

VIII. **Advertising and Brainstorming**

a. PMcG- We should identify a person in each department for the rapid and efficient dissemination of event communication, rather than relying on ListServs.

b. KF is looking to get stickers or buttons to build grad student community
   i. Will require funds and Alex T offers a most authoritative thumbs down

c. CSG separation
   i. Will require advertisement and informing the Graduate Student populous.
   ii. MB asks the board to consider whether RSG take a position on the separation
   iii. PMcG offers to cosponsor the resolutions with MB

d. Executive Advisory council
   i. Grad coordinators to nominate meet selected Grad Student to meet with execs
   1. ~90 additional students

e. Chris Tom- suggests RSG Temporary tattoos, while flexing his biceps to show off the Program in Chemical Biology example.
   i. Alex Tolouse approves of this idea
   ii. Anna Bilek approves of Chris Tom’s muscles

f. Alex E proposes taking advantage of our social media presence by hosting a Facebook or twitter contest
   i. Make your Facebook profile picture something that RSG puts out and have raffle (e.g. ERC gift cards, T-shirt) for participants

IX. **Open Discussion**

a. PMcG- Insurance/ NAGPS plans? MB- Waiting for fall. Dr. Winfield will be meeting with us in mid September

b. MB reads a one paragraph from his welcome address

X. **Adjournment** - Chris Tom moved that the Board adjourn at 7:45pm. Seeing no objections, President Benson adjourned the Board until its first meeting on September 13, 2012.
I. CALL TO ORDER 7:40 PM

II. ROLL CALL OF MEMBERS
   a. Present: Michael Benson, Anna Belak, Alexis Toulouse, Daniel Trubman, Brandon Erikson
   b. Absent (excused):
   c. Absent (unexcused): everyone else.

III. FALL FORUM
   a. Lease Signing – The committee discussed our upcoming forum involving the city of Ann Arbor’s lease signing ordinance and potential changes. These changes include but are not limited to revising the tenant bill of rights, encouraging / requiring pro-rated leases, and changing the 70-day prohibition on signing new leases.
   b. State Election – The committee discussed our upcoming issues forum that will be held on October 29th or November 1st. Committee members are contacting proponents and opponents of the various state-wide ballot initiatives as well as candidates for office to attend. The forum will include a presentation section (hopefully in Rackham’s 4th floor amphitheater as well as a table area in the Assembly Hall.)

IV. SAGE FALL SUMMIT
   a. The fall summit will be held on Nov. 30 – Dec. 2.
   b. The committee discussed the forum to be held on Nov. 30 regarding potential speakers to invite.

V. OPEN DISCUSSION
   a. The Committee discussed the recently completed Fall Picnic.

VI. ADJOURNMENT: 8:05 pm
Rackham Student Government Fall 2012
Representative Committee Assignments

**Academic Affairs**
1. Eli Benchell Eisman (I)
2. Chris Tom (I)
3. Anna Belak (II)
4. Pete McGrath (IV)
5. Alex Gutierrez (II)
6. Michael Benson (P)
7. Kaitlin Flynn (VP)
8. Alex Toulouse (T)

**Budgetary**
Alex Toulouse (Chair)
1. Brandon Erickson (II)
2. Haven Allen (III)
3. Vanessa Cruz (III)
4. Matthew Filter (III)
5. Michael Benson (P)
6. Kaitlin Flynn (VP)

**Legislative Affairs**
Michael Benson (Chair)
1. Lauren Knapp (I)
2. Chris Tom (I)
3. Dan Trubman (III)
4. Brandon Erickson (II)
5. Anna Belak (II)
6. Haven Allen (III)
7. Vanessa Cruz (III)
8. Alex Gutierrez (II)
9. Kaitlin Flynn (VP)
10. Alex Toulouse (T)

**Student Life**
1. Christopher Tom (I)
2. Alex Emly (II)
3. Matt Waugh (I)
4. Heidi Pedini (II)
5. Andrew Crawford (II)
6. Lauren Knapp (I)
7. Evan Arthur (II)
8. Michael Benson (P)
9. Kaitlin Flynn (VP)
10. Alex Toulouse (T)

**Community Outreach and Social Action**
1. Eli Benchell Eisman (I)
2. Alex Emly (II)
3. Peter McGrath (IV)
4. Heidi Pedini (II)
5. Michael Benson (P)
6. Kaitlin Flynn (VP)
7. Alex Toulouse (T)

**Elections**
Kaitlin Flynn (chair)
1. Matt Waugh (I)
2. Evan Arthur (II)
3. Vanessa Cruz (III)
4.
## Poll "RSG Spring/Summer Committee Membership Request"

### Academic Affairs | Budgetary | Community Outreach & Social Action | Elections | Legislative Affairs | Student Life
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Dan Trubman |  | OK |  |  | OK
Alexander Gutierrez | OK | OK |  |  | OK
Peter McGrath | OK |  | OK |  |  

**Count**
- Academic Affairs: 5
- Budgetary: 8
- Community Outreach & Social Action: 5
- Elections: 1
- Legislative Affairs: 7
- Student Life: 4

[http://doodle.com/wdvmh3nubhebyc6x](http://doodle.com/wdvmh3nubhebyc6x)
# Poll "RSG Board Fall meeting day & time selection"

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Rackham Student Government Winter 2012
Compiled Goal Worksheet

Academic Issues
- G SRA issues, IP ownership
- **Bill of Rights**
- GPA issue (Ford school)
- Interlibrary loan efficiency
- Dispute Resolution Board to address student issues
- Ideas for non-traditional and international grad student funding
- PhD Candidate Courses

Local Issues
- PILOTs ??
- Status of Pfizer campus (NCRC)
- Town Halls for Political Candidates
- More Political Activism (GOTV)

State/Federal Issues
- Grant and funding availability
- Cost of tuition, State bill with tuition coverage for Michigan students
- Decreased availability of loans
- **Taxing of stipends and loans**
- Support for non-traditional grad students

Student Services Issues (non academic)
- Housing: Northwood issues, closing of Lawyer’s club, West quad and Baits II
- **Increasing bussing** during peak hours (or longer hours overall)
- Airport shuttle for other times of year (work with CSG)
- Peer mentoring program, emphasis on non-trad or international students

Social Events
- **Detroit Lions!!**
- Grad student formal
- Red Wings!
- Event with local leaders (City and University)
AN EXECUTIVE ORDER CREATING THE RSG GRADUATE AND PROFESSIONAL STUDENT ASSEMBLY STEERING COMMITTEE

WHEREAS, The Rackham Student Government (RSG) is the official student government for the University of Michigan’s graduate academic student body; AND

WHEREAS, The Michigan Student Assembly (MSA) recently changed its name to the Central Student Government (CSG); AND

WHEREAS, The Central Student Government claims to represent all undergraduate and graduate students on the University’s Ann Arbor Campus;

WHEREAS, The Rackham Graduate School has had minimal representation on the MSA and CSG assembly since the Fall 2007 semester relative to its population; AND

WHEREAS, Since the fall 2007 semester, the number of graduate student issues addressed by the central student government has been minimal; AND

WHEREAS, Graduate academic and professional students maintain a vibrant community on the Ann Arbor Campus with issues that deserve to rise to the attention of the highest levels of the University Administration; AND

WHEREAS, The president of CSG has ready, monthly, access to the Board of Regents and since the Fall 2007 semester, has rarely mentioned issues relating to the graduate student body; AND

WHEREAS, The Rackham Student Government (RSG) is a founding member of the Student Advocates for Graduate Education (SAGE); AND

WHEREAS, Every other member of the SAGE Coalition has a higher level of graduate academic and professional autonomy from their undergraduate peers; AND

WHEREAS, Article 4, section A, subsection 1i explicitly grants the president the power to “create, charge, and oversee Ad-Hoc committees for special projects and interests”; NOW THEREFORE I, MICHAEL L. BENSON, AS THE DULY ELECTED PRESIDENT OF THE RACKHAM STUDENT GOVERNMENT AND BY THE POWER VESTED IN ME BY THE CONSTITUTION OF THE STUDENT BODY OF THE ANN ARBOR CAMPUS OF THE UNIVERSITY OF MICHIGAN AND THE
BYLAWS OF THE RACKHAM STUDENT GOVERNMENT DO
HEREBY ORDER THE FOLLOWING:

Section 1. That a Graduate and Professional Student Assembly Steering
Committee (GPSASC) be created, effective immediately.

Section 2. That the GPSASC’s composition, leadership, charge, and operating
procedure shall comply with the RSG bylaws as well as section 3 of this
order.

Section 3. GRADUATE STUDENT ASSEMBLY STEERING
COMMITTEE

A. Composition. The GSASC shall be composed of a minimum of 3
members of the RSG Board, appointed by the graduate student body
president as well as members from the University of Michigan’s professional
schools as appointed by their student government presidents. The President
of the Graduate Student Body as well as the professional school student body
presidents may invite undergraduate students to participate in the
committee’s meetings. Undergraduates shall lack the power to vote on the
committee though may participate in debate and discussion.

B. Quorum. A quorum shall exist when half plus one of the committee
members are present.

C. Charge. The GPSASC will work to coordinate the graduate and
professional student body’s efforts to achieve separate financial, advocacy,
and representative authority in the eyes of the University of Michigan’s Ann
Arbor Campus. The GPSASC will push the RSG Board, the Law School
Student Senate, the Medical School Student Council, the School of Social
Work Student Union, and all other professional student governments at the
University’s Ann Arbor Campus to order a vote on the same. The GPSASC
will propose to each of these governmental organizations the language for the
ballot no later than October 19, 2012.

D. Recommendation. The GPSASC will public a recommendation, upon the
approval of a simple majority of its voting members to the RSG Board as
well as to the Law School Student Senate, the Medical School Student
Council, the School of Social Work Student Union, as well as all other
professional student governments with membership on the committee.

E. Leadership. The President of the Graduate Student Body shall serve as
this committee’s chair. The committee may elect from within its membership
a vice-chair and/or a co-chair. The chair(s) may appoint vice-chair, a
secretary, and as many project managers as they deem necessary to meet
their charge.

F. Budget. The committee is eligible for a budget.
G. Reports. The GPSASC will submit regular reports to the Board as well as each of the professional student governments on its progress and will seek feedback from the same.

H. Dissolution. The GPSASC will exist through November 30, 2012.

IT IS SO ORDERED.

______________________________
Michael L. Benson
President, Rackham Student Government
Dean Weiss, thank you for that kind introduction. Good morning everyone! My name is Michael Benson and I am a sixth year PhD candidate focusing on radar remote sensing of the environment in the University’s Radiation Laboratory.

As the president of the Rackham student body I have the special joy and privilege of welcoming you on behalf of the thousands of current students to the Maize and Blue, to tradition, to community, to the University of Michigan and specifically to Horace H. Rackham School of Graduate Studies. Welcome!

Today, you start a new adventure; an adventure that will include hard work, new friends, expanding the frontiers of human knowledge, and earning a masters and/or a PhD along the way. The work required will often be exciting and challenging but at times might be tedious or boring. Don’t lose hope in these dark times! You have already achieved a great deal just by being here, and it’s clear that the faculty think that you have what it takes to succeed. So, I’m going to offer a few pointers.

First, graduate school can have an interesting effect on one’s perspective. As masters and doctoral candidates, we work very hard towards achieving our goals. Sometimes, we become bogged down in the minutia and can lose track of the big picture, the “why.” Don’t lose your perspective and make sure you know the “why”. The next few images are courtesy of Dr. Matt Might, a professor of Computer Science at the University of Utah and will help me to illustrate this point.

Slide 1. Imagine a circle that contains all of human knowledge. By the time you finish elementary school, you know a little.
Slide 2 By the time you finish high school, you know a bit more.
Slide 3 With a bachelor's degree, you gain a specialty.

Slide 4 A master's degree deepens that specialty.

Slide 5 Reading research papers takes you to the edge of human knowledge.

Slide 6 Once you're at the boundary, you focus.
Slide 7 You push at the boundary for a few years.

Slide 8 Until one day, the boundary gives way.

Slide 9 And, that dent you've made is called a Ph.D.

Slide 10 Of course, the world looks different to you now

Slide 11 So, don't forget the bigger picture.

As I’m getting closer to the end of my graduate student journey I’ve found this advice to be increasing valuable so I share it with you today. Keep the big picture in mind and try not to get too lost in the minutia… remember the why.

Over the course of the next few years, there will always be more work, it’s a certainty of graduate school. However, you shouldn’t let the work consume you … entirely. The university and the surrounding communities are great places to live and offer countless activities and opportunities to those that seek them out. So, please, seek them out! In fact, there are over 1,200 student organizations in the university alone; many of these cater to graduate students. From a sailing club to the ballroom dance club, to countless club hockey teams, to a LGBTQ cultural group, to your student government itself, there’s an extracurricular opportunity for everyone. My best single piece of advice to you is this:
work hard, it’s why you’re here. But make time to play and avail yourself of the opportunities as they come along. This will help keep you grounded and sane.

Your Rackham Student Government is but one of many resources available to you here. We serve as a conduit between the student body and the Graduate School, the University administration, the state legislature, and even the federal government. We work on your behalf to make your time in Michigan the best it can be. If you see something in your program or in the University as a whole that you want to change, let us know, we’re here to help! The same holds true for laws and policies in Michigan and the US. We are a founding member of the SAGE coalition and we work tirelessly to lobby state and federal decision makers on behalf of graduate and professional students.

As a graduate community, we are in the middle of a grand celebration, that of the 100th birthday of the University’s graduate school. A number of events have already taken place and more are to come. As students, we are lucky to be here during this important celebration. As Dean Weiss and the graduate school work to highlight a century of achievement and to boldly step into our 2nd century so too will our student body. This fall, your student government will be taking steps to lower your fees, increase services, and to distinguish ourselves as graduate academic and professional students from our undergraduate colleagues in the eyes of the University’s highest levels of administration. This is a great time to be here, and I look forward to your input and participation in this movement!

Your student government is online and on the social media. Check out our website and follow us on twitter or like us on facebook. These are great ways to keep informed and to tell us what to do! This past summer, we’ve been collecting cool gifts from around Ann Arbor and were going to start picking a facebook liker or a twitter follower each month to give a gift to. The rest of the student body doesn’t know this yet so…. If you follow us or like us by next Friday, there is a very good chance that one of you might be our first winner of the academic year! Fundamentally, we want to hear from you, if you have an issue or concern, please let us know. We’re here to help!
In addition to our advocacy work, we also host a number of social events to help you mingle with students from across Rackham. In fact, we’re hosting an event later today!

I invite you all to attend our Welcome Party later today at 4:30pm on Palmer Field. We’re going to have musical entertainment, plenty of food, a moon bounce for big and little kids, volleyball, tug-of-war, and much more. This event is on campus and we’re offering free dinner and dessert, so there really isn’t an excuse not to go! I hope to see you there. Please bring your ticket with you! This event is for graduate students and our friends/family. Un-accompanied undergraduates will be asked to leave.

Before I introduce our next speaker, I’d like to encourage you to stop by EACH and EVERY booth upstairs at the activity fair, especially the RSG booth. We’re always looking for new faces to get involved, to meet new people, and to help make a difference on campus and across the nation. We have lots of candy for you too.

Finally, I’d like to thank you again for listening to me today. If you only remember one thing from my talk today, I hope it’s that every graduate student should find a balance between their academic work, a social life, and everything else; it’s possible you just have to make an active commitment to achieve this balance.

Our next speaker is Dr. Stephanie Rowley, the Associate Chair and Professor of Psychology here at the University of Michigan. Dr. Rowley is actively involved in our community having served as the faculty advisor to the Summer Research Opportunity Program and Rackham’s Summer Institute for more than 5 years with her husband Dr. Larry Rowley. In addition, she also serves as the managing director of the Center for the Study of Black Youth in Context. Her research focuses on the influence of race- and gender-related attitudes and beliefs on the development of academic self-views. Dr. Rowley's research also emphasizes parents' roles in the development of these attitudes. Her recent projects examine the development of racial identity, race-related stereotypes, and racial socialization across the transition to middle school and the role of African
American parents’ race-related experiences in predicting socialization strategies during the transition to first grade.

It is my privilege to introduce Dr. Stephanie Rowley.
What is a Ph.D.?
What is a Ph.D.?
What is a Ph.D.?
What is a Ph.D.?
What is a Ph.D.?
What is a Ph.D.?
Get Involved!

- Email: rsg-exec@umich.edu
- Web: http://rsg.umich.edu
- Twitter: @RackhamStudGovt
- Facebook: Rackham Student Government
- On Campus Office Hours: Visit the Website

Join the Rackham Student Government & Rackham Graduate School for our annual Welcome Party!

Where: Palmer Field, right on Central Campus!!

When: 4:30-7:00pm, August 31st

What: Free Food, including pizza and ice cream, field games, a Moon Bounce (for all ages), entertainment, and more!

Sponsored by the Rackham Student Government (RSG) and Rackham Graduate School.

Email rsg-exec@umich.edu or nplosky@umich.edu with questions about this event.
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Email rsg-exec@umich.edu or nplosky@umich.edu with questions about this event.

Please don’t forget to bring your ticket ☺️

Remember to bring this ticket with you!
Rackham Graduate Student Government Bylaws

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ARTICLE I

A. Source of Power. All power under these bylaws is derived directly from the University of Michigan's All Campus Constitution (amended and revised, March 2009), Article 1 (Student Governments on Campus), Section B (Governments), Section C (Democratically Constituted Governments), and the Compiled Code of the Michigan Student Assembly.

B. Definitions. As referenced in these Bylaws, the following terms shall have meaning as defined in this section.

1. “All-Campus Constitution” or “Constitution” shall refer to the All Campus Constitution as maintained by the Michigan Student Assembly.

2. “Rackham Graduate Student Government,” or “Rackham Student Government,” or “RSG,” shall refer to the University of Michigan Horace H. Rackham School of Graduate Studies student government established by the Constitution.

3. “CSG” or “Central Student Government” shall refer to the University of Michigan Board of Regents recognized central student government.

4. “Rackham” shall refer to the University of Michigan Horace H. Rackham School of Graduate Studies.

5. “University” shall refer to the University of Michigan.

6. “Campus” shall refer to the Ann Arbor campus of the University, to the exclusion of the Flint and Dearborn campuses.

7. “Student organization” shall refer to student-led groups recognized by the University’s Student Organization Account Services department (hereinafter referred to as “SOAS”).

8. “Bylaws” shall refer to this document.

9. “Graduate Student” or “Student” shall refer to students currently enrolled in Rackham, or are currently enrolled for the following academic semester in Rackham.

10. “Student Body” or “Students” shall refer to the students currently enrolled in the Horace H. Rackham School of Graduate Studies within a given academic year.

11. “The Board” shall refer to the legislative branch of the Rackham Student Government, consisting of all currently elected RSG representatives as well
as the Student Body President, Vice President, and Treasurer.

12. Authorized signer” shall be the president, vice president, or treasurer of RSG.

13.CSG Registered shall be all student organizations that annually register with the Michigan Student Assembly. Registered student organizations can be found on http://www.umich.edu/~maizpgs https://maizepages.umich.edu/

14."SAGE” shall refer to the Student Advocates for Graduate Education coalition founded in part by the Rackham Student Government.

C. Rackham Graduate Student Government. The Rackham Graduate Student Government shall consist of the Board, the executives, and the Board’s committees: the budgetary committee, the academic affairs committee, the elections committee, the student life committee, and the legislative affairs committee. RSG shall be the only recognized graduate student government by and within the Rackham Graduate School, the Central Student Government (CSG), and the University.

D. Amendments to the Bylaws.

1. Any amendment to the Bylaws must be presented to the Board 7 days before its first reading. A second reading may take place no sooner than 6 days after the first reading.

2. An amendment to the Bylaws shall not be considered by the Board unless both the standing Bylaw and the proposed Bylaw are presented together in hardcopy to all members of the board at a RSG general meeting where a vote on the proposal is scheduled by the President.

3. An amendment to the Bylaws shall not be considered by the Board if the amendment creates a conflict within the Bylaws or a conflict between the bylaws and the Constitution. Such a conflict may be raised as a point of order by any voting member of the Board. Should a conflict be detected following a successful vote by the Board, the President will veto the resolution and thus declare it void.

4. Amendments will be adopted with a two-thirds majority vote of the Board present and voting at the 2nd reading. Amendments are in effect 14 days after a passing vote unless otherwise noted in the amendment, with the exception of changes to student fees.

5. Any amendment that shall modify student fees must be approved by Student body-wide, majority vote during either a scheduled fall or winter seat election. Fee adjustments approved by the student body will be
presented by the President to the Board of Regents of the University of Michigan for their approval. Amendments must be recorded in RSG meeting’s official minutes.

E. Availability of the Bylaws. The Bylaws must be posted on the RSG website. Electronic copies must be made available to any member of the student body upon request.

F. Conflicts.

1. Any conflict or ambiguity arising between the Bylaws and the Constitution shall be resolved in favor of the Constitution.

2. Any conflict or ambiguity arising between the Bylaws and any other student government code (including CSG) shall be resolved by the Central Student Judiciary on a case by case basis.

ARTICLE II

A. Rules. RSG shall create rules and/or sanctions for the governing of students within the Graduate School. Any such rules adopted by RSG shall be presented to the Dean for her review and approval.

B. Fees. RSG shall levy fees to Students, as approved by majority vote of the Student body, pursuant to Article I, Section C of the Constitution.

C. Appropriations. RSG shall keep, manage, and appropriate monies collected under Article II, Section B of the Bylaws and all other sources of income.

D. Sponsorship. RSG shall appropriate funds to CSG registered Student organizations for programs designed to enhance and improve the Graduate Student community pursuant to the rules contained in these bylaws.

E. Lobbying. RSG shall lobby for the interests of Students within the University and externally to federal, state, and local entities as deemed appropriate by the Board.

F. Representation. RSG shall represent the interests of the Student Body to all school, university, and external entities.

G. Appointments. RSG shall be the sole appointer of Student representatives for all University committees requesting graduate student views and input.

H. Elections. RSG shall hold semester elections for candidates. Elections may
include referenda.

I. Bylaws. RSG shall establish Bylaws in order to exercise their powers and to carry out the functions described herein.

J. Summer Operations. RSG shall remain in force throughout the entire calendar year.

K. Referenda. RSG shall send to the student body such questions as it deems necessary by a majority vote. Such questions can be informational, such as to gauge the general opinion of the student body on a given issue, or binding such that the outcome of the vote will be binding on RSG policy decisions.

ARTICLE III

A. Committee Descriptions.

1. Budgetary Committee (BC)

Composition: 7 or more members

Required Members: Treasurer (Chair)
                  President
                  Vice President
                  4+ current Board members, 1 from each division

a. The Budgetary Committee shall be required to maintain five active members for the purposes of divesting Student funds democratically. In the event the Budgetary Committee falls below the required five members, the Budgetary Committee duties and powers detailed in III.A.1.b of these Bylaws are rescinded until membership requirement is met. Until met, all funding requests shall be presented directly to the Board.

b. The Budgetary Committee is responsible for receiving, reviewing, and authorizing all funding requests from Student organizations by majority vote up to, but not in excess of, $700 dollars. Requests made for over $700 shall be presented to the Budgetary Committee, after which the Committee shall recommend the amount to fund to the Board for approval. Lack of Board approval will result in further Board discussion followed by a vote. Student Groups requesting funding may request to present their proposal to the Board.

c. The Budgetary Committee, with the action power described in III.A.1.b of the Bylaws, is required to maintain minutes. These minutes shall
include the individual voting records of all members for all funding requests. Minutes shall be taken by the treasurer and kept on the RSG website for four years before disposal. Minutes shall be presented to the Board consistent with the general rules for committee minutes as provided for in these bylaws.

d. The Budgetary Committee may hold its fiscal deliberations electronically. In such a case, all committee members will be required to participate in the discussion in a timely manner. Individuals that do not contribute to a discussion, without the approval of the Treasurer shall automatically relinquish their vote on the pending matter(s). Repeated lack of participation shall be cause for removal from the Committee by the Board. Unless otherwise specified by the Treasurer, a timely manner shall be considered to be 5 business days.

e. Student organizations granted funding by the Board shall be required to produce itemized receipts and an Event Report to the Treasurer prior to receiving funds.

f. All rules contained in these bylaws as well as in the allocation email from the RSG Treasurer must be adhered to in order to receive reimbursements. Article VIII specifically addresses organization funding requests.

g. Five percent (5%) of the estimated yearly budget shall at all times be kept in reserve for emergency costs. These funds shall not be considered available for funding Student organizations. Use of this reserve shall only be authorized by a majority vote of the Board and the concurrence of both the Treasurer and the President.

h. Disbursements of $700 or less shall require one authorized signature.

i. Disbursements of over $700 shall require the signature of the treasurer. (with the approval of at least one other authorized signer.)

h. Within 3 business days of a funding decision, the Treasurer or his/her designee shall notify the requesting organization of the committee’s decision, including its rationale and any stipulations provided by the committee. The requesting organization shall also be notified of its option to appeal the committee’s funding decision to the Board. Appeals must be submitted electronically to the President no later than 5 business days after the committee’s original decision is emailed and no less than 7 business days before the requesting organization’s proposed event is scheduled to commence.
i. Funding limit. In the instance where the Budgetary Committee votes to allocate over $1,000 to an organization or event, the funding request and the committee’s vote will be presented to the Board at the next regularly scheduled Board meeting. The Board will be given an opportunity to ask questions regarding the event and the funding process. Members of the Board may, by a simple majority vote deny the budgetary committee’s allocation. In the event that an allocation is denied by the Board, the committee will re-convene to reconsider its allocation in light of the Board’s vote and its directives to the committee.

j. Final funding levels for each accepted student organization request for funding of over $700 shall be recommended by the Budgetary Committee and voted upon by the Board. The Board may hear from the organization requesting funding and may modify the Budgetary Committee’s recommendation. A simple majority vote shall be required to approve funding up to $1,500. Funding above this level shall require a super majority as well as the affirmative vote of at least one executive.

2. Student Life Committee (SLC)
   Composition: Open Enrollment
   Required Members: 4 current Board members

   a. The Student Life Committee shall address all non-academic needs and concerns of the Student Body. Additionally, the committee shall serve to help unite the Student body through the hosting of large communal events designed to stimulate student social interaction. Specific attention shall be given to creating/hosting events that are inter-departmental, that strive to create a welcoming atmosphere for minority groups and that help to unite both central and northern sub-campus locations.

   b. The Student Life Committee shall present funding requests directly to the Treasurer by the 2nd week of the term. Upon approval by the Treasurer, the request shall be presented to the Board for review and approval. The committee is not exempt from the funding guidelines found in article VIII of these bylaws except when such an exemption is requested and approved by a 2/3rds majority vote of the Board.

   c. The Student Life Committee shall be required to host at least three major Student social events per winter and fall semesters. One major social event during the spring and summer months shall be held, funding permitting.

3. Academic Affairs Committee (AAC)
Composition: Open enrollment

Required Members: 3 current Board members

a. The Academic Affairs Committee shall address academic & programmatic needs of the Student body to the Rackham Administration. These issues shall include, but are not limited to, financial aid, fellowships, grants, awards, summer funding, and academic policies.

b. The Academic Affairs Committee shall present Budget requests directly to the Treasurer by the 2nd week of the term. Upon approval by the Treasurer, the request shall be presented to the Board for review and approval.

4. Elections Committee (EC)

Composition: **Open enrollment** 4 or more members

Required Members: Vice President or Treasurer (Chair)* (The Vice President shall chair the committee in the fall term. The Treasurer shall chair the committee in the Winter term.)

- 4 current Board members (1 from each Division)
- 1 Election Director

a. The Elections Committee shall provide active advisement and procedural help to the Election Director, aiding him/her in running a smooth and timely election each fall and winter term.

b. The Elections Committee will receive and be copied on any and all elections related correspondence to ensure transparency between the Elections Director and the committee.

c. The Elections Committee shall propose any changes to RSG’s election policy no later than (6) 4 weeks prior to a given election.

d. The Elections Committee will assist the executives in the solicitation for and the selection of an election director.

e. The Elections Committee shall present Budget requests directly to the Treasurer by the 2nd week of the term. Upon approval by the Treasurer, the request shall be presented to the Board for review and approval.

5. Community Outreach & Social Action Committee (COSAC)

Composition: Open enrollment
Required members: 2 current Board members

a. The Community Outreach & Social Action Committee will work collaboratively with the SLC and the AAC as well as non-RSG related service organizations in order to provide a diverse array of volunteer opportunities to the graduate student body, with focus on providing service to the greater Ann Arbor citizenry. While the primary role of RSG is to enhance the academic and social lives of Graduate Students attending the University of Michigan, a special emphasis will also be placed on fostering youth scholarship in the surrounding communities.

b. The Community Outreach & Social Action Committee shall present Budget requests directly to the Treasurer by the 2nd week of the term. Upon approval by the Treasurer, the request shall be presented to the Board for review and approval.

6. Legislative Affairs Committee (LCom)
Composition: Open enrollment
Required Members: President (must be chair or co-chair)
Vice President
4 current Board members

a. The Legislative Affairs Committee will collaborate with external advocacy organizations such as the Student Advocates for Graduate Education (SAGE) coalition, the Michigan Association of Graduate and Professional Students (MAGPS), and the National Association of Graduate and Professional Students (NAGPS) to promote the legislative agenda of the student body.

b. The Legislative Affairs Committee will work with the City of Ann Arbor and Washtenaw County to promote the local interests of the Student Body.

c. The Legislative Affairs Committee will work with the State and Federal Governments, as well as other entities beyond the University to promote the interests of the Student Body.

B. Committee Composition and Powers.

a. The Vice President will, with the advice and consent of the President and Treasurer, nominate members of the Board to sit on RSG’s various committees by the 2nd meeting of each semester.
b. Each committee shall have a **single** chair or co-chairs.

c. Chairs are voted on in committee with the exception of the Budgetary Committee and the Legislative Committee and will be presented to the Board for Confirmation by its (the Board’s) 3rd meeting each semester.

d. Committees with open enrollment may include any number of non-RSG members or Associate Members at the discretion of the committee chair, the vice president, the president, or with the approval of the Board.

e. No committee shall act on issues outside of its stipulated responsibilities described herein without prior authorization from the Board, or as directed by the President or Vice-President.

f. Committees may be created on a temporary basis for special projects by either the President through an executive order, or by a majority resolution as approved by the Board. A resolution or executive order that creates an ad-hoc committee must specify the committee’s charge, composition, lifespan, chair, operating procedures, and privileges (financial, etc). The formation of ad-hoc committees shall be approved by the Board without the requirement of an amendment. Ad-hoc committees do not have any power of action and serve only as advisory panels to the Board. Full committee status requires a 2/3 majority vote by the Board and inclusion into the bylaws, formally stipulating composition and duties.

C. Committee Responsibilities.

1. Meetings

   a. Committees shall meet **at least** bi-weekly and at the discretion of the chair.

   b. The chair of each committee shall establish the time and location of each meeting, providing at least 48 hours' notice to committee members, and provide an electronic copy of the committee’s preliminary agenda to committee members and upon a written request, to members of the student body.

3. Minutes

   a. Each committee chair shall ensure that minutes are recorded for each meeting. These minutes will be sent to the committee’s members within 5 days of the meeting for review and approval.

   b. Each committee chair will submit approved minutes to the Board within 2 days of approval by the committee.

   c. Minutes will be presented in a format provided by the Vice President.
d. Minutes will include meeting attendance as well as an accurate record of the committee's deliberations, decisions, and future plans.

4. Oral Reports
   a. Each committee chair shall be required to report any and all committee activities to the Board at each general meeting.

   b. The chair of each committee shall be responsible for maintaining a written record of meeting attendance. Attendance is required and must be emailed to the Vice President within one week the meeting.

   c. The chair(s) of each committee may appoint a vice-chair from within the committee's membership. The selection / election of a vice chair will be reported to the Board. A vice chair shall be responsible for taking minutes and for chairing in the elected chair's absence as well as for any other tasks so delegated by the chair.

5. Budget
   a. Each committee must present to the Treasurer a budget no later than the second week of the term. Committee chair(s) will take the lead in forming these budgets under the guidance of the Vice President.

D. Recall of Committee Members.

1. Any committee member including the chair may be removed from their position on the committee by a majority vote of the Board in the event of:

   a. The accumulation of 2 unexcused absences in a given academic term. Absences may be excused by the chair when requested in writing.

   b. Failure to report committee activities to the Board for two consecutive meetings (where committee activities have occurred).

   c. A motion by another member or chair of the committee, and a majority vote in favor by the Board.

2. Any committee member including the chair who is up for recall by majority vote shall be given an opportunity to address the Board. Following this speaking opportunity, the Board will vote by secret ballot.
The ballots will be counted by the executive officers.

3. The President may, with the consent of either the Vice President or the Treasurer temporarily remove a committee member or chair. Temporary removal shall be voided upon the next regularly scheduled meeting of the Board.

ARTICLE IV

A. Officers: Powers and Functions.

1. **President:** The president shall:

   a. Be the chief executive officer of RSG, President of the Graduate Student Body, and shall preside at Board meetings with the power to vote.

   b. Be authorized to speak on behalf of the RSG Board, its committees, and the graduate student body at large.

   c. Be an authorized signer on all RSG accounts.

   d. Be an ex-officio voting member of all RSG committees.

   e. Set the time, dates, and frequency for all general Board meetings, set the general Board meeting agendas, and chair general Board meetings.

   f. Set the time, dates, and frequency for all executive Board meetings, set the executive Board meeting agendas, and chair the executive board meetings.

   g. Maintain an updated roster and attendance record for the Board’s elected and appointed members.

   h. Provide voting members with excused absences as deemed necessary and appropriate, subject to appeal by the Board.

   i. Vacate a representative’s seat upon the accumulation of three (3) unexcused absences.

   j. Provide ultimate oversight and management of RSG’s paid staff members.

   k. Create, Charge, and oversee Ad-Hoc committees for specifics projects and interests.

   l. In the event of either the vice president or treasurer being recalled/removed and/or unable to fulfill his/her duties as described in
these bylaws, nominate a successor. The Board will either confirm or reject that nomination. If rejected, the nomination process recommences.

l.m. Represent the Student body as a voting member of the Rackham Executive Board, the governing administrative body of the Graduate School.

m.n. Chair the Legislative Affairs Committee

n.o. Be an ex-officio voting member of all RSG committees

o.p. Be the University of Michigan’s official delegate to the Student Advocates for Graduate Education.

p.q. Upon leaving office, be responsible for training his/her replacement with respect to their new duties during the two weeks following the election of a new president.

q.r. Present a report either orally or in writing to the Board at each meeting detailing his/her presidential activities.

s. Appoint members of the graduate student body to university committees as appropriate.

t. Appoint members of the graduate student body to vacant seats on the Board subject to confirmation by the same.

2. **Vice President:** The Vice President shall:

a. Be the chief operating officer of RSG, Vice President of the Graduate Student Body, and shall be a member of the Board meetings with the power to vote.

b. Be an authorized signer on all RSG accounts.

c. Take minutes at regular Board meetings.

d. Coordinate the activities of RSG committees, including collecting and publishing committee meeting minutes.

e. Provide management for RSG’s paid staff.

e-f. Provide management for RSG’s directors.
f. Be an ex-officio voting member of all RSG committees.

g. Present a report either orally or in writing to the Board at each meeting detailing his/her vice presidential activities.

h. Be an ex-officio voting member of all RSG committees

i. Be an official delegate to the Student Advocates for Graduate Education

j. If unable to attend a meeting, submit his/her report in writing to the president no later than 48 hours after the meeting. Assume all the powers of the president in the event that the president is unable to fulfill his/her duties as described in these bylaws and/or is recalled/removed.

k. Manage RSG’s communications activities including appointment, subject to Board approval, of a newsletter editor, serving as editor for all communications emails, and manage RSG’s social media presence including Facebook and Twitter.

l. When chairing the Board meeting, appoint a temporary secretary to take minutes from among the present Board members if the treasurer is unavailable. If the vice president assumes chairing duties, the treasurer shall take the minutes.

m. Upon leaving office, be responsible for training his/her replacement with respect to their new duties during the two weeks following the election of a new vice president.

3. **Treasurer**: The Treasurer shall:

   a. Be the chief financial officer of RSG with oversight authority of all RSG accounts and financial transactions.

   b. Be an authorized signer on all RSG accounts.

   c. Chair the Budgetary Committee

   d. Be an ex-officio voting member of all RSG committees

   e. Recommend to the Board a salary, consistent with the bylaws, for all RSG paid staff members.

   f. Prepare a budget with the advice and consent of the President by the 3rd Board meeting of each semester for adoption. Failure by the Board to adopt the treasurer’s proposed budget after the 5th meeting of a given semester shall constitute automatic approval.
g. Disburse funds appropriated by the Budgetary Committee and the Board as provided for in the Bylaws.

h. Compile an RSG budget at the beginning of each academic term including committee budgets, representative project budgets, executive discretionary accounts, and other potential expenses.

i. Compile an RSG Funding report at the end of each term.

j. Manage the approved RSG budget.

k. Report at every general Board meeting the current state of the RSG budget and all RSG accounts, including pending credits and debits.

l. If unable to attend a meeting, submit his/her report in writing to the president no later than 48 hours after the meeting.

m. Have the authority to interpret the spirit and intent of funding articles of these bylaws and to implement the same subject to approval by the President.

n. Complete a full funding report at the close of the fall, winter, and spring/summer semesters for which s/he was appointed detailing all expenditures. This report shall be submitted to the Board and published to the Student body.

o. Upon leaving office, be responsible for training his/her replacement with respect to their new duties during the two weeks following the election of a new treasurer.

p. Present a report either orally or in writing to the Board at each meeting detailing his/her Treasurer activities.

q. The treasurer is responsible for producing a detailed Budget for each fall, winter, and spring/summer term, presented to the Board no later than the 4th week of the academic term. Budgets shall be approved by a majority vote of the Board and shall be posted on the RSG website, and hardcopies shall be made available to any interested Student.

r. The Treasurer will produce a detailed spending report at the conclusion of each academic term. This report will include all funds budgeted and expended as well as all submitted event evaluation forms. The Board will review the report and approve it if correct by the 3rd week of the following semester. Approved funding reports will be placed on the RSG website and made available to any interested Student.

B. Officers’ Terms.

1. Newly elected officers begin their terms with the commencement of the new semester. The president and vice president shall assume their duties on the first day of classes of the spring semester. The treasurer shall assume his/her duties on January 1st.
ARTICLE V

A. Directors. The following positions are appointed by the President and confirmed by the Board for a set term, as provided for by the President. Directors report directly to the Executive Board, under the general supervision of the Vice President. All actions made by the directors contained in this article of the bylaws may be vetoed by a majority vote of the executive board or a 2/3rds majority of the Board unless otherwise noted.

1. Events Director: The Events Director shall:
   a. Be responsible for event calendaring, ensuring that RSG’s calendar of sponsored events is manageable given the number of seated representatives, as well as other external time commitments, including federal holidays and academic breaks.
   b. Be responsible for event planning, by developing a process for committee chairs and representatives to develop their events and to present them for approval to the RSG board in a timely manner. This process should be developed in concert with the Treasurer and the Vice President who will have oversight respectively of the financial and communications aspects of the proposed events. Once approved by the executive board, the Events Director will meet with each of RSG’s committees to implement the new process.
   c. Be responsible for coordinating and responding to requests from student groups to co-host events, whether in person or by email.
   d. Be responsible for compiling and calendaring a list of events to be held at the beginning of each semester and present this document to the RSG Board by the second meeting of the semester.
   e. Review all RSG sponsored events within 14 calendar days of an RSG sponsored event’s conclusion. The Events Director will work with the event’s planner(s) to construct a written report to the executives and the Board of the event which will, at a minimum, contain the following:
      I. A detailed ‘How To’ guide for future chairs or representatives on how to hold the event.
      II. A detailed financial accounting showing both what was budgeted and what was actually spent.
      III. Recommendations as to what went well and what could be improved upon should the event be held again.
      IV. Recommendations as to if the event should be hosted again by RSG or if there is a more appropriate host.
f. Be an ex-officio co-chair of the following RSG Committees: Academic Affairs, Community Outreach and Social Action, Legislative Affairs and Student Life.

g. Have approval authority for all RSG sponsored events. Prior to an event being sponsored by RSG, the Events Director will review the proposal and will either approve or reject the event plan. Events may be rejected for any of the following reasons: incomplete proposal, overlap with other RSG events, lack of person power to successfully run the event or any other reason approved by another executive.

h. Have the power to modify event plans as necessary to ensure that RSG's overarching theme(s) and messages are being delivered.

i. Report to the Executive Board.

j. Vacancy of this position due to resignation or removal will be filled by the President by or at the next regularly scheduled RSG Board meeting.

2. Elections Director.

A. Eligibility: The election director shall be a currently enrolled University student. The director may run for office during their . The director should, however, be a current Board member who is not up for reelection.

B. Appointment: The President shall appoint the election director no later than 39 days in advance of any general election.

C. Salary: If the Elections Director is not an RSG board member, a salary of $300 shall be paid for services rendered. Under extraordinary circumstances, the Board, with the recommendation of the Elections Committee, the Treasurer, and the President may approve a salary bonus for the ED of up to a maximum of $200. All monies will be paid upon successful (as determined by the Board) completion of a given election cycle.

D. Duties. The Election Director Shall:

   I. Report weekly to the president with updates on candidates and election progress.

   II. Report the current status of the elections including preparations, advertising, candidate applications, and the like to the Board at least once a week upon his/her confirmation by the Board and
until the election is completed, as determined by the President.

III. Work with the Elections Committee to advertise the election to the student body including the ability to run for any open Board positions as encouraging maximum voter turnout.

IV. Consult the Office of the Registrar to verify current enrollment numbers to determine the list of eligible voters and candidates. Once a year, this list should be used to apportion representative seats to the four Rackham divisions.

V. Email all eligible graduate students to seek candidates for representative and executive seats open in the election. This email should be sent multiple times and the first such email should be sent no later than 3 weeks prior to the start of the election.

VI. No later than 5 p.m. (16) 5 days prior to the start of the election, candidates must, via email to the ED, indicate their intention to run. The ED shall consult the Office of the Registrar to verify current enrollment status and Divisional membership of candidates.

VII. Collect all candidate names and uniqnames and will submit them to the voting website no later than (12) 3 day prior to the election, at which point a sample official ballot will be posted for public viewing.

VIII. Be available during the full voting period and answer all questions received from candidates and members of the Board. When answered electronically, the elections committee should be carbon copied on all responses.

IX. Notify the Board and all candidates of election results no later than (24 hours) 5 business days after vote counts have been completed. These results will be posted on the RSG website within 24 hours of notice to the Board being presented.

X. Award seats on the RSG Board to the candidates that receive the highest vote counts. No candidate shall win a seat if he receives less than 2 eligible votes.

XI. Ensure that in the event of a tie for a seat, the candidates will present themselves at the following RSG Board meeting. The Board will break the type with a majority vote.
5. Removal: The Executive Board may remove the ED for failure to perform duties, as determined by a majority vote. Should the ED be removed, any promised salary shall be forfeited. The President will then appoint a new election director. Should the ED be removed from office within two weeks of the election, the President or his designee will fulfill the remaining roles of the Election Director without financial compensation. The treasurer will reallocate any forfeited salary accordingly.

ARTICLE VI

A. Elections. RSG general elections shall be held in November and March on dates determined by CSG. The Board may, by a simple majority vote, move the date of the elections within the prescribed months. The Board may also vote to extend the length of the elections by a simple majority vote. The election timetable and rules are found in Article V of CSG’s Compiled Code.

B. Board Composition. The Board shall consist of currently enrolled Students as follows:

1. Representation for the Board shall be divided among the four major Divisions defined by Rackham:
   - Biological and Health Sciences
   - Physical Sciences and Engineering
   - Social and Behavioral Sciences
   - Humanities and the Arts

2. There shall be one representative for each 400 Students or major fraction thereof presently enrolled in each of the Divisions. A major fraction thereof shall mean that the remainder is greater than 200 Students after the number of Students in the Division is divided by 400. Each Division must receive at least one representative, regardless of size.
   a. The basis for deciding a Student’s appropriate Division by his/her current area of study for the purposes of election shall be determined by Rackham. Current Division listings, as of March 1,
2012 are as follows:

**Division I - Biological and Health Sciences**

Acute Care Nursing
Bioinformatics
Biological Chemistry
Biostatistics
Cancer Biology
Cell and Developmental Biology
Cellular and Molecular Biology
Cellular Biotechnology
Chemical Biology
Clinical Research
Clinical Research Des and Statistical Analysis
Community Health Nursing
Dental Hygiene
Ecology and Evolutionary Biology
Endodontics
Environmental Health Sciences
Environmental Justice
Epidemiological Science
Epidemiology
Genetic Counseling
Gerontological Nursing
Health and Health Care Research
Human Genetics
Immunology
Industrial Ecology
Industrial Health
Kinesiology
Landscape Architecture
Medical Scientist Training Practice
Medical Surgical Nursing
Medicinal Chemistry
Microbiology and Immunology
Molecular and Cellular Pathology
Molecular and Integrative Physiology
Molecular, Cellular and Developmental Biology
Natural Resources and Environment
Neuroscience
Nursing
Nursing Business and Health Systems
Nutritional Science
Oral and Maxillofacial Pathology
Oral Health Sciences
Orthodontics
Parent-Child Nursing
Pediatric Dentistry
Periodontics
Pharmaceutical Sciences
Pharmacology
Physiology
Program in Biomedical Sciences
Prosthodontics
Psychiatric Mental Health Nursing
Restorative Dentistry
Social and Administrative Sciences
Spatial Analysis
Toxicology

Division II - Physical Sciences and Engineering

Aerospace Engineering
Aerospace Science
Applied and Interdisciplinary Mathematics
Applied Physics
Applied Statistics
Astronomy and Astrophysics
Atmospheric and Space Science
Atmospheric, Oceanic and Space Sciences
Biomedical Engineering
Biophysics
Chemical Engineering
Chemistry
Civil Engineering
Complex Systems
Computer Science and Engineering
Construction Engineering and Management
Design Science
Earth and Environmental Sciences
Electrical Engineering
Electrical Engineering-Systems
Environmental Engineering
Financial Engineering
Geology
Industrial and Operations Engineering
Macromolecular Science and Engineering
Materials Science and Engineering
Mathematics
Mechanical Engineering
Naval Architecture and Marine Engineering
Nuclear Engineering and Radiological Sciences
Nuclear Science
Physics
Plasma Science and Engineering
Science, Technology and Public Policy
Science, Technology, and Society
Scientific Computing
Space and Planetary Physics
Statistics

Division III - Social and Behavioral Sciences

Anthropology
Anthropology and History
Applied Economics
Asian Studies: China
Asian Studies: Japan
Business Administration
Cognitive Science and Cognitive Neuroscience
Communication
Culture and Cognition
Economics
Education
Education and Psychology
Educational Studies
Greek and Roman History
Health Behavior and Health Education
Health Service Organizations and Policy
Health Services Research
Higher Education
History
History and Women's Studies
Information
Latin America and Caribbean Studies
Lesbian/Gay/Bisexual/Transgender Queer Studies
Modern Middle Eastern and North African Studies
Political Science
Psychology
Psychology & Women's Studies
Public Administration
Public Policy
Public Policy and Economics
Public Policy and Political Science
Public Policy and Sociology
Real Estate Development
Russian and East European Studies
Russian, East European and Eurasian Studies
Social Work and Social Science
Sociology
South Asian Studies
Southeast Asian Studies
Survey Methodology
Urban and Regional Planning
Urban, Technological, and Environmental Planning
Women's Studies and Sociology

Division IV - Humanities and the Arts

African American Diasporic Studies
African Studies
Afroamerican and African Studies
American Culture
Arabic Studies
Architecture
Art
Asian Languages and Cultures
Classical Art and Archaeology
Classical Studies
Classical Studies-Greek
Classical Studies-Latin
Comparative Literature
Creative Writing
Dance
English & Women's Studies
English and Education
English Language and Literature
Film Studies
Germanic Language and Literature
History of Art
Judaic Studies
Linguistics
Media Arts
Medieval & Early Modern Studies
Museum Studies
Music Composition
Music Composition and Theory
Music Conducting
Music Performance
3. A president, who shall be President of the Graduate Student Body of the University of Michigan, along with a vice president, each with full voting rights.

4. A treasurer, who shall act as the principal financial officer for RSG and chair of the Budgetary Committee, with full voting rights.

C. Terms.

1. Two elections shall be held each year, on the same timeline as those of CSG (Central Student Government). One shall be held during November, and the other shall be held during March. Officers and Representatives shall hold their elected seats for one-year terms. One half of the seats apportioned to each division shall be elected in the Fall with the other half being elected in the Winter.

2. The President and Vice President of the Graduate Student Body shall be elected by the student body on a single ticket during the Winter election.

3. The Treasurer shall be nominated by the President and Vice President from and among the current and former RSG membership after the fall election has concluded. The treasurer will assume office for a one-year term upon confirmation by the new Board. A 2/3 majority of the board, including the President and Vice President is required to confirm the treasurer.

4. Each representative’s one-year term shall begin with the following semester. March electees shall assume office beginning the spring semester. November electees shall assume office beginning the winter semester. Upon election, and prior to taking office as an elected representative, all representatives elect shall be considered associate members.

D. Filling of Elected Seats.
1. For any given Division with multiple vacancies during an election cycle, the candidate with the most votes is awarded the first seat. The candidate with the second highest vote total receives the second seat, and so forth.

2. In the event of a voting tie between two candidates for one seat, the newly constituted Board shall vote at the first general Board meeting of the new term. In the event of a Board voting tie, the votes of representatives of the Divisional candidates in question shall decide. In the event of a Divisional voting tie, the winner will be determined by the president at the first regularly scheduled General Board meeting after the election results were determined.

3. President/vice president: The executive officer positions shall be filled together on a single ticket. They shall be elected by general Student body vote in the winter term. In the event of a tie, the newly constituted Board shall vote to determine the winner at the first general meeting of the spring/summer term. In the event of a Board voting tie, the treasurer shall determine the winner.

E. Election Director (ED).

A. Eligibility: The election director shall be a currently enrolled University student. The director may not be a Board member or any student currently running for office in RSG. The director may, however, be a current Board member who is not up for reelection.

B. Recruitment: If an Elections Director cannot be found amongst the Board by a majority vote, the election director shall be recruited through a campus-wide email sent by RSG no later than 49 days prior to the election (as determined by CSG). If no suitable candidate is approved from the student body, the Elections Director position will be filled by the Executive whose term is not up (VP in the Fall, Treasurer in the Winter).

C. Appointment: The Board shall appoint the election director by majority vote no later than 39 days in advance of any general election.

D. Salary: If the Elections Director is not an RSG board member, a salary of $300 shall be paid for services rendered. Under extraordinary circumstances, the Board, with the recommendation of the Elections Committee, the Treasurer, and the President may approve a salary bonus for the ED of up to a maximum of $200. All monies will be paid upon successful (as determined by the Board) completion of a given election cycle.
E. Duties:

a. The ED shall report weekly to the president with updates on candidates and election progress.

c. The ED shall report the current status of the elections including preparations, advertising, candidate applications, and the like to the Board at least once a week upon his/her confirmation by the Board and until the election is completed, as determined by the President.

d. The ED shall work with the EC to advertise the election to the student body including the ability to run for any open Board positions as encouraging maximum voter turnout.

e. Once a year, prior to the Fall election, the ED shall consult the Office of the Registrar to verify current enrollment numbers to determine the current, appropriate number of seats per Division. No later than one month prior to the election, the ED shall email Graduate to seek candidates for representative seats and advertise the election.

f. No later than 5 p.m. (16) 5 days prior to the start of the election, candidates must, via email to the ED, indicate their intention to run. The ED shall consult the Office of the Registrar to verify current enrollment status and Divisional membership of candidates.

g. The ED shall collect all candidate names and information and submit them online to the voting website no later than (12) 1 day prior to the election, at which point a sample official ballot will be posted for public viewing.

h. The ED shall maintain the voting website and ensure its proper function.

i. The ED shall remain available during the full voting period and answer all questions received from candidates.

j. The ED shall notify the Board and all candidates of election results no later than (24 hours) 5 business days after vote counts have been completed. These results will be posted on the RSG website within 24 hours of notice to the Board being presented.

k. The ED shall ensure that each candidate who has won a seat has received a minimum of 2 votes in the election.

l. The ED shall ensure that in the event of a tie for a seat, the candidates will present themselves at the following RSG Board meeting for a discussion and the Board will decide the outcome of the election by a majority vote.

m. The ED shall receive active advisement and support from the Elections Committee and members of the Board not seeking election.
5. **Removal**: The Board may remove the ED for failure to perform duties, as determined by a majority vote of the Board. Should the ED be removed, any promised salary shall be forfeited. Selection process shall then recommence. Should the ED be removed from office too close in time to an election (as judged by the Board), the President or his designee will fulfill the remaining roles of the ED without financial compensation. The treasurer will reallocate the ED’s forfeited salary accordingly.

**F. Petitions.**

1. Petitions, amendments, and ballot questions may be submitted to the Student body during a general election for campus vote. The Board must approve all such items by majority vote no later than 14 days prior to the general election. Questions to be placed on a general election ballot may not be approved during a first reading.

**ARTICLE VII**

A. **Board Procedures**

The RSG Board shall serve as the legislative branch of the graduate student government. The Board shall be chaired by the President and vice-chaired by the Vice-President. All elected representatives, in good standing shall have a vote on the Board. The Board shall consider issues of import to the graduate student body and shall offer its input and directives as it sees fit.

**Membership**

a. **Elected Members**

1. Elected Members are all Board members who have been elected by the student body during a regular or special election or elected-nominated by the President and confirmed by the Board to fill a vacancy.

2. Elected Members include the president, vice president, and the treasurer.

3. Only Elected Members may vote on official business during Board meetings.

4. Each Elected Member must be a member of at least one RSG committee as defined in these bylaws. Failure to maintain active committee membership shall be cause for the President to vacate a representative’s seat.

5. Each Elected Member must plan, execute, or attend at least two non-
meeting RSG events each academic term (fall, winter, and spring/summer). Failure to plan, execute, or attend at least two non-meeting RSG events per term shall be cause for the President to vacate a representative’s seat.

b. Associate Members

1. Associate Members are all non-elected members who show a continued interest in RSG proceedings.
   
a. Individuals may become an RSG Associate Member by attending 3 consecutive Board meetings or by attending 3 consecutive committee meetings.

2. An Associate Member may only vote as a member of an RSG committee.

3. Associate Members may participate in Board discussions and debates.

4. Associate Membership shall expire at the next regularly scheduled election as defined in the All Campus Constitution.

5. Associate Members are limited to a single term. Exceptions must be requested in writing and approved by the Board.

c. Appointed Members

1. Appointed members are all non-elected members of RSG that have been jointly nominated by the President and/or Vice President and confirmed by a majority vote of the Board to serve in a specific leadership role for RSG.

2. With the exception of the RSG Treasurer, appointed Members will not be given a vote on the Board.

3. The President and Vice President may notify members of the Graduate Student Body of any vacancy in an appointed position.

d. Student Body

1. Members of the student body not included in sections a, b, or c above shall be allowed and encouraged to attend RSG Board and committee meetings and to provide information to the Board and its committees when requested. These members will not be allowed to participate in RSG debates or discussions without the permission of an Elected Member.
2. Quorum: Quorum shall consist of half of all non-vacant voting seats, rounded up.

3. Roll call: Each general meeting shall commence with a roll call attendance conducted by the Vice President. This attendance report will be included in the meeting’s minutes.

4. Minutes: Minutes shall be approved electronically or at the next General Board meeting. Minutes shall be posted on the RSG website (by the Vice President) for all Board members at least 72 hours in advance of the next General Board meeting.

5. In accordance with the Constitution, no RSG member shall receive monetary compensation from RSG for services rendered.

6. Board meetings shall be open to the Student body.

B. Board Obligations.

1. Attendance: All RSG members are required to attend general meetings. After the accumulations of three (3) unexcused absences, the member is immediately recalled. Elected Members must also attend a minimum of two RSG sponsored events each semester.

2. Excused absence: Any RSG member may receive an excused absence from the president provided permission is requested at least 48 hours prior to the general meeting, or within five (5) days subsequent to the absence for reasons deemed appropriate by the president.

C. Operating Procedures

1. Board meetings shall be held weekly during the academic year (September – April) and bi-weekly during the summer months. Board meeting dates shall be determined by the President prior to the start of a term after consulting with the membership of the board.

2. No funds may be appropriated by the RSG board to purchase food or beverages for RSG members in conjunction with regularly scheduled board meetings.

3. The Board’s Agenda will generally include the following items:
   a. Call to Order
   b. Approval of Agenda
   c. Approval of Previous Minutes
   d. Officer Reports
   e. Director Reports
4. All Board agendas and their supporting documents will be published on the RSG Website in a timely manner.

5. The Board may adopt additional operating procedures on a term-by-term basis. All such operating procedures shall expire at the end of the term in which they were adopted. Operating procedures may be adopted by a super-majority vote of the Board at any point.

ARTICLE VIII

A. Recall. For conduct deemed inappropriate by members of the Board, a recall vote may be initiated against another representative and/or officer. A board member shall be considered recalled after a seconded motion and 3/4 majority vote of the Board.

B. Appointments to Vacated Seats.

1. Board members: In the event of a vacancy due to recall, election to an officer position, graduation, resignation, or any other reason, the Board President may canvass the Student body via email to invite interested Students to serve as Representatives for the remainder of the term. Any Associate (non-voting, but regularly participating) Member in the same Division as the vacated seat shall be included in the Board’s President’s nomination considerations during the appointment process. The President shall nominate a graduate student to fill the vacancy. If the nominated student is enrolled in the same division as the vacant seat, a simple majority vote of the Board shall be required to confirm the nomination. In the event that the nominated student is enrolled in a different Rackham division than the vacant seat, a 2/3rds majority vote shall be required to confirm the nomination. Vacancy shall be filled by majority vote. The appointed representative shall only serve out the remainder of the previous representative’s term. This appointment power shall be voided within one month of a general election.

2. Executive Officers:

   a. President: If the president cannot fulfill his/her duties as described in these bylaws or is recalled, the vice president shall assume
presidential duties.

b. Vice President: If the vice president cannot fulfill his/her duties as described in these bylaws or is recalled, the president shall nominate a successor. The Board will either confirm or reject that nomination. If rejected, the nomination process recommences.

c. Treasurer: If the treasurer cannot fulfill his/her duties as described in these bylaws or is recalled, the president and vice president shall nominate a successor. The Board will either confirm or reject that nomination. If rejected, the nomination process recommences.

**ARTICLE VIIIIX**

A. Funding Guidelines.

1. The Board and its Budgetary Committee will consider funding requests from all CSG-registered student organizations. Requests for event funding will be reviewed on a first-come, first-served basis. Groups requesting greater than $700 in funding are required to make a presentation to the Board at a regularly scheduled Board meeting. Groups requesting less than $700 may be required to make a presentation, at the discretion of the treasurer.

2. ((A maximum of two requests per organization shall be funded in a given academic year.))

3. The Board and its Budgetary Committee will not consider retroactive funding requests.

4. The Board and its Budgetary Committee will not consider funding requests submitted fewer than fifteen business, twenty one (21) days prior to an event. This restriction may be waived by the Treasurer on a case-by-case basis.

5. All monies appropriated for a funding request will be for specific items originally listed in a submitted budget. Where budget items are originally approved but have less or no expense actually incurred, excess appropriated funds will be forfeited. Funds cannot be reallocated to budget items not previously approved by the Board. The requesting organization may request a reallocation from the Treasurer within the appropriated monies. Reallocations will be reported to the Budgetary Committee and to the Board and should only be approved in the spirit of the committee’s original funding rationale.

6. The guidelines contained in the following four clauses will be used by the RSG
Budgetary Committee and the Board in making decisions about funding requests. Each request will ultimately be considered on its individual merits.

7. The following are likely to be funded:

   a. Academic events
   b. Cultural events
   c. Proposals that are well written with a detailed budget, including expenses and expected/secured income
   d. Events which are public and held on campus
   e. Community service events involving or benefiting graduate students
   f. Projects that may need start-up funds but which will become self-sustaining in a short period of time
   g. Events that involve more than 100 graduate students and/or have at least 25% graduate student participation
   h. Programs designed to enhance quality of life for the Student body.

8. The following are not likely to be funded:

   a. Parties
   b. Events not open or easily accessible to the entire UM community
   c. Publications which do not positively impact the UM community
   d. Events that, in our judgment, should be receiving funds from some other obvious, appropriate source
   e. Club sports
   f. Proposals from social fraternities or sororities
   g. Proposals from lobbyists
   h. Capital goods
   i. Activities exclusive to the membership of one organization
   j. Film and photo development/photographers/videographers
   k. Loans
   l. Political lobbying

9. The following may require additional information prior to consideration:

   a. Food
   b. Honoraria
   c. Travel
   d. Requests from the Central Student Government.
e. Guest Speakers (biographies, prior speaking engagements)

10. The following will not be funded:

a. Alcohol
b. Drugs
c. Medication
d. Charitable contributions
e. Projects / Activities in which students are receiving course credit for completion
f. Human resources (coaches, secretaries, employees)
g. Late fees/penalties of any type
h. Proposals with non-itemized budgets
i. Plaques/trophies/prizes
j. Scholarships/stipends/awards
k. Events intended for participation by the entire graduate student body if that event is scheduled for a day that is identified as a major holiday on the calendar of University sanctioned holidays.

l. Proposals from individual students (RSG will only accept funding requests from CSG-registered organizations)

B. Organization Funding Reports

1. Upon a Board or Budgetary Committee decision to fund a group, the treasurer will send an email to the group’s contact person that designates the date – 30 days after the event takes place – by which a report and receipts are due. A detailed event report, provided by the treasurer in that email, must include the number of students in attendance, the percentage of graduate students attending, a summary of how the event went, as well as a financial breakdown.  

(Receipts for reimbursement must be attached to this report and mailed to the treasurer’s campus address given at request approval.) The group must provide receipts showing verification that items purchased correspond to items funded, e.g., itemized receipts (credit card statements are acceptable). The receipts must be delivered to the treasurer via email. Organizations failing to meet this deadline will forfeit any appropriated funds and will be excluded from requesting/receiving RSG funding until at least the end of the current semester pending any appeal to the Board. This exclusion may be extended by a majority vote of the Budgetary Committee. Under circumstances beyond an organization’s control, the treasurer may extend this deadline provided groups send timely and reasonable requests for such an extension.

1.2. The funded organization must provide itemized receipts verifying that the allocated fund were used appropriately and in accordance with the budgetary committee’s allocation decision as well as any approved
reallocation requests. In the case where an itemized receipt isn’t available, proof must be provided and is subject to the Treasurer’s discretion.

2.3. Per Section A, Clause 3, items in funding reports not approved by the Board Budgetary Committee or approved by the Treasurer in a reallocation request will not be reimbursed.

ARTICLE IX

A. Resolution Types.

1. A sense of the Board (SB) shall be an official statement on behalf of the student body as articulated by the Board.

2. A Board Resolution (BR) shall be an official policy declaration of the student body as articulated by the Board. Board resolutions shall be binding on all officers, members, and committees of RSG for matters pertaining to RSG internal business. In the case where the subject of a BR is external to RSG, The President shall transmit the approved BR to the Dean for her review and approval.

B. Format.

1. Every RSG resolution shall contain the following:

   i. A title.
   ii. A unique resolution number.
   iii. A set of descriptive clauses, explaining the rationale for the resolution and providing support for any operative clauses contained within the resolution.
   iv. A minimum of one operative clause directing action in the case of a BR or stating an opinion in the case of a SB.
      1. The first operative clause in a BR shall have a format “Therefore be it resolved by the Rackham Student Government on behalf of the student body of the Horace H. Rackham Graduate school that”
      2. The first operative clause in a SR shall have a format “Therefore, on behalf of the student body of the Horace H. Rackham Graduate school and articulated by its elected representatives, it is the sense of the Board that”
   v. The signature upon final vote of the Vice President or his/her designee to the vote count and that the process to consider a
resolution as outlined in this article and in Roberts Rules of Order was followed.

vi. The signature of the President approving or vetoing the final passage of the resolution.

C. Voting

1. All voting members of the Board shall be able to vote on RSG Resolutions.

2. The President, when chairing deliberations of a resolution shall only vote on the final passage thereof to make or break a tie vote.

3. The Vice President, will retain his/her full vote on the final passage of a resolution, regardless of if chairing the Board.

4. The Treasurer, will retain his/her full vote on the final passage of a resolution, regardless of if chairing the Board.

D. Student Body Input

1. Upon a motion, second, and majority vote by the Board any resolution may be postponed to a time certain to allow for formal input from the student body.

2. Unless waved by a 2/3rds majority of the Board, a vote to adopt a BR will be out of order unless a public hearing on the BR has been advertised and conducted.

E. Public Hearings

1. Board resolutions serve as official statements of policy and as such require input from the student body.

2. Prior to the second reading of a BR, notice shall be posted to the RSG website as well as to the student body via each department / program’s graduate coordinators, and via an email to the graduate student body that a resolution shall be coming to a vote. The notice shall include the title of the resolution, a short description of the resolution including objective pros and cons, and the date / location of the meeting where the Board will consider the resolution.

F. Executive Veto

1. Resolutions not approved by the President within 1 week of passage by the Board shall be in full force and approved.
Resolutions vetoed by the President shall be presented to the Board at its next regularly scheduled meeting. The resolution shall be accompanied by a memo indicating the rationale for the veto. Upon a motion, second, and 2/3rds majority vote of the Board, the veto shall be overridden and the resolution shall be in full force.

G. Publication

1. Upon the final adoption and approval of a resolution, a signed version of shall be posted to the RSG website and included in the Board’s minutes.

2. Copies of the approved resolution should also be transmitted to the Michigan Daily, the Michigan Voice, CSG, and members of the Student Body (upon request).