I. CALL TO ORDER:

II. ROLL CALL OF MEMBERS

Members: Chairs Chris Tom & Alexander Gutierrez, President Phil Saccone, David Barton, Malcolm Tariq, Benjamin Sweeney,
Present:
Excused:
Unexcused:

III. OUTSTANDING ACTION ITEMS
i. Update – Machine Shop (see Appendix)
ii. New Task – something of President Emeritus Benson (pending receiving)
iii. Course Evaluations
iv. Lunch with the Deans
1. Monday, March 31st – Central Campus
2. Thursday, April 3rd – North Campus
v. Graduate Student Bill of Rights & Best Practices Guide

IV. WRAPUP & NEXT STEPS
i. VAWA compliance
ii. Non-Discrimination Policy

V. PROJECTS AND GOALS

VI. OPEN DISCUSSION

VII. ADJOURNMENT:

VIII. APPENDIX
Bio
Wilson Student Team Project Center Director
Has worked at Wilson Center for 2 years

Wilson Center
a) Training taught by undergrads
b) Training is at capacity
   i. Training includes workshop classes and continuing mentorship
   ii. Mentorship consists of supervision of students until they are deemed capable operators and can last days to weeks
   iii. Mentorship is high cost because it requires multiple staff to be available and expending time
   iv. Adding additional training capacity (e.g. for grads) would be costly largely due to mentorship
c) Machines at capacity in late afternoon and evening (undergrads done with classes)
   i. Not much usage during morning and could possibly accommodate researchers (provided qualified training)
d) Facility is funded by Associate Dean for Undergraduate Education at CoE, Brian Noble, via undergrad fees
e) The money is spent on the center’s mission and purpose of servicing undergrad extracurricular projects
f) Some grad students have access to Wilson Center in specific contexts:
   i. They went through training as an undergrad and stayed at UM for grad school
   ii. They are part of a research project that has a heavy population of undergrad researchers (UROPs)

Training/Access Potential Solutions
a) Currently, Wilson Center recognizes the Tools, Materials, and Processes I (TMP I) (aka ARTDES 120) in A&D as equivalent training. This course involves metalworking.
   i. Not sure if Wilson Center mentorship is still required
   ii. Potentially create separate grad course specifically for training
b) Many grad students who need machine shop access are already proficient from past training/experience. Possible to create exam to test proficiency for granting access
c) Possible standardization of training requirements between machine shops
   i. This was also mentioned as a possibility by Mike Folts, LS&A Student Shop