Rackham Student Government
Board Meeting: March 11, 2015

Agenda

I. Call To Order
II. Approval of Agenda
III. Approval of Previous Minutes
   a. February 18, 2015
IV. Officer Reports
   a. Graduate Student Body President, Phil
   b. Graduate Student Body Vice President, Chuky
   c. Graduate Student Body Treasurer, Abneris
V. Book publishing event
VI. Committee Reports
   a. Academic Affairs
   b. Budgetary
      i. SCOR $3000 appropriation
   c. Elections
   d. Legislative Affairs
      i. SAGE update
   e. Student Life
      i. Bowling on Friday- Volunteers
      ii. St. Pat’s Event Thursday, volunteers
VII. Open Discussion
VIII. Adjourn

Included in packet:
RSG Board Minutes February 18, 2015 (p. 2)
Book Publishing Workshop Proposal (p. 5)
Book Publishing Budget (p. 7)
Book Publishing Flyer (p. 8)
BC Minutes Feb 26th (p. 9)
SCOR Application (p. 12)
CALL TO ORDER: 6:12pm

a. Present: Representatives Matt G, Brandon P, A Buie H, Nate H, Kyle L, David B, Michael B, David M, President Saccone, Vice President Mbagwu, Treasurer Rodriguez

b. Absent:

c. Excused: Katie F, Myra L

II. APPROVAL OF THE AGENDA
Phil: Brief revision of the agenda.

Motion to approve by Michael B. Seconded by David M. Approved with 1 abstention.

III. APPROVAL OF THE PREVIOUS MINUTES
Motion to approve by Abneris, seconded by Michael B. Approved unanimously.

IV. OFFICER REPORTS

a. President Phillip Saccone
   Thank you all for your participation and comments during the meeting with the President last week. It was definitely one of the highlights for RSG in the last couple years.

   There will likely be a new Dean within the week. We’ll provide further updates soon.

b. Vice President Chuky Mbagwu
   Website minutes and agenda information has been updated. Aiming for next Gazette release next week.

c. Treasurer

V. Approve SAGE Delegation
Phil: SAGE is a national group that Michigan was a founding partner of and involved in for federal advocacy for graduate students.
Phil: I would ask the Board approve my delegation for SAGE Day on the Hill (Phil, Chuky, Abneris, Michael, Katie, and Nate).

Motion to approve by Kyle, seconded by Buke. Approved with 3 abstentions.

VI. Slate Elections Committee

Phil: I would like to have the Board reopen the committee slates to put together a committee under the elections director (Buke). The only people that cannot serve are those up for reelection. Phil reads off the list of eligible reps. Recommends Brandon P, David M, or Kyle L.

Brandon inquires about the responsibilities.

Phil: Mostly making the advertisement, maybe updating the voting website, answering questions/emails from candidates and others. Most of the technical details will be taken care of by Michael B and exec.

Motion by Buke and seconded by Nate H, to reopen committee slates and nominate Brandon, David M, Michael B, and Kyle L for Elections Committee. Approved unanimously.

VII. List of action items for the new Dean

Phil: I’d like the Board to brainstorm on things we can bring forward to the new Dean, hopefully in line with what President Schlissel is keen towards.

Phil: Previously, we have floated interest in improving and having better mentor mentee relationships – specifically having Rackham mandating yearly reviews between mentors/mentees. Some of the issues and pushback we had was on accountability of these reports. I think most mentors are good and upstanding in this regard, but a not-insignificant lot are not adequately fulfilling their duties. I also don’t think that these reviews infringe on the academic freedom of the professors/programs. Additionally, many programs don’t have a system like this in place.

Matt G: Looking at preventative measures… my department (neuroscience) have many people that may potentially have good fit of mentors and sometimes this may just be an issue of a lack of breadth and access to learn more about the people you will be mentored by. Currently the system is that you rotate through 2 or 3 labs and then pick the advisor/mentor.

Phil: We can take an informal approach like that, perhaps a “Faculty face book” to peruse and seek out potential mentors.

Michael B: The bigger issue, at least in Division II, is that when people find a mentor there is a stigma against changing (either due to them being funded by that mentor or otherwise). Teaching the faculty to be better mentors is fine, but it is also important to inform the students of their rights and abilities/flexibility in changing or managing their
mentor or advisor. (As an aside: Michael is drafting a resolution for a better utilizing faculty and student expertise around campus)

Phil: What are some other areas we can have the new Dean jump on?

Phil: We can revisit these items and more later, but please be thinking about it so that we can take care of these quickly.

VIII. COMMITTEE UPDATES
   a. Academic Affairs Committee
   b. Budgetary Committee
      Abneris: We’ve given out ~$700 so far and waiting on many more event reports to be submitted.
   c. Elections Committee
   d. Legislative Affairs Committee
      Michael: We will be meeting next week. Working with Myra on the congressional newsletter. Minutes are forthcoming.
      Phil: Chuky and I met with Cindy from the U Michigan Washington office and a representation from the Texas delegation.
   e. Student Life Committee
      Nate: We are meeting immediately following the Board meeting.
      i. Community Outreach & Social Action subcommittee

IX. OPEN DISCUSSION
Kyle: CSG authored a resolution for the release of instructor evaluations for undergraduates and graduates. Only 5 questions (?) will be submitted/released.

Michael: Another point we could push for with the new Dean (very carefully) is separating out graduate from undergraduate governance.

Motion to adjourn by Kyle, seconded by Michael B.

X. ADJOURNMENT at 6:45pm.
GOALS AND OUTCOMES:

The goals for this workshop is to inform graduate students of the process for submitting their first book manuscript and of the relationship between authors and editors. The intended outcome is better understanding, more confidence, and less stress for students.

TARGET AUDIENCE:

The target audience is graduate students in the humanities because some programs require or recommend that doctoral students complete a book before graduation or to prepare a manuscript for publication for after graduation. Additionally, some fields in the humanities require book publications, more so than journal articles and book chapters, for one to advance in their careers.

The estimated number of students for this event is 35 (maximum).

PANELISTS

Dr. Rayne Allinson is assistant professor of history at the University of Michigan. She is the author of several articles and the book *A Monarchy of Letters: Royal Correspondence and English Diplomacy in the Reign of Elizabeth I* (Palgrave Macmillan; 2012).

Ellen Baurle is executive editor at the University of Michigan Press. She handles titles in classical archaeology, classical studies, music and musicology, African studies, and medieval and early modern studies.

Gillian Berchowitz is director of the Ohio University Press & Swallow Press. She is responsible for providing leadership in all aspects for the department and develops and coordinates the publishing program, among other things.

LeAnn Fields is senior executive editor at the University of Michigan Press. She oversees publishing lists in disability studies, theater and performance studies, class studies, and German studies, among many other things.

Dr. Sally Sandusky, European Studies, *TBD*

ADVERTISEMENT STRATEGY

The advertisement strategy includes:
• announcements on the Rackham Student Government website or Face Book page
• posters or flyers sent to departments with graduate programs
• email messages to deans, associate deans, department chairs, or faculty members over graduate programs
• email messages to graduate student groups (ex. The European Studies Workshop, Sweetland’s Dissertation Writing Groups, IRWG colloquium groups, etc.)
• advertisement in The Michigan Daily, if possible
• Rackham Office of Graduate Student Success website, if possible
• Word of mouth

BUDGET NARRATIVE
(Specific asks from RSG— including a detailed breakdown of how much money may be needed and for what.)

The total amount needed for the project is $691. This includes travel/mileage and hotel costs for Gillian Berchowitz ($539.88), light refreshments for participants ($127.75), and 15 copies of 11x17 event posters ($23.85; optional). However, we can cut the posters if you feel that email announcements, websites, and social media programs alone are more effective.

REQUEST: I am asking RSG to cover the entire expense for travel/mileage and hotel costs for Gillian Berchowitz. The hotel cost is for two nights at the Ann Arbor Regents Hotel on Carpenter Road (April 2 and 3), which is the most reasonable.

Driving is more economical than flying, as the cheapest flight I could find was $439.75 round trip to DTW. Added costs would be shuttle or taxi transportation, or car rental. Ms. Berchowitz stated that she does not need a per diem only housing and travel. The total cost for mileage is $300.12. The federal recommended mileage rate is 57.5 cents per mile. Total mileage for Ms. Berchowitz is 521.94.

This request is important as the same workshop will be presented on the Dearborn campus but they lack funding to have Ms. Berchowitz at the event. Moreover, my research on the Dearborn campus (as a satellite campus) indicates that there are many Rackham affiliated graduate students who do not have the same opportunities as graduate students on the Ann Arbor campus. Further, there is not a graduate student government on the campus, so graduate students are forgotten or left out of most events, and many students are not able to travel to Ann Arbor.

Currently, I am working with the Office of Graduate Studies (Trista Wdziekonski, Director) to help bring this opportunity to the campus. Please see the excel document for a breakdown of items.

Feel free to add the RSG logo to the poster.
# Getting Your Book Published Workshop

**BUDGET** (prepared by Olivia B. Duval)

## EXPENSES

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rackham Assembly Hall</td>
<td>$0</td>
</tr>
<tr>
<td>LeAnn Fields, Senior Executive Editor, University of Michigan Press</td>
<td>$0</td>
</tr>
<tr>
<td>Ellen Bauerle, Executive Editor, University of Michigan Press</td>
<td>$0</td>
</tr>
<tr>
<td>Gillian Berchowitz, Director, Ohio University Press</td>
<td>$407.79</td>
</tr>
<tr>
<td>- Hotel (April 2; $97 per night plus tax; total - $107.67)</td>
<td></td>
</tr>
<tr>
<td>- Mileage ($0.575 per mile; 521.94 miles RT; total - $300.12)</td>
<td></td>
</tr>
<tr>
<td>Dr. Rayne Allinson, History, University of Michigan</td>
<td>$0</td>
</tr>
<tr>
<td>Dr. Naomi André, Women’s Studies/Afroamerican and African Studies, University of Michigan</td>
<td>$0</td>
</tr>
<tr>
<td>Microphones (2) - Optional</td>
<td>$0</td>
</tr>
<tr>
<td>Posters (15 copies; $1.59 each; Dollar Bill copying)</td>
<td>$23.85</td>
</tr>
<tr>
<td>Sodas ($1.25 for 15 cans; from student menu)</td>
<td>$18.75</td>
</tr>
<tr>
<td>Coffee (1 gallon serves 20)</td>
<td>$23</td>
</tr>
<tr>
<td>Vegetable Platter (1 platter serves 25)</td>
<td>$60</td>
</tr>
<tr>
<td>Assorted Cookies (2 dozen)</td>
<td>$26</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$559.39</strong></td>
</tr>
</tbody>
</table>
Join us for a workshop with representatives from the University of Michigan Press, the Ohio University Press, and UM faculty to discuss the process for submitting a book manuscript and working with editors.
RACKHAM STUDENT GOVERNMENT
BOARD MEETING
February 26, 2015
RACKHAM GRADUATE BUILDING
2ND FLOOR WEST CONFERENCE ROOM, NORTH ALCOVE
6:30 P.M.

I. CALL TO ORDER: 6:33 pm
   a. Present: Representatives David M, Nate H, David Barton, President Saccone, Treasurer Rodriguez, Katie Forsythe, VP Chuky Mbagwu
   b. Absent:
   c. Excused: Michael Benson,

II. Chair’s report
Welcome. We will first get rid of old business and then proceed with the new.

III. International Policy Student Association (IPSA)
Abneris reviews specifics.
Question on what the motive for revisiting the application was.
They didn’t use our template so we didn’t have an itemized budget.
Looks closed, notes that other non Michigan people will be there.
Questions about who is going to eat the food.

Motion: David Barton $400, Nate seconds—friendly amendment by David M, restricted to conference materials and advertise in the Gazette.
Yea: Phil, Abneris, Katie, Nate, David M., David B.
Nay:
Abstain: Chuky

$400 Granted

IV. Iranian Graduate Student Association
The group clarified that they will not charge admission if they get full funding. There is some discussion about funding at $1800. Members have concern that this is a lot of money for such a small group. Discussion about funding the equipment.

Phil motions $550 Unrestricted and advertise in the gazette. David M

Yea: Unanimous
Nay:
Abstain:

V. The Ann Arbor Palestine Film Festival
Originally there was confusion on the budget question. They amended the application to ask for $700 for film rights. Questions regarding the content of the film in terms of RSG sponsorship—are they political. The organization has been around for a long time and they have other sponsors.

Motion: David M $350, second David B.

Yea: Unanimous
Nay:
Abstain:

VI. Student Organization for Information Analysis and Retrieval
We saw this application before. They wanted the money that we gave them for each event. Discussion about what the intent of the original funding application was. There seems to be some confusion on the committee about 1) how many events they have 2) the organization’s lack of clarity in the application. Worry about double dipping. Committee agrees that $100 for three events is sufficient.

Abneris decides she will follow up and tell them that $100 is enough.

VII. Students of Color of Rackham (SCOR)

This is a great event. It’s a group that has a mission to support diversity and inclusion on campus. This is a vital event for campus.

Motion: David M. $2500 for speaker hon, panelist hon, and conference materials, Seconded Phil. Friendly amendment Nate unrestricted with the exception of equipment

Yea: Katie, David M
Nay: Abneris
Abstain: Chuky, Phil, Nate

Motion: Phil $3000 unrestricted with the exception of equipment. Seconded by Abneris.

Yea: Nate, Phil, Abneris, Chuky
Nay:
Abstain: Katie, David M.

VIII. Society of Industrial or Applied Mathematics.
Small membership, seems to be undergrad focused. Questions about how graduate students will be going to the event. Considerable doubt as to how many people will really attend. Main point of the event is to host a conference.

Motion: David M: $50, chuky second.

Yea: Nate, Phil, David M.
Nay: 
Abstain: Katie, Abneris, Chuky

IX. BrainsRule!

Event is to teach grad school people about the Brain, promotes STEM. Open across the Biomedical sciences for grad students who want to work about it. We funded FEMMES for a similar event. There is benefit to the graduate students in mentoring.

David M: Motion $350 unrestrcited. NO second

Motion: Abneris $631.60, Phil second

Yea: Unanimous
Nay: 
Abstain: 

X. Chinese Culture Salon

Motion: Katie $690, David M Second. Chuky—encourage them to expand their advertising. Let’s get it in the Gazette. The amendment is friendly.

Yea: Unanimous.
Nay: 
Abstain:
Obviously we cannot afford to fund everything. I say give them the room. $2000. Will need board for final approval.

Rackham Student Government Funding Application

Organization Name: Students of Color of Rackham (SCOR)
SOAS Account #: 936131
Registered with MSA? Yes No

Primary Contact Name: Phyllis Shelman
Title: SCOR Treasurer
Email: pshelman@umich.edu
Phone: 734-647-4013 (Regina Sims, Rackham Graduate Student Success)

Secondary Contact Name: Courtney McCluney
Title: SCOR President
Email: mccluney@umich.edu
Phone: 734-647-4013 (Regina Sims, Rackham Graduate Student Success)

Please check any of the following that describe your organization:

- Academic/Professional
- Creative Arts/Expression (Visual, Performance, and/or Exhibition)
- Community Service
- Cultural/Ethnic
- Environmental
- Graduate
- Honorary
- International
- Political
- Publications/Journalism
- Religious
- Science/Technical
- Social Justice

Describe the overall purpose/mission of your organization and the planned initiatives and activities intended to uphold said objective(s).

Students of Color of Rackham (SCOR) works to enhance the campus and community environment to support the academic, professional, and social well-being among graduate students of color. We aim to build a community of scholars in which all persons can network and acquire opportunities for professional development. We also seek to advocate for racial equity and justice at the University, the local community, nationally, and internationally by building awareness and collaborating with various organization on campus. Throughout the year, we sponsor cultural, political, and social programs to appeal to graduate students of color.

# of active student members: 500
# of graduate student members: 500

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”. 

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Average attendance at group meetings (Board, committee, event planning, etc.): _50-100_____
Average attendance at similar events: _100-150_____
Average graduate student attendance at similar events: _100-150_____

How often does your group meet?   ___monthly_____

Does your group charge dues to members?   Yes  ü No

Do all of your activities/events take place on campus?  If yes, where do you prefer to hold your programs?  If not, where else do they take place?
We rotate between campus locations and venues near the University of Michigan.

Does your group engage in political activity, i.e., electoral, partisan, etc.?  If so, describe this activity.
No. We did, however, co-sponsored a forum for the Regents candidates this fall, but do not participate in endorsing one particular candidate.

Does your group engage in lobbying efforts?  If so, describe these efforts.
No

Does your group work with any University department or other student organizations in any capacity?  If so, please describe this collaboration.
No. We leverage resources with the Graduate Student Success Office to support

Is your group affiliated with a national, parent, and/or umbrella organization?  If so, please describe this relationship and how it plays a role in your organization's functioning.
No

What is your yearly budget?  What % of your budget have you set aside for this event?
Our annual budget is $15,000. In previous years, we reserved approximately 20% ($3,000) to our symposium. Given that this is our 25th year, we have increased this reserved amount to 45% ($6,750)

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.
Event Description

Event name: 25th Annual SCOR Diversity and Social Justice Symposium and Gala
Event date(s): March 27-28, 2015
Event location: Rackham Graduate School

1. Briefly describe this event. What is its overall purpose?
The theme for this symposium is “Reflecting on the Past to Prepare for the Future: Celebrating 25 years of SCOR and Student Activism.” Our goal is for attendees to reflect on previous activist efforts, and learn about more ways to become activists through scholarly discussions with faculty researchers, practical workshops from SCOR alumni, and engaging with our keynote speaker Dr. Freeman Hrabowski.

2. Describe how this event will affect our campus and the graduate student body.
This symposium will raise awareness of racial injustice and activist efforts on UM campus, and provide opportunities for students to get involved with research and activism of relevance to the campus and local communities.

3. Describe how this event will include other groups or departments.
Our faculty panel includes 4 faculty members from various departments on campus. Additionally, our workshops features training from IGR, education, and social work.

4. With which other groups or departments are you sponsoring this event, if any?
We’ve solicited donations from various colleges and departments across campus. SCOR is the primary sponsor along with administrative support from the Rackham Graduate Student Success Office.

5. If your organization is traveling, explain why this is integral to your event and how it will impact the graduate student community.
We will not travel.

6. If your organization is purchasing food, explain why this is integral to your event and how it will impact the graduate student community. Also, where are you ordering from and what is the approximate food cost/attendee?
We will provide meals for our attendees so that they do not have to leave the conference to acquire food. We will also designate this time for attendees to network and continue conversations from the conference activities. The cost per attendee will be roughly $15-$20 total for three meals. Breakfast and lunch will be purchased from Afternoon Delight. We will also provide food following the symposium at Havana. The following evening is our annual gala to be held at the Jack Roth Stadium Club. We will provide a buffet dinner to attendees at that event.

7. If your organization is bringing a speaker, performer, DJ, photographer (or any other paid individual for services rendered), explain why this is integral to your event and how it will impact the graduate student community. Please explain how the amount he or she will be paid was determined based on similar services. Additionally, attach a short biography to the end of this application.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

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Because we are celebrating activism for the past 25 years, we are inviting Dr. Freeman Hrabowski as our keynote speaker. He has advocated for racial equality and educational opportunities for underrepresented students throughout his life, and continues this work in his role as President of the University of Maryland-Baltimore County. Dr. Hrabowski will receive a $10,000 honorarium in support of the Meyeroff Scholars program, plus travel and per diem costs. His bio is below:

Dr. Freeman A. Hrabowski, President of UMBC (University of Maryland, Baltimore County) since 1992, is a consultant on science and math education to national agencies, universities, and school systems. He was recently named by President Obama to chair the newly created President’s Advisory Commission on Educational Excellence for African Americans. He also chaired the National Academies’ committee that produced the recent report, Expanding Underrepresented Minority Participation: America’s Science and Technology Talent at the Crossroads. Named one of the 100 Most Influential People in the World by TIME (2012) and one of America’s Best Leaders by U.S. News & World Report (2008), he also received TIAA-CREF’s Theodore M. Hesburgh Award for Leadership Excellence (2011), the Carnegie Corporation’s Academic Leadership Award (2011), and the Heinz Award (2012) for contributions to improving the “Human Condition.” UMBC has been recognized as a model for academic innovation and inclusive excellence by such publications as U.S. News, which the past six years ranked UMBC the #1 “Up and Coming” university in the nation.

8. If your organization is applying for capital goods (anything that can be reused after the event has taken place), explain why such goods are integral to the event.
No capital goods

9. Who is eligible to participate? (Keep in mind the more diverse the graduate student participation, the more likely RSG will fund)
The event is open to the public and everyone is able to attend.

10. How many participants do you expect? What % of those participants do you expect to be graduate students?
We expect 150 – 200 people where over 80% are current graduate students

11. Are your date and location confirmed? ✓Yes   No

12. Will you charge admission? Yes ✓No
If so, how much per person?

13. Will this be donated to charity? Yes ✓No
If yes, what percentage will be donated?

14. How do you intend to advertise, in particular to graduate students?
Social Media: Twitter, Facebook, Instagram, LinkedIn
Weekly Newsletter
Email listservs
Posters and flyers across campus
Word of mouth
Alumni Listserv

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

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Monthly Events
15. To what other funding bodies have you applied and/or have received funds from? Please note each funding body here, the amount for which you applied, the amount that was granted, and to what purpose you intend to put those allocated funds. Requests of funding for the majority of events cost solely to RSG will rarely be fully funded, please seek out additional funding sources as well.

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Engineering</td>
<td>$1,000</td>
<td>$2,500</td>
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<tr>
<td>Department of Psychology</td>
<td>$500</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Medical School</td>
<td>$1,000</td>
<td>$750</td>
<td></td>
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<tr>
<td>School of Natural Resources</td>
<td>$500</td>
<td>$500</td>
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<tr>
<td>LS &amp; A</td>
<td>$1,000</td>
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<tr>
<td>Ross School of Business</td>
<td>$1,000</td>
<td>$250</td>
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<tr>
<td>School of Dentistry</td>
<td>$250</td>
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<tr>
<td>School of Education</td>
<td>$250</td>
<td>$250</td>
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<tr>
<td>School of Kinesiology</td>
<td>$500</td>
<td>$500</td>
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<tr>
<td>Center for the Education of Women</td>
<td>$300</td>
<td>$300</td>
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<tr>
<td>Department of Women’s Studies</td>
<td>$200</td>
<td>$200</td>
<td></td>
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<tr>
<td>School of Public Health</td>
<td>$1,000</td>
<td>$1,500</td>
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<tr>
<td>School of Pharmacy</td>
<td>$1,000</td>
<td>$1,000</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$8,750</strong></td>
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</tbody>
</table>

16. If RSG does not fully fund your event in the amount requested, how do you intend to cover those costs? Will the event still be held?
Yes, the event will still be held. We will adjust our expenses to reflect the amount of financial support we have secured from other sources.

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

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Event Budget

List all expenses. Please use the notes section below each category to explain costs in greater detail. Be sure to cover ALL costs, not just those you are asking RSG for funding for.

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Cost</th>
<th>Amount Requested from RSG</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Advertising &amp; Publicity</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Posters/fliers</td>
<td>$300</td>
<td>$100</td>
<td>8</td>
</tr>
<tr>
<td>• Other: Marketing Expenses</td>
<td>$500</td>
<td>$250</td>
<td>7</td>
</tr>
<tr>
<td><strong>Notes:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>We hired a designer for our conference materials</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operations</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Conference Materials</td>
<td>$1,000</td>
<td>$250</td>
<td>6</td>
</tr>
<tr>
<td>(please specify): folders,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>pens, notepads,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Panelist Honorariums</td>
<td>$750</td>
<td>$250</td>
<td>5</td>
</tr>
<tr>
<td><strong>Notes:</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>We will provide gifts to our panelists and workshop facilitators (9 members, $50 each), one workshop facilitator fees ($200)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Printing &amp; Publications</strong></td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Please attach a copy of the publication to the end of this application.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Facilities &amp; Equipment Rental</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Equipment (please specify): DJ + Photobooth</td>
<td>$1,400</td>
<td>$500</td>
<td>4</td>
</tr>
<tr>
<td>• Room rental (Jack Roth Stadium Club)</td>
<td>$6,500</td>
<td>$1,000</td>
<td>3</td>
</tr>
<tr>
<td><strong>Notes:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Services</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Speaker honorarium</td>
<td>$10,000</td>
<td>$2,000</td>
<td>1</td>
</tr>
<tr>
<td>• Speaker travel</td>
<td>$ 650</td>
<td>$350</td>
<td>9</td>
</tr>
<tr>
<td>• Speaker lodging</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>• Other:</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Student Travel</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Lodging</td>
<td>$ N/A</td>
<td>$ N/A</td>
<td></td>
</tr>
<tr>
<td>• Transportation</td>
<td>$ N/A</td>
<td>$ N/A</td>
<td></td>
</tr>
<tr>
<td>• Vehicle Rental</td>
<td>$ N/A</td>
<td>$ N/A</td>
<td></td>
</tr>
<tr>
<td>• Gas</td>
<td>$ N/A</td>
<td>$ N/A</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Goods</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• T-shirts</td>
<td>$ N/A</td>
<td>$ N/A</td>
<td></td>
</tr>
<tr>
<td>• Other:</td>
<td>$ N/A</td>
<td>$ N/A</td>
<td></td>
</tr>
<tr>
<td><strong>Food:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friday: breakfast, lunch, post-symposium hor’doeuvres,</td>
<td>$11,300</td>
<td>$2,300</td>
<td>2</td>
</tr>
<tr>
<td>Saturday: brunch, dinner</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other:</strong></td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$32,400</td>
<td>$7,000</td>
<td></td>
</tr>
</tbody>
</table>

Email application to the RSG Treasurer, at RSG-treasurer@umich.edu with subject “RSG Funding Request”.

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Please remember to attach a mock-up version of the flier, publication, or t-shirt design with the RSG logo or “Sponsored by the Rackham Student Government” statement to your application.