I. CALL TO ORDER: 7:12pm

II. ROLL CALL OF MEMBERS

Members: Chris Tom, Phil Saccone, Janakiraman Balachandran, Alexander Gutierrez, Kaitlin Flynn, Brooke Horton, Erin Sullivan, Julian Bahr

Present: Chris Tom, Kaitlin Flynn, Brooke Horton, Julian Bahr

Excused: Janakiraman Balachandran, Alexander Guiterrez, Erin Sullivan, Phil Saccone

Unexcused:

III. OUTSTANDING ACTION ITEMS

a. Update from Chris about scheduling with the deans for the town hall/lunch with the deans.
   i. Dates are confirmed with the deans. Oct. 29th for North Campus with Weiss, Blair Hitchcock. Oct. 31st for central campus with Weiss, Hitchcock and Solomon. A room is not yet booked (talk to Mary) and catering needs to be worked out with North Campus because they only accept particular vendors.

b. Thanks for GS BOR comments!

c. Thanks for everyone liking our FB page!

IV. BUDGET REQUEST UPDATE

a. Lunch with the Deans
   i. Approved for $1200 ($200 is a buffer) for food, soda and utensils

b. Forum on Women’s Issues
   i. Approved for $275 ($65 is a buffer); $95 for coffee/tea, $72 for pastries, $40 for advertising

V. ESTABLISH PROJECT LEADS

a. Project leads established. See Attachment 1.

b. Goals and deadlines need to be in by Tues. Oct. 8th. An email will be sent out with specifics.
VI. FINALIZE GRAD STUDENT BILL OF RIGHTS DRAFT

a. Discussion of the most recent version. See attachment 2.
   i. JB wants to know the intention of the document; if it’s a best practices document or something enforceable.
   ii. CT comments that it is more like a best practices document, but that portions are enforceable, such as the discrimination clause. He comments further that it is a document to point to in times of conflict.
   iii. JB asks if we want enforceable and non-enforceable items in the same document.
   iv. CT comments that he thinks it is fine because stronger language is used on enforceable items and suggestions are given for non-enforceable ones.
   v. BH comments that she thinks this is more of a “slow play”, in that she sees a best practices document being approved by faculty and then a document of rights for the obvious items. And finally a shuffle of the best practices onto a document about rights.
   vi. CT comments that this needs to go to the board so that we can debate the larger issues there.
   vii. All are in agreement that the content of the document is good, but the title may need to be changed.

b. It is put to a vote to send it to the board. CT, BH, JB, KF vote yea. AG, ES and RB vote yea via electronic vote. PS abstained.

VII. COURSE EVALUATION BANK RESOLUTION

a. Discussion of the latest version ensues.
   i. CT recommends that the last “whereas” item be removed. BH, JB & KF agree.

b. JB, KF, CT & BH agree that there are very few changes need, but references need to be put into the document

VIII. ORPHANED AGENDA ITEM?

a. Students with disabilities / Assistive Technology – follow up on progress; potentially get Laura Patterson to speak.
   i. KF explains that this was an agenda item last year that needs to be followed up on. The university switched to the Google suite, but in doing so they decreased accessibility to disabled students. She suggests we talk to Laura Patterson to see what they need help with from RSG.

IX. OPEN DISCUSSION

a. KF- the conflict resolution chart needs to go on the website under the AAC. PS is sending this to BH.
b. CT- next week (Oct. 11th) AAC co-chairs are meeting with SACUA to talk about what we are doing in AAC, as well as understand what they are working on. The primary goal of this meeting is feedback. SACUA advises the provost on academic issues.

X. ADJOURNMENT: 7:43pm
Below are the agreed upon agenda items for the AAC during the 2013-14 academic year.

Project managers are not to bear the brunt of the entire project, but rather are in charge of the delegation of tasks, bi-weekly presentation of progress to the AAC, as well as, ensuring that all deadlines are met.

Project leads will be in contact with the AAC co-chairs (Chris Tom and Brooke Horton) to set project goals and deadlines by Tuesday, October 8th.

Agenda Items:

1. Journal of Visualized Experiments (JoVE) seminar
   a. Project Lead: Alex Gutierrez

2. Graduate Student Bill of Rights to Faculty Board
   a. Project Lead: Brooke Horton

3. Lunch with the Deans
   a. Project Lead: Julian Bahr

4. Forum on Women’s Issues
   a. Project Lead: Erin Sullivan

5. Expansion of non-discrimination policy
   a. Project Lead: Chris Tom

6. Course Bank
   a. Project Lead: Ram Balachandran
ATTACHMENT 2
Grad Student Bill of Rights
(Not public at this time)