Rackham Student Government
Board Meeting: February 16, 2011
Agenda

I. Call To Order
II. Approval of Agenda
III. Approval of Previous Minutes
   a. January 26, 2011
   b. February 9, 2011
IV. Officer Reports
   a. Graduate Student Body President, Michael
   b. Graduate Student Body Vice President, Mayela
   c. Graduate Student Body Treasurer, Mindy
V. Funding Request: Students Engaged in Global Health
VI. Ethan’s GSRA Update
VII. GSRA Survey Data (Spring/Summer 2010)
VIII. Town Hall Update – Expectations of the Board
IX. RSG Logistics
    a. New RSG Website
    b. Social Gathering Update
X. Committee Reports
    a. Academic Affairs
    b. Budgetary
    c. Communications
    d. Elections
    e. Legislative
    f. Student Life
    g. I Already Graduated Day
XI. Individual Projects
XII. Open Discussion
XIII. Adjournment
I. CALL TO ORDER

A regular meeting of the Rackham Student Government General Board Meeting was held on Wednesday, January 26, 2011, at 7:15 p.m. at the Rackham Graduate Building.

RSG President Michael Benson called the meeting to order at 7:15 p.m.

Members Present: Michael Benson, Mayela Montenegro, Mindy Waite, Tien-Huei Hsu, Phil Esposito, Yu Zhang, David Cottrell, Lily Mancour, Robert Nyambati, Rahul Sakhamuri, Alex Emly, Ethan Eagle, Kristy Figel, and Cherisse Loucks

II. OFFICER REPORTS

a. PRESIDENT

MICHAEL:
Thanks to the Academic Affairs Committee for meeting yesterday. The Student Affairs meeting will take place tomorrow.

SAGE – If anyone wants to go to DC, please let Michael know by the next meeting. Is currently working on how many sponsors we’ll have to fund the trip. We’ll get money from Rackham because it’s for lobbying.

The Rackham Executive Board met today. Among the discussion items were Rakcham’s procedures.

Dr. Winfield, Director of University Health Services, will be our speaker next week to discuss student health insurance and the campus smoke-free policy.

At next week’s meeting, please dress nicely since we will be having a guest speaker. And, we’ll also be taking a group photo for the RSG website.

b. VICE PRESIDENT

MAYELA:
No report.

c. TREASURER

MINDY:
Budget balance is $23,306.41. We got money today. Among current expenses are Manoj’s payment for his service as Elections Director last semester, and a portion of the Tigers game from the summer.

III. RSG LOGISTICS

a. SOCIAL GATHERING UPDATE

MAYELA:
A social gathering will be taking place soon. Will be organized by Kristy with assistance from Mindy and myself. Stay tuned for more information.

b. FOOD @ MEETINGS POLICY

MINDY:

Has been calculating options of how much of the RSG budget should be allocated towards food at RSG meetings. If we spend $10/person for food, it is 20% of the budget going towards food.

Options include:
1) Lower the amount per student to be spent on food
2) Order pizza more frequently
3) Don’t have food at meetings

Mayela motioned RSG is to provide food for 3 of the 4 monthly meetings, with a maximum cost of $10/person. Ethan seconded the motion.

AYES: 12
NOES: 0
ABSTAIN: 2
Motion passed.

c. REPRESENTATIVE AND EXECUTIVE OFFICE HOURS

MICHAEL:

Please figure out when you can have office hours to make yourselves available to your constituents. Office hours should be a minimum of once every 2 weeks, for 30 minutes each time.

IV. I ALREADY GRADUATED DAY “IGAD”

CHERISSE (IGAD CHAIR):

The idea for this one day of fun was born last year. A tentative date is May 21st, 12noon-7pm.

MAYELA:

Is concerned that if we have the event in May, it’ll exclude a large segment of the student body since many Masters students, in particular, leave Ann Arbor for the summer.

RAHUL:

Suggested the event take place the day after Commencement, after April 30th.

CHERISSE:

Agreed to check for Diag and band availability for April 31st, or the weekend after April 30th.

V. APPROVAL OF RSG MEETING MINUTES – JANUARY 19, 2011

Ethan proposed an amendment to the minutes correcting the spelling of his name. Amendment accepted.

Ethan motioned to approve the meeting minutes. Mayela seconded the motion.

AYES: 14
NOES: 0
ABSTAIN: 0
Motion passed. Meeting minutes approved.
VI. APPROVAL OF ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES – JANUARY 25, 2011

Mindy proposed an amendment to the minutes changing their requested budget for town halls from $600/town hall to $300/town hall. Amendment accepted.

Mayela motioned to approve the meeting minutes. Alex E. seconded the motion.  
AYES: 14  
NOES: 0  
ABSTAIN: 0  
Motion passed. Meeting minutes approved.

VII. NEWSLETTER  

MICHAEL:  
On the President’s Message, he will include a statement about appointing students to different boards on campus. Candidates will be asked to come to RSG meetings for an interview, if RSG desires.  

Take a look at the President’s Message attached to the agenda packet, and suggest any changes you deem necessary.

VIII. INDIVIDUAL PROJECTS  

MICHAEL:  
Every RSG Representative will take a lead on a project. You can work with a committee and/or request funds to implement your project.

Project Update:
PHIL – Make podcasts by interviewing speakers. Wanted to record the GEO Town Hall, but they refused.

[RSG Board was divided into 3 groups to discuss individual project ideas.]  

Homework: Develop your individual project idea a bit more and email it to Exec by next Tuesday. A short blurb will be provided on the next RSG packet.

If you have any questions, please let Exec know.

IX. ELECTIONS COMMITTEE MEMBERSHIP  

MAYELA:  
Explained the Elections Committee roles and duties: To hire the Elections Director, assist the Director with implementing a strategy to recruit candidates to run for RSG board positions and to encourage voting among the student body.

Board members nominated RSG Reps to serve in the committee.

Mayela motioned to nominate the following committee slate:  
Division 1: Phil  
Division 2: Rahul  
Division 3: Mayela  
Mindy seconded the motion.  
AYES : 14
NOES: 0
ABSTAIN: 0
Motion passed. The Elections Committee has been formed.

X. ADJOURN

MICHAEL: Don’t forget to send your committee proposed budget to Mindy by next Tuesday.

The Rackham Student Government General Board Meeting was adjourned at 8:20 p.m.

Meeting minutes prepared by: Mayela Montenegro, Vice President
I. CALL TO ORDER

A regular meeting of the Rackham Student Government General Board Meeting was held on Wednesday, February 9, 2011, at 7:15 p.m. at the Rackham Graduate Building.

RSG President Michael Benson called the meeting to order at 7:18 p.m.

Members Present: Michael Benson, Mayela Montenegro, Mindy Waite, Tien-Huei Hsu, Phil Esposito, Yu Zhang, Alex Emly, Katherine Fisher, Rahul Sakhamuri, Robert Nyambati, Eli Eisman, James Mulligan, Alex Toulouse, Josh Bow, Ethan Eagle, Lily Mancour, and Kristy Figel

Guest: Dr. Adam Cole, former RSG President

II. OFFICER REPORTS

a. PRESIDENT

MICHAEL:
Today's guest, Dr. Adam Cole, former RSG President, has come to speak about SAGE and our federal lobbying efforts.

The RSG website is currently being updated. We need to update the pictures of RSG board members, so you can either take a picture right after the meeting or email a picture to Michael.

As you know, there was no RSG meeting last week due to severe weather conditions. In the agenda packets please find some committee meeting minutes which we'll be approving today.

Per RSG Bylaws, when an RSG Representative has accumulated 3 unexcused absences, he/she can be removed from the Board. Such is the case with Chen Li, Division II Rep, who has missed the meetings on January 19, January 26, and today. She will be notified and will be given an opportunity to explain why she should keep her seat on the board. If she doesn’t provide an explanation, the RSG Board will vote to remove her. If she is removed, her Division II seat will be open. If you know of anyone who is interested in being on the Board, keep this in mind.

b. VICE PRESIDENT

MAYELA:
No report.

c. TREASURER

MINDY:
The current RSG budget is $23,102.57.

MICHAEL:
We were overcharged for a rental, but are working towards correcting that problem with Rackham.

III. RSG LOGISTICS

a. SOCIAL GATHERING UPDATE

MICHAEL:
As you may have seen from Kristy's email, tomorrow's Social Gathering has been postponed. If you have any ideas for the gathering, please let Kristy, Mayela, or Mindy know.

b. WINTER 2011 BUDGET (includes Spring/Summer 2011)

MINDY:
Thanks to those who have submitted a budget. Student Life Committee did not submit a budget, so $6,000 was just allocated to them – Lily approved the suggestion.

Proposed budget:
BEGINNING BALANCE: $23,102
Legislative Committee: $3,000
Academic Affairs Committee: $900
Budget Committee: $6,000
Student Life Committee: $6,000
Elections Committee: $500
General (food, printing): $2,750
Reserve Cash: $3,000
TOTAL EXPENDITURES: $22,150
Remaining Balance: $952

ETHAN: Requested the status of the student fee increase that was approved by the students last semester.

MICHAEL: The student fee increase is moving forward. It has been, and is currently, $1.50/student/term. Last semester, the student body voted to raise the fee to $2/student/term.

Mayela motioned to amend the Elections Committee budget to include a potential bonus of $200 for the Elections Director. Thus, the new Elections Committee budget will be $700 ($200 for the Committee + $300 for the Elections Director salary + $200 for a possible bonus for the Elections Director). The $200 increase to the Elections Committee budget will be taken from the remaining balance. Mindy seconded the motion.

AYES: 17
NOES: 0
ABSTAIN: 0
Motion passed. Elections Committee budget will be increased to $700.

Amended proposed budget:
BEGINNING BALANCE: $23,102
Legislative Committee: $3,000
Academic Affairs Committee: $900
Budget Committee: $6,000
Student Life Committee: $6,000
Elections Committee: $700
General (food, printing): $2,750
Reserve Cash: $3,000
TOTAL EXPENDITURES: $22,350
Remaining Balance: $752

Mindy motioned to approve the Winter 2011 (including Spring/Summer 2011) RSG Budget. Josh seconded the motion.
AYES: 17
NOES: 0
ABSTAIN: 0
Motion passed. Budget is approved.

**c. REPRESENTATIVE AND EXECUTIVE OFFICE HOURS**

MICHAEL:
Thanks to Alex E., Lily, Tien-Huei, and Mindy for submitting your office hours. Everyone else, please email Exec your office hours for the semester! Reminder: Minimum office hours are to be held at least once every 2 weeks, for 30 minutes each time.

**IV. COMMITTEE REPORTS**

**a. ACADEMIC AFFAIRS COMMITTEE**

JOSH:
A committee meeting was held. Talked about having town hall meetings, developing strategies on how to get students to attend and how to address the issues the Committee wants to cover. Have ideas on throwing an event and working in collaboration with Student Affairs Committee.

A group has been formed to create a press release on the GEO/GSRA process to show students how this process affects them.

Will meet with a director from the library to discuss reserving a library study space for Masters and other graduate students.

Has invited Rackham Dean Weiss to attend an RSG meeting, to discuss transparency and review of departments. Wants to also discuss the idea of establishing a university-wide policy to get a Masters degree after 2 years of study and after finishing a certain amount of coursework, for those PhD students to whom this option is not currently available.

The next committee meeting will be February 23rd. Meetings will be bi-weekly, some before and others after the RSG Board meeting.

**b. BUDGETARY COMMITTEE**

MINDY:
The Committee has received 3 applications from student organizations requesting funding. The Committee met yesterday to discuss some of these funding requests and discuss the current RSG funding policy.

The requests are:
- Political Scientists of Color – Budget Committee will briefly meet tonight to discuss this funding request since the organizations just provided some answers the committee members had
- Students Engaged in Global Health – Student org will be coming to our next RSG meeting to present their request since their request is over $700 and thus needs to be presented to the RSG Board. The Board will have an opportunity to ask questions.
- SPICMACAY at UM – they’ve been approved for the amount of $650. Phil has posted this event to the RSG Google Calendar.

Josh motioned to accept the Budget Committee Meeting Minutes – February 8, 2011. Mindy seconded the motion.
AYES: 14
NOES: 0
ABSTAIN:0
Motion passed. The minutes have been accepted by the Board. The Budget Committee will vote to approve the minutes at their next meeting.

c. COMMUNICATIONS COMMITTEE

MAYELA:
Will send out an email to the Committee to discuss plans.

d. ELECTIONS COMMITTEE

MINDY:
For the Elections Director position, 1 application has been received and 1 inquiry has been received. A reminder email will be sent out to the student body for the ED position.

e. LEGISLATIVE COMMITTEE

MICHAEL:
A meeting will take place tonight after the meeting. If anyone is interested in state and federal lobbying, please stick around. If you’re interested in going to DC to lobby, please let us know.

f. STUDENT LIFE:

RAHUL:
Committee met on January 27th and came up with a comprehensive plan on activities for the semester. Student Life events will be organized in three areas: RSG/Rackham events; RSG special events; and RSG periodic events.

RSG periodic events will consist of 2 bar nights per month, taking place on the 2nd Tuesday and 4th Saturday of every month.

Other planned events:
- Feb 15, Valentine's Day stoplight party
- Feb 23, Game Night at Pinball Pete’s
- Alex T. wants to do Saava’s Salsa Night
- Amit wants to do March Madness
- March 16 or 19 – Movie Night
- Need to figure something out for St. Patrick’s Day

Discussed issues for international students, GSRA, RSG branding (wants to also incorporate also non-RSG Reps), T-shirt contest (have students buy directly from vendor), and add social events to website.
LILY:
Thanks to those who have volunteered in the last few RSG/Rackham events.

Next big event is Friday for the Pistons game.

RAHUL:
Next committee meeting is tomorrow, 7pm @ Grizzly Peak.

MICHAEL:
Proposed an amendment to the Committee’s meeting minutes to include Mayela for the meeting regarding RSG branding.

Ethan moved to accept the Student Life Committee’s meeting minutes – January 27, 2011. Josh seconded the motion.
AYES: 14
NOES: 0
ABSTAIN: 0
Meeting minutes were accepted. They will be approved at tomorrow’s Committee meeting.

**g. I ALREADY GRADUATED DAY**

CHAIR Cherisse Loucks was not present.

LILY:
Knows that a date still has not been set.

MICHAEL:
A meeting will be organized with Cherisse, Student Life Committee Chairs, and Exec to discuss the future of the event.

**h. LEGISLATIVE**

MICHAEL:
A Legislative Committee meeting will take place tonight immediately after the Board Meeting.

**V. INDIVIDUAL PROJECTS**

MICHAEL:
Please send Exec an update on your individual projects.

**VI. SAGE (Student Advocates for Graduate Education) COALITION**

MICHAEL:
RSG was integral in the founding of the SAGE Coalition. Adam Cole was RSG Vice President at the time it was formed. SAGE is RSG’s federal lobbying arm.

GUEST SPEAKER: DR. ADAM COLE
Was President of RSG last year. A 1st day PhD from Pharmacy. It’s great to see the entire room filled. Michael convinced him to come out of retirement to work with Legislative Committee.

SAGE was started by University of Texas, Austin when he sent an email asking some students to come to the campus to discuss a SAGE-like org, for first-tier research universities. Formed coalition called SAGE with
purpose to help each other out with local issues. Also did the lobbying arm in which the group has had the most success. Has had 2 Day on the Hill event in which we go in April for a weekend to lobby on particular issues. At back of packets, you’ll find White Papers from last year’s lobbying issues. Last year, we had immigration reform (H1B and F1 visas; student indebtedness; taxation on fellowships). Issues are decided during the Fall Summit and shaped throughout the year before DC.

Use our diverse student population to advocate for issues from different angles. Each school takes responsibility to research particular topics and come up with comprehensive summaries for the group. There’s a conference call and email group in which all SAGE members are involved in. UM has a Washington, DC office and we’re in contact with Cindy Banks who’s 2nd in command as UM’s federal lobbyist. Cindy and the lobbyists from other universities will work together to help us navigate through Congress and make the meetings. Before lobbying, the SAGE group gets together to polish up issues and get to know each other. On one day, you’re placed in heterogenous groups with students from other schools to relay the message that these issues are national, not just specific to a state or school. On second day of lobbying, it's State Lobbying Day, so UM go to Michigan Congressmembers and discuss issues specific to Michigan.

Group needs to do a better job in educating students of what we do and what the point of this activity is. If anyone is interested, please let us know.

There are 14 universities participating in SAGE. There are universities that have “real” student governments with a more far-reaching role, and other student governments are more informal organizations. When he was part of SAGE, there was some discussion about the danger of having SAGE be too big.

MICHAEL: Coalition decided to organize a bit differently. Officers were elected. Benson serves as SAGE’s Vice Chair. Example draft of GSRA Bill of Rights came from Berkeley through SAGE, to share best practices with SAGE members.

During Fall Summit, SAGE discussed potential items to lobby for, but still need to be finalized.

MAYELA: I am the leader of the Affordability & Research category which includes the Roosevelt Scholars Act and America Competes Act.

MICHAEL: Can go online to get more information on the status of the bills. We’re making new White Papers this year which will be shared with the Board before the DC trip. Recommend going to Library of Congress – Thomas Library – website to get information on bills.

Folks coming to Leg Committee, please take one of these and generate a small summary.

ADAM: Because we have Cindy (Michigan’s federal lobbyist) in D.C. and she’s participated actively with SAGE, we have a strong position with the coalition. There’s a need for newer blood. So to maintain our strong presence in the coalition we need new blood to continue the effort for UM.

If you’re afraid of doing this because you have no clue of lobbying, you’ll learn. Adam had no clue what to expect; there’s no reason for you to not do this.
MICHAEL:
Actual lobby days are Tues and Wed, but we'll be arriving on Sat to give history of SAGE, teambuilding activities, dividing into heterogenous groups. On Sun and Mon, lobbying training leading training sessions with federal liaisons to train students on how to lobby. Has a number of applications from several of the board – thanks for expressing interest. UM will probably be sending up to 10 people, but confirmed group will be presented to the Board until funding gets approved.

ADAM:
You have to follow through with it, can’t push it aside. If you’re going to go, you have to be active in the effort. You’re representing RSG and UM.

MICHAEL:
A State Day is being planned with Rackham.

VII. OPEN DISCUSSION

KRISTY:
The RSG Social Gathering will be re-scheduled. A WhenItsGood.com poll will be sent to see when RSG members are available.

VIII. ADJOURN

The Rackham Student Government General Board Meeting was adjourned at 8:18 p.m.

Meeting minutes prepared by: Mayela Montenegro, Vice President
RSG ACADEMIC COMMITTEE MEETING

FEBRUARY 9, 2011, 6:10pm

Members Present: Tien-Huei Hsu, Josh Bow, Mindy Waite, Ethan Eagle, Katherine Fisher, Robert Nyambati, Eli Eisman

Town Hall Meetings

We will continue with the idea of having 3 town hall meetings, at least one on central and one on north campus, with each town hall meeting targeting one or two divisions. This will ensure that students have at least 2 times/dates to choose from and will allow us to address particular items of interest for students from each division. These meetings will have the deans of each division and RSG reps. Students may email beforehand their questions or topics they want addressed. We are shooting for our first to be the 2nd week of March.

Mindy will draft a letter inviting the student body by Thursday.

GEO GSRA Process

Ethan will contact GEO reps to let them know that we are putting together an info packet for the graduate student population. We would like to get GEO’s input into the info packet so that the information is current and correct.

Eli will contact Marie (former RSG rep) for the data from the GSRA survey.

PhD Course Hours

In the works with the president and Umich officials

Study Space for Master’s Students

Kristy may want to be here for this discussion, as she is a master’s student interested in this topic. Specifically, Josh is going to get information to clarify the current rules for study spaces by emailing Paul Corrent.

Dissertation Awards

An email was drafted to voice displeasure, but we are changing course on this one. Instead, we will seek information regarding the number of applications submitted from each division and which faculty are on the selection committee. To find this information, will email Homer Rose.

Other Issues: Bestowal of Master’s During PhD Track & Dept. Review Transparency

Will discuss the idea that departments should give PhD Candidates a Master’s award during their candidacy. Additionally, each department should send the results of
their reviews (which happen ~ every 4 years) to their graduate students so the students are aware of department weaknesses and strengths. This should be brought up during a committee meeting with Dean Weiss.

**Summarized To-Do List:**

Mindy – write town hall draft

Josh – get info about rules on Master's student study spaces (Paul Corrent)

Ethan – contact GEO for info on GSRA unionization for info packet

Eli - contact Marie of GEO for GSRA survey data

Tien- contact Dean Rose regarding Dissertation Awards

Michael Benson – get a meeting with Dean Weiss set up to discuss these specific issues

All - choose a Division, email their Deans, and then choose a specific date for the first town hall

Next meeting: Feb. 23 at 8:15pm

**Adjourned** at 7:10pm

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Dear fellow graduate students,

Your Rackham Student Government (RSG) wants to hear from YOU!

RSG represents over 8,000 graduate students at the University of Michigan and works toward enriching graduate student lives through social events, academic development, student group support, legislative lobbying, and much more.

To find out what’s on YOUR mind, RSG is hosting a town hall meeting with Deans (NAME) and (NAME) on (DATE) at (TIME). From (TIME) to (TIME), the Deans and RSG representatives will give updates on current graduate student issues. Afterwards, the remaining time is open for group or one-on-one discussion. RSG will provide free (FOOD) and drinks.

If you have any issues that you would like to be specifically addressed during the town hall, please e-mail the chairs of the Academic Affairs Committee (e-mails below).

We look forward to meeting you and hearing your questions and concerns,

Tien-Huei Hsu & Josh Bow
[mailto:tienhuei@umich.edu & bowj@umich.edu](mailto:tienhuei@umich.edu & bowj@umich.edu)
Academic Committee Chairs
Rackham Student Government
RSG LEGISLATIVE COMMITTEE MEETING  
FEBRUARY 9, 2011

Members Present: Michael Benson, Mayela Montenegro, Mindy Waite, Eli Eisman, Tien-Huei Hsu, Lily Mancour, Katherine Fisher, Adam Cole

SAGE LOBBYING IN WASHINGTON, D.C.

MICHAEL:
Those who have expressed interest in going to DC are: Michael Benson, Mayela Montenegro, Mindy Waite, Adam Cole, Lily Mancour, Tien-Huei Hsu, Cherisse Loucks, and Alex Emly. The final list will be decided on a later date. If any of you are interested in going, please let Exec know.

Michigan’s federal lobbyist recommended that participating SAGE universities also take at least one undergrad since they can give us better access to Congressmembers and can allow Congressmembers to relate better with our issues. RSG, along with other university student governments, will be taking at least one undergrad.

Current MSA President Chris Armstrong will be coming with us, though neither RSG nor Rackham will be paying for his expenses; it’s been requested that his funding comes through the Provost’s office. Armstrong has worked for former Speaker of the House Nancy Pelosi, which will be very helpful and give us access to a meeting with her. There’s a couple of other undergrads who have also expressed interest in going.

ADAM:
SAGE is also composed of professional students, not just graduate students. Perhaps we can involve UM professional students (medical, business, law) to SAGE.

MICHAEL:
If anyone is interested in participating in the SAGE conference calls, please let Michael know. You’ll get added to the SAGE email list (through Google) so you can get information about the trip.

ADAM:
[Explained SAGE conference calls]

MICHAEL:
An agenda is set for all the conference calls. If you want something to be added to the agenda, it can be done.

SAGE has a Google Group that has all the SAGE information; you will all have access to these documents.

Each university pays for its own expenses. For DC lobbying, we get funding from Rackham so we can lobby.

Do research on the following bills:
HR 43 – LILY
HR 85 – TIEN
HR 90 – MINDY
HR 114 – BENSON
Deadline: Next Wed, February 16. Write a 1-page summary describing the bill, how it affects graduate students, and the status of the bill.

BUDGET COMMITTEE MEETING
February 9, 2011

Members Present: Mindy Waite, Josh Bow, Lily Mancour, Phil Esposito, Michael Benson, Mayela Montenegro

Discussed the funding request from the Political Scientists of Color.

Overall consensus was that despite the responses the organization provided to our questions, the Committee was not fully satisfied since the intent of the event seems to cater to a small number of students and event funding seems to be focused on the food.

Josh motioned for $0 to be allocated to the Political Scientists of Color for their proposed event, with a recommendation that they apply for funding for their Fall Diversity Speaker Series instead. Mayela seconded the motion.

AYES: 6
NOES: 0
ABSTAIN: 0
Rackham Student Government Funding Application

Organization Name: Students Engaged in Global Health
SOAS Account #: 932593
Registered with MSA? Yes No

Primary Contact Name: Saurabh Vyas
Title: Student
Email: drsv.rock@gmail.com
Phone: (734) 276-6200

Secondary Contact Name: Sonal Sheth
Title: SPH Student
Email: sbsheth@umich.edu
Phone: (248) 506-6977

Please check any of the following that describe your organization:

- [ ] Academic/Professional
- [X] Creative Arts/Expression (Visual, Performance, and/or Exhibition)
- [X] Community Service
- [X] Cultural/Ethnic
- Environmental
- Graduate
- Honorary
- International
- [X] Political
- Publications/Journalism
- Religious
- Science/Technical
- Social Justice

Describe the overall purpose/mission of your organization and the planned initiatives and activities intended to uphold said objective(s).

Our mission is to proactively pursue the breadth of global health issues by providing opportunities for University of Michigan students to gain hands-on experience in international projects, as well as network with professionals, faculty, and one another.

Some of our yearly events are:
1. Social activities (potluck, mixer, etc.) to help fundraise for our trip
2. Expert panel speakers and discussions
3. Working with faculty and department chairs to develop new global health courses
4. Movie screenings every month to educate/showcase innovative ways students and others can have an impact on health services and illnesses in countries abroad
5. Public Health Awareness Week where we hold an event a day in April at the School of Public Health to promote ways in which students can participate in our organization
6. Service trips – we have a longstanding relationship with several international health organizations such as Blue Mountain Group in Hagley Gap, Jamaica that work with local communities to improve the infrastructure of their health care system
7. International Internship Assistance

# of active student members: __140____
# of graduate student members: __110____

Email application to RSG Treasurer, Cherisse Loucks, at cloucks@umich.edu with subject “RSG Funding Request”.
Average attendance at group meetings (Board, committee, event planning, etc.): _15____
Average attendance at similar events: _45____
Average graduate student attendance at similar events: _40____

How often does your group meet? _every week at least once____

Does your group charge dues to members? Yes  No

Do all of your activities/events take place on campus? If yes, where do you prefer to hold your programs? If not, where else do they take place?

No, we do international service trips in Jamaica, China and this year we are planning to begin a new one in Nicaragua in May.

Does your group engage in political activity, i.e., electoral, partisan, etc.? If so, describe this activity.

No

Does your group engage in lobbying efforts? If so, describe these efforts.

No

Does your group work with any University department or other student organizations in any capacity? If so, please describe this collaboration.

Yes, we work with the School of Public Health Global Health faculty and administration to develop new exciting global health courses and programs for the upcoming year. We also work heavily with International Policy Center, International Project Collaborative and the Center for Global Health; however we do not get funding from any of these collaborations.

Is your group affiliated with a national, parent, and/or umbrella organization? If so, please describe this relationship and how it plays a role in your organization's functioning.

No
Event Description

Event name: International Service Trip
Event date(s): Feb 26th – March 5th
Event location: Hagley Gap, Jamaica

1. Briefly describe this event. What is its overall purpose?

We will be working as one-week volunteers with the Blue Mountain Project that aims to serve the local Jamaican community with essential services such as education, drinkable water and access to health services. We will be picking a single research focus, and conducting interviews, anonymous surveys and data collection to further our academic understanding of the essential health concerns/priorities in the area so we can better serve the population.

2. Describe how this event will affect our campus and the graduate student body.

By giving a number of graduate students the opportunity to study a different culture, lifestyle, health care system and service delivery abroad we will be expanding not just their knowledge and exposure to a new area, but their willingness to engage with a global community and make it part of their identity.

3. Describe how this event will include other groups or departments.

We hold presentations for all departments, international organizations and students after our service trip so that as many people as possible will learn from our experience.

4. With which other groups or departments are you sponsoring this event, if any?

We are hoping to gather funds from the School of Public Health Dean’s fund, IPC, and MSA.

5. If your organization is traveling, explain why this is integral to your event and how it will impact the graduate student community.

Our organization does a great deal to expand awareness and education of global health events worldwide, yet in order to truly engage our students in the challenges of the 21st century we must expose them to a world away from the health challenges in the U.S., which are quite different. This hands-on experience will allow them to be better able to address health care issues they see in these countries and in other areas of their life.

6. If your organization is purchasing food, explain why this is integral to your event and how it will impact the graduate student community. Also, what is the approximate food cost/attendee?

No

7. If your organization is bringing a speaker, performer, DJ, photographer (or any other paid individual for services rendered), explain why this is integral to your event and how it will impact the graduate student community. Please explain how the amount he or she will be paid was determined based on similar services. Additionally, attach a short biography to the end of this application.

Email application to RSG Treasurer, Cherisse Loucks, at cloucks@umich.edu with subject “RSG Funding Request”.
8. If your organization is applying for capital goods (anything that can be reused after the event has taken place), explain why such goods are integral to the event.

None

9. Who is eligible to participate? (Keep in mind the more diverse the graduate student participation, the more likely RSG will fund)

All SEGH members were asked to turn in applications, which were then reviewed by 4 members of the executive board and 1 staff member and 4 members were accepted based on their academic and professional qualifications.

10. How many participants do you expect? 5

11. Are your date and location confirmed? Yes No

12. Will you charge admission? Yes No

If so, how much per person?

13. Will this be donated to charity? Yes No

If yes, what percentage will be donated?

Our trip is a charity/service trip so all expenses are going toward travel and lodging to Hagley Gap, Jamaica to be able to perform this service.

14. How do you intend to advertise, in particular to graduate students?

Emails and general meetings

15. To what other funding bodies have you applied and/or have received funds from? Please note each funding body here, the amount for which you applied, the amount that was granted, and to what purpose you intend to put those allocated funds. Requests of funding for the majority of events cost solely to RSG will rarely be fully funded, please seek out additional funding sources as well.

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Fund Request</td>
<td>$250</td>
<td>$</td>
<td>Training Materials for health clinic/Health Insurance</td>
</tr>
<tr>
<td>MSA</td>
<td>$4696</td>
<td>$</td>
<td>Travel and Lodging</td>
</tr>
<tr>
<td>OAMI</td>
<td>$4696</td>
<td>$</td>
<td>Travel and Lodging</td>
</tr>
</tbody>
</table>

16. If RSG does not fully fund your event in the amount requested, how do you intend to cover those costs? Will the event still be held?

We are in the process of doing several fundraising activities including mixers, MSA grant, off

Email application to RSG Treasurer, Cherisse Loucks, at cloucks@umich.edu with subject “RSG Funding Request"
campus and on campus organizations, including SPH, Ford School, OAMI, Center for Global Health (among others), and we are contacting several faculty members whose interests and research is in line with The Blue Mountain Project and the work that we will be doing in Hagley Gap. If RSG does not cover the full costs of the event, we hope to get additional sources from UM organizations and faculty. However, if we do not meet our target fundraising goal, students will be forced to pay out of pocket.

Email application to RSG Treasurer, Cherisse Loucks, at cloucks@umich.edu with subject “RSG Funding Request”.
### Event Budget

List all expenses. Please use the notes section below each category to explain costs in greater detail. Be sure to cover ALL costs, not just those you are asking RSG for funding for.

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Cost</th>
<th>Amount Requested from RSG</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Advertising &amp; Publicity</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Posters/fliers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Other:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operations</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Office supplies (please specify): Training materials for Hagley Gap health clinic</td>
<td>$100</td>
<td>$100</td>
<td>3</td>
</tr>
<tr>
<td>Notes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Printing &amp; Publications</strong></td>
<td></td>
<td></td>
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<tr>
<td>- Please attach a copy of the publication to the end of this application.</td>
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<tr>
<td>Notes:</td>
<td></td>
<td></td>
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<tr>
<td><strong>Facilities &amp; Equipment Rental</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>- Equipment (please specify):</td>
<td></td>
<td></td>
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<tr>
<td>- Room rental (included in the program fee)</td>
<td>$</td>
<td>$</td>
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<tr>
<td>Notes:</td>
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<td></td>
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</tr>
<tr>
<td><strong>Services</strong></td>
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<td></td>
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<tr>
<td>- Speaker honorarium</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>- Speaker travel</td>
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<td></td>
<td></td>
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<tr>
<td>- Speaker lodging</td>
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<td></td>
<td></td>
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<tr>
<td>- Other:</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>Student Travel</strong></td>
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<td></td>
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</tr>
<tr>
<td>- Lodging/Program Fee</td>
<td>$1656</td>
<td>$1656</td>
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<tr>
<td>- Transportation</td>
<td>$2100</td>
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<tr>
<td>- Vehicle Rental</td>
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<td></td>
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<tr>
<td>- Gas</td>
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<tr>
<td><strong>Capital Goods</strong></td>
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<tr>
<td>- T-shirts</td>
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<td></td>
</tr>
<tr>
<td>- Other:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Food:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Other: Health Insurance/Incidentals</th>
<th>$840</th>
<th>$840</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL EXPENSES</td>
<td>$4696</td>
<td>$4696</td>
<td>$4696</td>
</tr>
</tbody>
</table>

Please remember to attach a mock-up version of the flier, publication, or t-shirt design with the RSG logo or “Sponsored by the Rackham Student Government” statement to your application.

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